

**DALNET Collection Access Committee
Wayne State University
November 20, 1998
Agenda**

Committee Charge

DALNET Circulation Privileges: Status

DALNET Interlibrary Loan Privileges: Status

DALNET Access Directory

**DALNET Collection Access Committee
November 20, 1998 Minutes Unapproved
Purdy / Kresge Library, Wayne State University**

Present: Paul Beavers: WSU, Gerald Bosler: MCC, Anaclare Evans: DALNET Systems,
Jim Flaherty: WCC, Thomas Lewandowski: OCC, George Libbey: UD-M, David Murphy: WA.
Not Attending: Nancy Skowronski: DPL

Bosler handed out materials which included:

- DALNET Collection Access Committee Membership List
- DALNET Collection Access Committee October 2, 1998 Minutes
- DALNET Collection Access Committee Charge November 20, 1998
- DALNET Libraries ILL Services Grid
- DALNET Libraries Reciprocal Circulation Services Grid

I. DALNET Collection Access Committee Membership List

Bosler asked committee members to review the committee membership list to verify address, telephone and email information. Corrections were made. A corrected list will be distributed with the Minutes for November 20, 1998

II. DALNET Collection Access Committee October 2, 1998 Minutes

The DALNET Collection Access Committee Minutes for October 2, 1998 were approved with corrections.

III. The Collection Access Committee Charge

The revised DALNET Collection Access Committee Charge was reviewed and recommended for approval by the DALNET Board.

IV. DALNET Directory

In order to update the Directory each library will be sent its entry from the 1994 Directory with a cover letter requesting assistance in validating the information. Telephone calls will be made to each library as a follow-up. Committee members recommended that a print document be produced with basic information: e.g. name of library, address, telephone number(s), hours, and access policies. The print document should be kept as brief as possible.

It was observed that DALNET has a home page where this information could also reside together with links to the home pages of DALNET institutions. While not all libraries have a home page, location information, i.e. maps, would ideally be found on the institutional home page. The new Web based DALNET Directory could substitute for the DALENT information which is now provided in NOTIS under "explain DALNET". While the print Directory is seen as necessary, it will become dated. Updating in the future will be on the Web from which print copies can be obtained.

V. DALNET Circulation Privileges: Status

Paul Beavers noted that Wayne State University would like to finalize planning for its reciprocal borrowing pilot project with academic libraries. The question was raised as to who would be financially responsible for borrowed materials which are never returned: the individual, the home institution or the loaning institution. It was agreed that for the duration of the pilot project the terms of the Bi-lateral Academic Library Reciprocal Borrowing Agreement shall be used as the model. This agreement is currently in effect among most of the academic libraries. Consequently, should a visiting patron borrow books from a host institution and not return them, the home institution would be liable for the cost of the books. The maximum limit would be 3 items. Anaclare Evans stated that the Horizon software sets its maximum on a per building basis not a per institution application. This exposed

participating institutions to more liability than they would like to assume. However, it was agreed that the pilot project should proceed.

P. Beavers will draft a document for discussion on how the pilot project will be implemented at WSU. Suggestions on the draft can be made at the next meeting.

Committee members also discussed the use of system-wide blocks. It is recommended by the Committee that DALNET institutions honor system-wide blocks on a case by case basis. The respective institution has the ability to override a block. In the cases where replacement costs are involved and the charges are numerous and excessive, it is in every libraries' interest to withhold borrowing privileges to patrons who are not responsible.

David Murphy announced that Walsh College has decided to join the Michicard Program. He has begun a dialog with the Library of Michigan.

In the meantime, discussions are underway with the Library of Michigan as to whether additional DALNET academic libraries can join the Michicard Program. In the event that these discussions are successful, it is conceivable that the Library of Michigan would be assuming liability for books never returned by Michicard patrons.

VI. DALNET Interlibrary Loan Privilege: Status

P. Beavers wished to move ahead immediately with the WSU ILL initiative. Confirmation to market the new program will take place before the next meeting and an announcement will be made to all DALNET libraries.

VII. DALNET Statistics

Anaclare Evans reported on her analysis of DALNET circulation tables. There is a wide variance in loan periods and in billing notification dates. This indicates that consensus on standardized circulation tables may be difficult to attain.

VII. Next Meeting

The next meeting is scheduled for Monday, December 14, 1998, 1:30 p.m. at Purdy / Kresge Library Wayne State University.

Respectfully submitted,
J. Bosler

DALNET LIBRARIES

Libraries	ILL Services for			ILL Service to Libraries				DALNET ILL
	Faculty Staff	Students	General Patrons	Monographs	Photocopies	Fax		
William Beaumont Hospital Library	free	Restricted	none	free	free	free		
Children's Hospital of Michigan Library	free	Restricted	none	Restricted	free	free		
Botsford General Hospital Library	free	Restricted	none	free	free	free		
Harper Hospital Library	free	Restricted	none	Restricted	free	free		
Detroit Public Library	not applicable	not applicable	MI Resident at Cost	free	\$2 plus .20¢ page	\$2 plus .40¢ page		
Macomb Community College Libraries	free	none	none	free	10 pages free .10¢ page after	free		
Oakland Community College Libraries	free	free	none	free	free	free		
Oakland University Library	free	free	Free with purchase of guest card	\$6	\$6	Provided as part of ILL Services if necessary		
Oakland County Law Library	at cost	Restricted at cost	Restricted at cost	Restricted	20 pages free .10¢ page after			
University of Detroit Mercy Libraries	.50¢ Charge	.50¢ Charge	at cost	Reciprocal: free for free, fee for fee	Reciprocal: free for free, fee for fee			
Wayne County Community College Libraries	at cost	at cost	at cost	charge \$5	charge			
Wayne State University Libraries	free	free	free with purchase of guest card	charge \$8	\$8 = 30 pages .20¢ after			
Walsh College Library	free	free	none	Reciprocal free, others \$5	Reciprocal free, other \$5			

DALNET LIBRARIES

Libraries	DALNET Recip	Infopass	Academic Libraries Recip	Medical Libraries Recip
William Beaumont Hospital Library				
Children's Hospital of Michigan Library				M
Botsford General Hospital Library				M
Harper Hospital Library				
Detroit Public Library		I		
Macomb Community College Libraries		I	R	
Oakland Community College Libraries		I	R	
Oakland University Library		I	R	
Oakland County Law Library				
University of Detroit Mercy Libraries		I	R	
Wayne County Community College Libraries		I		
Wayne State University Libraries		I		
Wayne State University-Shiffman Medical Library		I		M
Walsh College Library		I	R	

DALNET Libraries
Type of Library

Access

Special Libraries - Art
Detroit Institute of the Arts

Special Libraries - Hospital
Botsford Hospital
Beaumont Hospital Royal Oak
Beaumont Hospital Troy
Children's Hospital
Detroit Receiving Hospital
Grace Hospital
Harper Hospital
Hutzel Hospital
Mount Clemens General Hospital
Rehabilitation Institute of Michigan
Detroit V.A. Medical Center

Special Libraries - Law
Oakland County Law Library

Academic Libraries
Macomb Community College
Oakland Community College
Reuther Library
University of Detroit Mercy
Walsh College
Wayne County Community College
Wayne State University

Public Libraries
Detroit Public Library
Highland Park Public Library

School Libraries

Detroit Public Schools