

TO: Louise Bugg

FROM: Barbara Heath *Bahm*

SUBJECT: Proposed charge for the DALNET Acquisitions Standards Committee

DATE: July 15, 1993

CHARGE FOR THE DALNET ACQUISITIONS STANDARDS COMMITTEE
(Approved by the Committee 7-14-93)
revised 7-21-93 bh

NOTIS Acquisitions/Serials module records and files include the following:

- Order/Pay/Receipt record
- Vendor file
- Fund record
- Copy holdings record
- MARC holdings record
- LSER files (new with release 5.1)

The DALNET Acquisitions Standards Committee is charged with the following:

- 1) to propose and review standards for Acquisitions shared online files
- 2) to propose and review standards for other (unshared) Acquisitions records created and used by all DALNET libraries
- 3) to propose and review standards for consistent LUIS displays from all relevant Acquisitions records
- 4) to assist the Systems Office in testing new NOTIS releases and enhancements related to Acquisitions when asked to do so
- 5) to review, and recommend use of, new Acquisitions module enhancements, such as CheckMARC
- 6) to communicate to all DALNET staff matters relating to the Acquisitions module
- 7) to review NOTIS reports related to Acquisitions processes; to recommend new reports and establish priorities for their development
- 8) to sponsor DALNET Acquisitions users' meetings

Committee recommendations will be submitted for Project Managers' review and Board approval. After Board approval, the Committee is responsible for procedures to implement and disseminate the standards and policies, as needed.