Minutes

Present: Steve Corrsin (WSU), Rex Dotson (DPL), Birong Ho (WSU), Mary Howarth (OCC), Fran Krempasky (WSU/DALNET, Acting Chair), Adriene Lim (WSU/DALNET), Donna Roe (UDM)

S. Corrsin, Interim Cataloging Team Head at WSU, was introduced as a new Member of the Committee.

1. **Approval of Minutes**

   Minutes from the August 5, 1999 DALNET Database Standards Committee Meeting were reviewed and approved and will be sent to the DALNET Project Managers and DALNET Board.

2. **Review of Agenda**

   The agenda was approved.

3. **Review of Dalnet Database Standards Revisions for Horizon**

   A. **Provisional Records**

      The Committee reviewed and edited "Guidelines for Creating Provisional Records." Because the guidelines will only be for items that are displayed to the public it was determined to change the name to, "Guidelines for Creating Provisional Records for Public Display." D. Roe will edit and send to F. Krempasky who will present them at the September 8, 1999 DALNET Project Managers' Meeting.

   B. **Summary of Holdings**

      Postponed until the next meeting.

   C. **Bibliographic and Authority Database Standards**

      The Committee began reviewing and revising this document. It was suggested that the name be changed to, "DALNET Standards for Bibliographic and Authority Databases." A. Lim advised that this standard may also have to be revised when image databases become available in DALNET catalogs. M. Howarth will edit the document and send to F. Krempasky for the next meeting.

4. **Discussion of |h (medium) and Title Indexing in Horizon**
   A. Lim discussed the background and history of decision to index
   and therefore display the |h subfield in Horizon. A decision was made before
   migration that the |h should display in title indexes to distinguish between
   records with the same title but in different formats. UDM did not index the |h
   field initially, but their indexes are being reindexed so that the |h should
   display in title searches.

5. **MARC Standards in Horizon : USMARC vs. OCLC MARC**

   A discussion took place concerning the differences between USMARC and
   OCLC MARC. For example, the 090 field is often used as a locally
   assigned call number field in OCLC MARC, but in USMARC it is a
   defunct field and the 050 (blank)4 is used instead. This has become an
   issue because Horizon follows USMARC guidelines. The Committee
   determined that there needs to be an awareness of the differences by
   DALNET libraries, and libraries should still follow the Committee's
   Standards and Guidelines as a rule, which will be in USMARC format.

6. **Informational Items**

   OCLC-MARC Processing Field 994
   F. Krempasky introduced the new 994 tag in OCLC which is an expanded
   040 field. Item mapping may have to be changed to include this field. A.
   Lim will look into further. R. Dotson discussed the item mapping of the 049
   field and how the item record is built from it. B. Ho suggested that we
   monitor the 994 field and see if any unpredictable changes occur in the item
   record in Horizon from this implementation.

Notes by F. Krempasky

Next meeting: Thursday, October 7, 1999 9:30-12:00 at WSU's Science and Engineering
Library, Room 15.