



**CHANCELLOR’S COUNCIL MINUTES**  
**June 22, 2004**  
**8:30 a.m. – 12:00 p.m.**  
**District Office, Board Room**

MISSION: “Create a vision and pursue strategies with fervor to implement it.”

CALLED TO ORDER BY: Mary Spangler, Chancellor TIME: 8:30 a.m.

IN ATTENDANCE:

- |  |  |
|--|--|
| <input checked="" type="checkbox"/> D. Adams     | <input checked="" type="checkbox"/> S. Blackman  |
| <input type="checkbox"/> C. Brantley             | <input checked="" type="checkbox"/> E. Callaghan |
| <input checked="" type="checkbox"/> D. Dunshee   | <input checked="" type="checkbox"/> G. Faye      |
| <input checked="" type="checkbox"/> A. Hillberry | <input checked="" type="checkbox"/> G. Keith     |
| <input checked="" type="checkbox"/> C. Kozell    | <input checked="" type="checkbox"/> G. May       |
| <input type="checkbox"/> R. Montgomery           | <input checked="" type="checkbox"/> L. Pososki   |
| <input checked="" type="checkbox"/> C. Rush      | <input checked="" type="checkbox"/> M. Smydra    |
| <input checked="" type="checkbox"/> M. Spangler  |  |

I. PRESENTATIONS/SPECIAL GUESTS

None

II. ACTION ITEMS/CRITICAL RECOMMENDATIONS

A. Approval of Bloodborne Pathogens Program

It was the consensus of Chancellor’s Council to provide provisional support of the Bloodborne Pathogens Program. Chancellor’s Council was asked to provide feedback to Clarence Brantley by June 30, 2004, via e-mail.

B. Approval of Lockout/Tagout Program

It was the consensus of Chancellor’s Council to provide provisional support of the Lockout/Tagout Program. Chancellor’s Council was asked to provide feedback to Clarence Brantley by June 30, 2004, via e-mail.

III. CHANCELLOR’S COMMENTS

A. Chancellor’s Council Thank You

Chancellor Mary Spangler noted that today is the last Chancellor’s Council meeting. She thanked all members of the Chancellor’s Council particularly the Executive Directors for their help, support, participation, and understanding.

B. Chancellor’s Advisory Council Update

The Chancellor's Advisory Council (CAC) will become effective July 1, 2004, and will consist of representatives from faculty, staff, students, and College officers. The CAC will hold its meetings on the first Friday of each month beginning in August, 2004.

Chancellor Spangler reviewed the *College-wide Participative Organizational Model*.

Gerry Faye reported that an open nomination was held at the College Academic Senate for representatives to sit on the Chancellor's Advisory Council. A list of the three elected representatives will be submitted to Chancellor Spangler once all of the votes are tallied. Gerry Faye noted that the faculty representatives will serve on the CAC until January. Before the meeting adjourned, George Keith announced the results of the mailed ballots: Mary Ston and Mary Anne McGee were both elected. By virtue of his position as Senate Chair, Gerry Faye will serve as the third faculty representative.

Staff and College Officer representatives will be selected at the July Chancellor's Cabinet meeting.

Chancellor Spangler is working to identify student representatives.

#### C. Strategic Planning Task Force Charges

Chancellor's Council reviewed updated strategic planning task force charges, specifically for objective 5.2 *Infuse Global Components into the Instructional Program*, 2.5 *Assess IIC's throughout the College*, and 5.1 *Expand the instructional programs to include courses and programs addressing global issues*.

The other strategic planning task force charges for the 2004 calendar year not discussed today will be finalized at the July Chancellor's Cabinet meeting.

#### D. Organization of Task Forces

Gordon May distributed a draft copy of the proposed *Organization of Task Forces*. Chancellor's Council adopted the document in concept noting that the task forces will have the opportunity to discuss it in further detail.

### IV. INFORMATION ITEMS

Cathy Rush noted that the Board approved the tentative agreement resolving classification issues in the Teamster's bargaining unit.

### V. DISCUSSION ITEMS

#### A. Appropriate Use of Computers

This item was tabled.

#### B. Diversity Committee Membership

Chancellor's Council approved the recommendation of three additional individuals serving on the College-wide Diversity Committee. Sharon Blackman thanked David Adams for the work graphics services has provided to the Diversity Committee. She also thanked Chancellor's Council for their support of the Diversity Committee.

#### C. 2004 OCC Golf Scholarship Event

Ed Callaghan discussed the 2004 OCC Golf Scholarship event to be held on Friday, August 13, at Shenandoah Golf Course. He distributed information regarding current total sponsorship amounts. He also distributed a master potential sponsor contact list and requested that Chancellor's Council members contact

individuals for additional sponsorship opportunities. Brochures will be provided to Chancellor's Council members.

D. OCC Catalog on CD

Chancellor's Council received information from David Adams regarding distributing the OCC catalog on CD. It was the consensus of Chancellor's Council to wait for the recommendation expected from the ad hoc committee later this year.

VI. COUNCIL REPORTS

A. Diversity Committee

No report.

B. College Administrative Services Council

No report.

C. College Academic and Student Services Council

No report.

D. College Planning Council

No report.

Meeting adjourned at 12:15 p.m.

Respectfully submitted,

Pamela Kramer  
Executive Assistant to the Chancellor