



CHANCELLOR’S COUNCIL MINUTES

September 11, 2001
9:00 a.m. – 12:00 p.m.
Guest House

MISSION: “Create a vision and pursue strategies with fervor to implement it.”

CALLED TO ORDER BY: Richard T. Thompson, Chancellor TIME: 9:00 a.m.

IN ATTENDANCE:

- | | |
|--|--|
| <input checked="" type="checkbox"/> D. Adams | <input checked="" type="checkbox"/> C. Brantley |
| <input type="checkbox"/> C. Brown | <input checked="" type="checkbox"/> E. Callaghan |
| <input checked="" type="checkbox"/> G. Faye | <input checked="" type="checkbox"/> E. Harrison |
| <input checked="" type="checkbox"/> G. Keith | <input checked="" type="checkbox"/> C. Kozell |
| <input checked="" type="checkbox"/> G. May | <input checked="" type="checkbox"/> L. Pososki |
| <input checked="" type="checkbox"/> M. Smydra | <input checked="" type="checkbox"/> N. Stephens |
| <input checked="" type="checkbox"/> J. Wersching | |

I. PRESENTATIONS/SPECIAL GUESTS

Carol Lowman, United Way Coordinator, provided a brief presentation on OCC’s United Way Campaign (September 17 – 28, 2001).

II. CHANCELLOR’S DISCUSSION

An Automation Alley event will be held this spring at M-TEC. Norm Stephens will be the contact person.

III. ACTION ITEMS/CRITICAL RECOMMENDATIONS

A. College Business Guidelines

Chancellor’s Council approved the guidelines.

IV. ITEMS FOR DISCUSSION

A. Expense Processes/Guidelines

The Administrative Services Council will reissue the processes/policies/guidelines for expense reports.

B. Mileage Guidelines

Administrative Services Council will reissue the processes/policies/guidelines for mileage reports.

C. General Ledger Report Training

President's Cabinet will discuss the general ledger report training issues at their next meeting.

V. INFORMATION ITEMS

A. Technology Update

Now that the Technology Appropriate Use Policy has been reviewed by our attorneys, it will be shared as an informational item at College Senate.

B. Council Reports
None

C. Communication Items

A recommendation for Datatel training for new employees will be forwarded to Chancellor's Council for review.

A update on Fujitsu was provided: There were several companies that bid on the RFP. FORE Systems, who was twice as high as any other vendor is no longer in the business; Lucent Technology has reported a \$680 million accounting error, has laid off 40,000 employees, has restructured twice, and has split off the PBX portion of the ir business; Ameritech/Northern Telecom has since been split, Ameritech was acquired by SBC and Northern Telecom has restructured and is now NorTel Networks; GTE has been acquired by Verizon. Chancellor's Council agreed that our previous decision of Fujitsu was the right one. They have been willing and able to stand behind the phone system they sold us and their operations are still at their previous level.

VI. WRAP-UP

VII. ITEMS FOR FUTURE MEETINGS

The meeting concluded at 11:30 a.m.

Respectfully submitted,

Pamela Dorris
Executive Assistant to the Chancellor

RESPONSIBILITIES: 1) Committing resources; 2) policy development; 3) benchmarking; 4) organizational development; 5) creating a standard of accountability for all members of the College, based on the primacy of the student, in everything we do.