



OAKLAND
COMMUNITY
COLLEGE

CHANCELLOR’S COUNCIL MINUTES

June 3, 2003

8:30 a.m. – 12:00 p.m.

District Office, Board Room

MISSION: “Create a vision and pursue strategies with fervor to implement it.”

CALLED TO ORDER BY: Richard T. Thompson, Chancellor TIME: 8:30 a.m.

IN ATTENDANCE:

- | | |
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| <input checked="" type="checkbox"/> D. Adams | <input type="checkbox"/> S. Blackman |
| <input checked="" type="checkbox"/> C. Brantley | <input checked="" type="checkbox"/> E. Callaghan |
| <input type="checkbox"/> D. Dunshee | <input checked="" type="checkbox"/> G. Faye |
| <input checked="" type="checkbox"/> A. Hillberry | <input checked="" type="checkbox"/> G. Keith |
| <input checked="" type="checkbox"/> C. Kozell | <input checked="" type="checkbox"/> G. May |
| <input type="checkbox"/> R. Montgomery | <input checked="" type="checkbox"/> L. Pososki |
| <input checked="" type="checkbox"/> C. Rush | <input checked="" type="checkbox"/> M. Smydra |
| <input checked="" type="checkbox"/> R. Thompson | |

I. PRESENTATIONS/SPECIAL GUESTS

II. CHANCELLOR’S COMMENTS

- Chancellor Thompson provided an update on the Legislative Policy Conference held on Mackinac Island noting that health related issues were a key focus of the conference.
- Expectations of The Higher Learning Commission were discussed in preparation for the Chancellor’s Council Retreat. The Chancellor distributed and discussed excerpts from The Higher Learning Commission’s “Restructured Expectations: A Transitional Workbook” including the new criteria that will be used: Mission and Integrity; Preparing for the Future; Student Learning and Effective Teaching; Acquisition, Discovery, and Application of Knowledge; and Engagement and Service. Four themes will also be focused upon including: the future oriented organization; the learning-focused organization; the connected organization; and the distinctive organization. The eligibility requirements as defined by The Higher Learning Commission were reviewed. Finally, he noted that the new Team Report will include three sections: disclosure; assurance; and advancement.

III. MEETING’S FOCUS ITEM

I. ACTION ITEMS/CRITICAL RECOMMENDATIONS

None

II. INFORMATION ITEMS

None

III. DISCUSSION ITEMS

A. Flexible Schedules

Catherine Rush distributed and discussed flexible schedule guidelines. It was the consensus of Chancellor's Council that requests for flexible schedules be shared with the vacancy committee to ensure consistency across the College.

B. Employee Acceptance of "gifts/invites"

Catherine Rush discussed the policy regarding employee acceptance of "gifts/invites." Chancellor's Council members will help employees interpret the policy as appropriate.

C. Contract Issues

Catherine Rush discussed issues related to the Teamster's contract.

D. Adjunct Faculty Pay Rates

It was the consensus of Chancellor's Council to establish a multi-year approach to adjunct faculty compensation and build it into the budget processes.

Linda Pososki reviewed the Chancellor's Council retreat agenda.

Clarence Brantley distributed a Child Care Plan. Chancellor's Council reaffirmed a long standing practice that the child care centers are available to service students during the times they are in class. It was also noted that the Board of Trustees have requested information regarding the childcare centers.

Andrew Hillberry noted that a plan for the use of cell phones and palm pilots is being developed and will be presented at the next Chancellor's Council meeting.

IV. COUNCIL REPORTS

Per George Keith's request, Chancellor's Council LODGED the "Institutional Dashboard Implementation Update & Development Issues" for approval at a future Chancellor's Council meeting to seek endorsement for continued priority for development purposes.

Andrew Hillberry noted that the second web-registration pilot has taken place and has been very successful. Chancellor Thompson noted that this has been conducted on a test basis with a selected population.

Clarence Brantley commended the payroll staff for their work during a recent payroll cycle.

David Adams noted that campus minutes will be added to the infomart as campuses deem appropriate.

Cheryl Kozell noted that Chef Chris Galli will highlight OCC's culinary program at the State legislature as requested by Senator Mike Bishop who passed his first bill in the Senate.

Gordon May expressed that the MCCA White Paper will be very useful. Chancellor Thompson noted that the development of the paper was a joint effort of colleges around the state through the MCCA.

On behalf of Sharon Blackman, Chancellor Thompson reported that the Auburn Hills Campus open house was very successful. Also, he reported that the diversity committee met on May 25 to begin progress on the 2003-04 work plan.

V. FUTURE ITEMS

- A. Retreat Issues (RTT)
- B. Goal Assignments for Five-Year Plan (progress report 12/3 retreat)
- C. Video Project (4/03)
- D. Leadership Follow Up

IV. PROCESS CHECK

- A. What worked
- B. What didn't work
- C. What's missing

Meeting adjourned at 11:45 a.m.

Respectfully submitted,

Pamela L. Kramer
Executive Assistant to the Chancellor

RESPONSIBILITIES: 1) Committing resources; 2) policy development; 3) benchmarking; 4) organizational development; 5) creating a standard of accountability for all members of the College, based on the primacy of the student, in everything we do.