



**CHANCELLOR'S ADVISORY COUNCIL**  
**February 4, 2005**  
**9:00 am – 11:00 am**  
**District Office Board Room**  
**AGENDA**

**A. CHANCELLOR'S COMMENTS**

1. *Chancellor's Update* (handout)
2. Position Paper (handout)
3. National Legislative Summit (handout)
4. Review of Orchard Ridge Campus President Selection Process

**B. ACTION ITEMS/CRITICAL RECOMMENDATIONS**

1. Approval of Minutes of the December 3, 2004, Meeting
2. Supervisory Scheduling/Spangler

**C. INFORMATION ITEMS**

1. Strategic Plan Report/Hillberry
2. Status of CCSSE/Keith

**D. DISCUSSION ITEMS**

1. 40<sup>th</sup> Anniversary Internal Acknowledgement/Adams
2. Report on Updating College-Wide Staff on CAC Activities/Brown-Williams



OAKLAND  
COMMUNITY  
COLLEGE

**CHANCELLOR'S ADVISORY COUNCIL**

Friday, February 4, 2005  
District Office, Board Room  
9:00 a.m. – 11:00 a.m.  
**MINUTES**

CALLED TO ORDER BY: Mary S. Spangler, Ed.D., Chancellor

TIME: 9:15 a.m.

<b>CAC Members:</b>		<b>Guests:</b>
Clarence Brantley, Officer DO	Alex Prokic, Student	Lloyd Crews, Resource Dean, RO
David Dell, Staff, AH	Barbara Sadecki, Staff, RO	Catherine Rush, Officer, DO
Gerald Faye, Faculty, OR	Paul Salgado, Student, OR	
Andy Hillberry, Officer, DO	Mary Spangler, Chancellor, DO	
George Keith, Officer, DO	Mary Ston, Faculty, HL	
Gordon May, Officer, HL	Janice Brown-Williams, Staff, AH	
Mary Ann McGee, Faculty, OR	Leah Yurasek, Student	
Suzanne Parini, Student, AH		
<b>Absent:</b>		
Michelle Berry, Student, OR (excused)		
Sandra Spicko, Student		

Next Meeting: April 1, 2005, 9:00 a.m. – 11:00 a.m., DO Board Room

The March Chancellor's Advisory Council meeting has been cancelled.

A. CHANCELLOR'S COMMENTS

1. *Chancellor's Update*

Chancellor Spangler distributed a copy of the January, 2005, issue of the *Chancellor's Update*.

2. Position Paper

Chancellor Spangler distributed Position Paper #3, "Measuring Our Institutional Effectiveness: How We Know How Well We Are Doing."

3. National Legislative Summit

Chancellor Spangler reported that she along with a delegation including John Wangler, Jan Simmons, Anne Scott, and Cheryl Kozell will be going to Washington, D.C., February 14 – 16, 2005, to participate in the

ACCT/AACC's joint national legislative summit. Preston, Gates, Ellis, Rouvelos, a federal lobbying firm, was hired by the College to represent its interests in Washington. The firm is working to schedule meetings with federal legislators during the summit. Dr. Spangler distributed a list of funding priorities that will be presented in Washington including Emerging Sectors Educational Consortium, Community College International Education Program, Control Systems Technology Program, and Center for Sustainable Development.

4. Review of the Orchard Ridge Campus President Selection Process

The process for the Orchard Ridge Campus President selection is moving forward. George Keith, Chair of the selection committee, distributed a listing of the committee members and a preliminary calendar. The Chancellor noted that she sent letters to 400 colleges around the country in an effort to seek nominations. She also met with faculty, staff, and administrators at the Orchard Ridge campus as an opportunity to listen to concerns the campus may have with a future leader. It is intended that a new president will begin on July 1, 2005.

B. ACTION ITEMS/CRITICAL RECOMMENDATIONS

1. Approval of Minutes of the December 3, 2004, Meeting

The minutes of the December 3, 2004, meeting were approved as presented.

2. Supervisory Scheduling

Chancellor Spangler indicated that challenges with a couple of members of the Chancellor's Advisory Council being able to attend the meetings due to scheduling issues has been resolved.

C. INFORMATION ITEMS

1. Strategic Plan Report

Andy Hillberry reported that the strategic plan e-newsletter was recently distributed. Eight objectives are being reviewed for the 2005 calendar year. Over 100 individuals have expressed interest in serving on a task force. Task force chairs and co-chairs are in the process of being identified as well as specific charges.

2. Status of CCSSE

Dr. Keith distributed the 2005 administration timeline for CCSSE. He thanked Leanne Nadlicki for her work in preparing a multi-page detail of the College's offerings which has been submitted to CCSSE. The survey will help to collect important information for the College and the results will be used for future strategic planning. Dr. Spangler requested that the CAC student representatives share this information with the students.

D. DISCUSSION ITEMS

1. Report on Updating College-Wide Staff on CAC Activities

Janice Brown-Williams reported that she, Barb Sadecki and David Dell have started meeting with staff at all of the campuses to report on CAC activities and gather information to bring forward to the CAC.

The process for bringing forward Orchard Ridge Campus facilities issues was discussed. It was reaffirmed that Dr. Callaghan continues to deal with the campus and college facilities issues. If there are longer term issues, that information should be shared with Dr. Keith.

Information sharing was discussed, specifically as it relates to notifying the College community when new minutes are available on Info Mart. It was requested that knowledge management be discussed at a future meeting.

Mary Ann McGee reported that the counseling discipline will discuss a crisis response plan at discipline day.

A memo distributed to the College Planning Council was discussed. It noted that an interim CPC will undertake at least two tasks: act upon sub-committee recommendations regarding Initiatives; and review and forward to the Chancellor recommendations from the Strategic Plan Task Forces. CAC members requested that senate should be engaged in academic issues before implementation.

Meeting adjourned at 11:00 a.m.

Respectfully submitted,

Pamela L. Kramer  
Executive Assistant to the Chancellor