

**IHDC Meeting
Minutes
August 18, 2000
VA Hospital**

Attending

Ann Walaskay, Karen Tubolino, Dave Murphy, George Libbey, Sandra Martin, Willie Cromwell-Kessler, Scott Muir, Duryea Callaway.

Guest: Cathy Eames-Chr., Health Hub Committee

Minutes of the previous meeting were approved.

- Cathy Eames reported on the S3 (Staff Solutions) presentation and proposal, given to the Health Hub Committee. It was agreed that each member of the committee will submit any specifications that they would like to have added. Dee will send e-mail to all committee members. There are still questions regarding costs and payment of it. A definitive answer from Bob Harris regarding consultant contracts and payment will be made available by the next meeting. Cathy reported that the agencies have submitted information and the Health Hub Committee is reviewing the information to coordinate input for the web site.
- A review was held of the information to be presented during the DALNET Visioning Meeting scheduled for August 18th. Prior information sent to *expitech* included the Vision Statement drafted by the IHDC. The following was agreed:
 - Karen T. - moderate the presentation
 - Cathy E. - synopsis of work being done by the Health Committee
 - George L.- synopsis of image database and needed enhancements
 - Dee C - synopsis of Cultural Advisory Taskforce
 - A user scenario drafted by Willie C. will be used to end the discussion.
 - Handouts will include color "vision outline chart" and URLs of similar projects will be computer *book marked* for reference.
 - Dave M. – will serve as notetaker during meeting
- A discussion was held in review of the proposed cost outline for the development of the Information Hub—including digitization costs. A draft of the proposal will be forwarded to the Finance Committee of the DALNET board.
- Mary Galvin, Chr.-Website Development Committee, has raised the issue of copyright in regards to using outside web site developers for DALNET sites. In accordance with the Copyright Act, it was agreed that transfer of copyright be indicated in all contracts for this type of creative work for Hub projects. Dee C. agreed to obtain sample forms and language related to creative works and web sites. Further study needs to be made regarding work that has been completed by contractors. The question should be referred to the DALNET Board.

- **Committee Updates**

Cultural Hub – Scott M and Adrienne L. met with James Tatum of the Tatum Music Foundation. Mr. Tatum will be helpful in making other connections within the jazz community of Metro Detroit.

Economic Hub – Bob Holley will set date for the first meeting.

Metadata – The committee has met and is in the process of reviewing standards. The plan is to develop a DALNET dictionary of standards, terms, etc. In the future referenced web sites will include URLs in the committee minutes. The committee recommends that each IHDC member view the DLF/RLG Guidelines. Handouts with the description and URLs were given to each member. WSU plans to catalog the entries.

- **MLC Training Institutes**

All committee members were asked to poll their institutions and staffs regarding the possibility of having OCLC Training Institutes held in Michigan. MLC is conducting a survey and information can be forwarded to them.

Meeting Schedules

September 6, 2000; UDM (McNichols Campus); Recorder- Karen T.

September 20, 2000; OCC (Farmington Campus); Recorder Willie C.



Minutes submitted by Duryea Callaway
Friday, August 18, 2000