

**Information Hub Development Committee Agenda
March 7, 2001
WSU – Purdy-Kresge Conference Room
8:30-11:30**

Introductions, Review Agenda and Approve Minutes February 21, 2001	8:30-8:45
Discussion with Michael Piper	8:45-9:45
Finance Committee Report	9:45-10:00
Grid for Approving Projects	10:00-11:00
Task Forces Reports	11:00-11:15
Health Sciences	
Cultural	
Economic Development	
Metadata Standards	
Announcements	11:15-11:30
Next Meeting – WSU Shiffman - 3/21/01	
Minutes: Libbey	

**Information Hub Development Committee
Meeting March 7, 2001
Minutes**

The IHDC welcomed Michael Piper as new—and first—DALNET Director.

DALNET organization

The IHDC discussed options for reorganizing the committee structure and possibly some reporting lines within DALNET. Currently all standing committees report to the Board, and share information/minutes with each other as needed or as practices have developed over the years.

One potential model might be for the Finance Committee, the Project Managers, and the DALNET staff (through the Director) reporting directly to the Board, with all other committees reporting to and communicating with the Project Managers. There may also be a need, expressed at several previous meetings, to establish some sort of Technology Committee. Another model might see the Steering Committee and the IHDC as the technical and public halves of the organization, reporting to the Board, but maintaining stronger communication ties with the Project Managers.

Reorganization needs to await Board consideration, and should come after Michael has had an opportunity to review current practices and procedures.

Digital Laboratories

The Digital Laboratory agreement was modified slightly and forwarded to the Finance Committee and Board for approval. It probably needs only to be sent to the three host institutions.

Project approval for use of the digital labs can be done by the IHDC, in a manner approval by the Board. The Board would remain the arbiter in case of any dispute about use of the labs.

Finances

The Board has approved \$25,000 for a test server, and \$15,000 for hiring a grant writer for Board-approval grant proposal development.

Task Force Reports:

Health: Calendar development is about a week behind. The completed draft calendar will be submitted first to the task force, then to IHDC.

Cultural: Needs to be restarted.

Economic Development: Also needs to be restarted. Bob Holly will be taking a year's leave of absence.

Metadata: No report.

Next meeting: March 21 at Shiffman – VA will be back-up location.

Grid for approving projects will be first item on next agenda. Comments to Willy to compile for meeting.

Submitted by George Libbey.