



CHANCELLOR'S COUNCIL MINUTES

May 25, 2004

8:30 a.m. – 12:00 p.m.

District Office, Board Room

MISSION: "Create a vision and pursue strategies with fervor to implement it."

CALLED TO ORDER BY: George Keith, Vice Chancellor of Academic and Student Services TIME: 8:30 a.m.

IN ATTENDANCE:

- | | |
|--|--|
| <input checked="" type="checkbox"/> D. Adams | <input checked="" type="checkbox"/> S. Blackman |
| <input type="checkbox"/> C. Brantley | <input checked="" type="checkbox"/> E. Callaghan |
| <input type="checkbox"/> D. Dunshee | <input checked="" type="checkbox"/> G. Faye |
| <input checked="" type="checkbox"/> A. Hillberry | <input checked="" type="checkbox"/> G. Keith |
| <input checked="" type="checkbox"/> C. Kozell | <input checked="" type="checkbox"/> G. May |
| <input type="checkbox"/> R. Montgomery | <input checked="" type="checkbox"/> L. Pososki |
| <input checked="" type="checkbox"/> C. Rush | <input checked="" type="checkbox"/> M. Smydra |
| <input type="checkbox"/> M. Spangler | |

I. PRESENTATIONS/SPECIAL GUESTS

None

II. ACTION ITEMS/CRITICAL RECOMMENDATIONS

None

III. CHANCELLOR'S COMMENTS

None

IV. INFORMATION ITEMS

David Adams attended a presentation made to representatives from the College by a company who could place the OCC catalog on their server taking resources off of the OCC server. This option would reduce the number of catalogs currently printed and is under consideration.

The College Academic Senate meeting scheduled for Thursday, May 27, at 3:15 p.m., will be held at the Orchard Ridge Campus in the Smith Theatre.

Cheryl Kozell thanked Chancellor's Council for their participation in the CREST dedication.

V. DISCUSSION ITEMS

A. Food Service

Cathy Rush distributed a copy of the charge given to the Administrative Services Council – Orchard Ridge Food Services Project Team. It was the consensus of Chancellor’s Council that the project team will be asked to bring recommendations forward by Friday, July 9, 2004. Chancellor’s Cabinet will consider the recommendations on July 20, 2004. A decision regarding the feasibility of a pilot program will be made by August 1, 2004, for possible September 1, 2004, implementation. It was also the consensus of Chancellor’s Council that a modest budget may be required and should be determined by the chair of the project team. All budget requests must be acknowledged by the College Administrative Services Council.

B. Awards for Employees of the Year

Linda Pososki distributed a summary of awards historically given annually to outstanding employees of the year, outstanding faculty, and outstanding adjunct faculty. Chancellor’s Council approved continuing this practice. Each campus will also have the authority to make decisions regarding additional practices at each site. The award information will be captured in the body of the letter sent by the Chancellor congratulating award recipients each year.

C. Task Force Operational Issues Template

Linda Pososki and David Adams researched a template used during the “Connecting Staff to Students” project as requested by Chancellor’s Council in an effort to begin addressing operational issues for the strategic planning task forces. Chancellor’s Council will review the information distributed and submit comments to a cabinet member for discussion at the June Chancellor’s Cabinet meeting.

D. Task Force Charges

Chancellor’s Council reviewed the draft charges for the following strategic objective task forces: Assess Individualized Instruction Centers throughout the College; Infuse global components into the instructional program; Review and update the technology replacement schedule; Develop a long-term master plan for CREST; and Complete and implement the Academic Technology Plan as an integrated component of the College Master Technology Plan, including use of technology.

It was the consensus of Chancellor’s Council that all charges should use a template which incorporates the strategic goal, objective, result, timeline, membership/co-membership, and task force objectives.

VI. COUNCIL REPORTS

A. Diversity Committee

Sharon Blackman reported that the diversity committee will hold its annual retreat on June 24, 2004. The Michigan College Personnel Association is hosting an annual diversity conference at Oakland University on June 11, 2004. On June 16, 2004, OCC will continue the Breakfast of Nations series in conjunction with Leadership Oakland.

B. College Administrative Services Council

No report.

C. College Academic and Student Services Council

No report.

D. College Planning Council

No report.

VII. FUTURE ITEMS

A. Childcare Centers - Completed Project by June [Objective 1.7]

Meeting adjourned at 11:25 a.m.

Respectfully submitted,

Pamela L. Kramer
Executive Assistant to the Chancellor