MINUTES OF THE DALNET ACCESS TASK FORCE
September 2⁷₆, 1993 2:00 pm

Present: J. Bosler (Co-Chair), L. Bugg, E. Condic (Co-Chair), G. Ellis, S. Ellison, J. Flaherty, S. Homant, S. Martin, J. Oldenburg

The meeting was called to order by Eric Condic at 2:10 p.m. The minutes were approved with the following corrections: Fran Young was listed as present and the spelling of University of Detroit Mercy was corrected.

Eric introduced the committee's Charge and Purpose statement which was approved for distribution to the DALNET Board on the September 30th meeting.

Jerry Bosler introduced the Access Directory and the Access Grid sheets. Jerry went over its purpose as a resource tool for our libraries and requested that all corrections be sent to him. Sandra Martin suggested that only the corrected sheets be mailed out and not the entire manual. There was discussion as to whether the Detroit Public Library branches be listed as separate libraries. Joseph Oldenburg explained that the ILL services and policies were the same for all Detroit Public Libraries. Joseph also explained that the circulation policies are different. Louise Bugg suggested, and the committee approved, the idea of combining the entries for a given institution if the policies at the sites were the same. Susan Homant requested that the University of Detroit Mercy Law library be removed from the grid.

Eric began the discussion regarding the NOTIS PacLoan software module. Louise indicated that NOTIS Inc. and Indiana University are still working on PacLoan fixes and hope to have a final version shipped by December. Louise then introduced ten issues that she felt the committee could discuss prior to the shipment of PacLoan:

1. Would participation in PacLoan be required for all DALNET members?

2. What type of materials would be available for interlibrary loan?

3. What standard loan periods, if any, or blocks should DALNET implement?

4. Which patron categories should have access to PacLoan?

5. Should DALNET agree on a standard target turn-around time.

6. What formula, if any, should be developed to compensate net lenders?

7.   Should we charge extra for photocopies?

8.   What statistics should we keep?

9.   How should we handle copyright?

10. Should we change the way we deliver books and photocopies?

At this point Eric introduced discussion on whether the task force should handle Louise's questions or whether the discussion of Jerry's discussion paper should begin. The task force agreed to begin discussion of Jerry's paper.

Jerry introduced the talking paper. Sandra recommended that rather than sending out the paper, that the task force should ask the board for direction on the philosophy behind the paper. Susan recommended sending the talking paper without specific numeric values attached. Joseph pointed out that the board likes specific recommendations. After much discussion it was agreed on that at the next board meeting that the task force would submit the following:

1.   Draft of the access guide and grid
2.   The statement of charter for approval
3.   An indication that the task force will work on implementing the approved charter

The meeting was adjourned at approximately 4:00 p.m. The date for the next meeting was set for November 4th at 9:00 a.m. at Walsh College.

--Respectfully Submitted by
  Eric Condic