

DALNET Circulation Standards Task Force
Progress Report
November 30, 1988

The DALNET Circulation Standards Task Force has been charged with preparing recommendations for system-wide guidelines in three specific areas: patron records, unlinked item records and statistical reports. The Task Force includes Louise Bugg (Wayne State University), Eric Condic (Oakland University), Helen Ma (Detroit Public Library) and Faith Van Toll (Wayne State University), chair.

Recommendations on the patron record are being finalized and will be forwarded to the Board in January. These recommendations focus on format for data entry, types of patron records to be used for interlibrary loan, pseudopatron records, use of patron records, tapeloading, patron records used for billing purpose, root of the patron record, duplicate records.

Recommendations on the unlinked item record are in draft form. These recommendations address the following: data entry format, linking unlinked item records, minimal cataloging versus unlinked item records, public use of call number index, course reserve fields (which applies to both linked and unlinked item records), nonbibliographic unlinked item records.

Work on statistical reports is in progress. A list of the most desired circulation reports, arranged in priority order, will be prepared.

Submitted by,
Faith Van Toll
Chair