

MiLE Board Meeting
Walsh College – Troy Campus
June 7th 2005 – 1:30 p.m.

Present: Jerry Bosler, Kathy Irwin, George Marck, Lynn Minor, David Murphy, Eileen Palmer, Mary Rice, Tammy Turgeon

Absent: Dale Parus

- I. Call to Order: Called to order by T. Turgeon at 1:32 p.m.
- II. Approval of Agenda: M. Rice motion; D. Murphy seconded; Approved
- III. Approval of the Minutes of the Last Meeting: D. Murphy motion; K. Irwin seconded; Approved
- IV. Committee Reports:
 - a. Resource Sharing
 - i. URSA 4.0
 1. It was decided to find out at ALA what the status of URSA 4.0 is.
 2. After finding out the status of 4.0 a timeline for transfer to the new version will be decided.
 3. The group was unanimous that they would like to come up as soon as possible.
 4. DALNET's current timeline to come up on 4.0 is by December 2005.
 - ii. Lost items in transit (K. Irwin)
 1. Quite a few lost books were not found this time, but the initial list was longer than the previous year.
 2. TLN's invoicing deadline for lost books is set for July 31, 2005. These invoices need to be sent to E. Palmer @ TLN.
 - b. Professional Development
 1. No professional development can be done until a timeline is created for coming up on URSA 4.0
 - c. Technology (Nothing to report)
 - d. Digitization (Nothing to report)
 - e. Virtual Reference
 1. Discussed the amount of staffing and work involved with virtual reference.
 2. K. Irwin reported at MCL forum most libraries stated it was cheaper and easier to do email reference and that the majority of questions were technical questions about how to use virtual reference and not actual reference questions.
 3. It seems that the younger generation wants I.M./Chat instead.
 - f. Promotion

- i. There is still no chairperson to replace Dee Callaway. T. Turgeon said she would try and find a new chairperson for this committee.
- ii. Once a timeline has been made about URSA 4.0, then there will be something to promote.

V. PALNET (E. Palmer)

- a. PALNET is the reconstituted FALCON and consists of mostly academic libraries.
- b. PALNET is interested in joining MiLE and there will Dynix charges to do so.
- c. It will be better to wait until upgraded to URSA 4.0 before bringing such a large group in. This way they will not have to be trained on old system and then retrained on new system within 6 months or less.
- d. It will need to be decided if PALNET will come in as a new consortia or underneath a current consortia.
- e. T. Turgeon and E. Palmer stated they would meet with PALNET and find out what they want before any decisions can be made.

VI. Budget Report (E. Palmer)

- a. Review Current Budget
 1. MiLE Fund Summary of Revenue and Expenditures was distributed.
 2. E. Palmer reported that the actual budget is close to what was expected and that there should be a fund balance of around \$20,000 at fiscal year end.
 3. A budget revision will have to be done at the September 2005 meeting.
 4. The cost to go to URSA 4.0 will be the same cost as the current maintenance/repairs cost.
- b. Cost Sharing Formula for 2005-06
 1. MiLE Operational Budget cost Sharing formula for 2005-06 was disturbed. Two copies, one with delivery option and one without.
 2. The base cost will increase from \$10,000 to \$12,500 for each consortia which would help equalize the additional cost for consortia with more buildings. This amount could change again depending on how PALNET joins.
 3. It was decided to continue to subsidize delivery for non-public libraries in order to ensure they would stay in MiLE.
 4. The levels of delivery reimbursement to the consortia will still need to be settled.
 5. DALNET will need to decide software support costs for the next fiscal year. Also, SLC will need to decide training support costs.

VII. Other

- a. E. Palmer stated that orchid paper is no longer available anywhere and that she will ask their printing company to give her samples of other colors of purple to bring to the next meeting.

- b. T. Turgeon stated that at the MeLCat meeting libraries stated that they were happy with MiLE.
- c. K. Irwin announced that video and music items will probably be getting a shorter 10-day loan period on MeLCat. Audio books will remain the same.
- d. K. Irwin told the group that there is much debate about the skip indicator, but for the moment it has been turned on.
- e. T. Turgeon reminded the group that the September meeting is the last meeting for the board member current terms. Each respective consortia is responsible for its 3 members on the board and how they are rotated.
- f. K. Irwin stated that the staff end of the MiLE web page is on the U of M server so only she can update/edit it at this time. The (portal/interface) committee was working on developing a portal so she thought maybe they may want to look at developing this web page as well.

VIII. Schedule Next Meeting:

- a. The next meeting will be September 13th @ 1:30 p.m. to be held at M.C.C. South in the library conference room.

IX. Adjourn: Meeting was adjourned at 3:15 p.m. by T. Turgeon.

Submitted by Lynn Minor - Chesterfield Township Library