DALNET Steering Committee
Minutes

Monday, June 14, 1999; 8:30-11:30 a.m.
WSU, Kresge-Purdy Library, Administrative Conference Room

Present: D. Adams, M. Auer, K. Bacsanyi, L. Bugg, J. Houser, P. Jose, H. Masek, S. Muir, M. Sheble

1. Minutes of 4/26/99 and 5/24/99 Steering Committee meetings were approved with corrections.

2. StaffPac TF: Members of the DALNET StaffPac Task Force have completed their work. A recommendation will be made to the Board to disband the Task Force. Other Task Forces that are on the Board agenda for disbanding are: Horizon Indexes, WebPac Design, and Statistics Coding. Letters of appreciation will be sent to the TF members.

3. Universal StaffPac Views: Recommendations about the information that should be included in shared (universal) Horizon StaffPac views will be handled by DALNET standing committees and task forces that are responsible for general Horizon module-specific recommendations. S. Muir will coordinate the distribution of assignments to these groups. To enable sharing views, each DALNET library should set up passwords for other DALNET libraries with view only access. The passwords should be in place by 9/99.

4. Shared Patron File: S. Muir reported on a conference call between himself, A. Evans, and R. Ferrante on Ameritech's progress toward developing an algorithm for the patron identifier in the DALNET shared patron database. Ameritech requested a letter of intent from DALNET, detailing how the unique identifier would function. H. Masek will follow-up to be certain that DALNET understands what is to be included in the letter of intent.

5. Conference Calls: A decision was made to discontinue weekly calls with P. Johnson on migration progress for Group 3 and Group 4 libraries. Conference calls will be scheduled as needed to discuss specific issues.

6. DHMT: DALNET Horizon Migration Listservs (dhmt and dhmt2) will be merged to promote better communication. S. Muir has access to the Ameritech problem solving system and can track problems reported via the listservs to review progress.

7. Kid's Pac TF: On the basis of background research, members of the Kid's Pac Task Force would like to write a position paper on their proposal for the Horizon Kid's Pac design and functionality. The paper will be distributed to DALNET and Ameritech.

8. Horizon Upgrades: H. Masek reported that Horizon v. 5.2 is extremely stable and recommended that Group 3 and 4 libraries should come up on this version if possible. However, Horizon loader programs have not yet been written for v. 5.2. WSU and UDM are currently running on v. 5.0. Both will need to be upgraded to v. 5.1.2 before they can be upgraded to v. 5.2.

9. FY Rollover: There is a FY rollover program leading back to the Horizon Acquisitions module in v. 4.2. UDM would like to use the program and will communicate with G. Marck re: working with the program.

10. RSS: Ameritech is requesting information to estimate DALNET RSS server size. Information required: How many sites with participate and the number of projected transactions. The RSS Task Force will look into these issues. The TF will also make recommendations on guidelines for interloan transactions between DALNET libraries via RSS.

11. RSS for the Detroit Area Catholic Consortium: S. Muir met with members of the Catholic Consortium. Currently, two of the members are close to having the capabilities to use RSS.

12. WebPac 1.3: DPL has been testing WebPac 1.3. It seems to be extremely stable. Broadcast searching is enabled in WebPac 1.3. DALNET needs to begin designing the "look and feel" for broadcast searching. L. Bugg encouraged members of the SC to visit the California State WebPac site. The site has both broadcast searching (including FirstSearch) and patron authentication.

13. Instructional Materials for WebPac: A decision was made to begin developing DALNET-wide instructional materials for WebPac as soon as broadcast searching is enabled. There is a great deal of variation in the WebPac designs of the individual library catalogs and it would be difficult to construct shared instructional materials that would apply across the unique designs of these WebPacs.

14. DALNET Logo: A DALNET logo was approved by the Board. A copy of the logo will be placed on the WSU server so that DALNET libraries can download it.

15. Migration Schedule Update: S. Muir reported that Group 3 libraries are still loading their test data. The end of July is now projected for this group to have Horizon in production. The concept of migration groups will remain, but flexibility is now built in to allow sites to move at their own pace. Priority will be given to Group 3 libraries, but Group 4 libraries can move their migration schedules ahead as Ameritech and DALNET resources permit. Group 5 libraries (not currently on NOTIS) are projected to be up on Horizon by 12/31/99.

16. Training for Group 3 and Group 4 libraries: A suggestion was made to tap the personnel resources of DALNET libraries currently on Horizon to assist A. Evans and

A. Lim with training sessions for Group 3 and 4 libraries. The DPL Lab is available for DALNET training sessions, but needs to be scheduled well in advance. A training database will be setup on the WSU server.

17. Meetings for Prospective DALNET Members: L. Bugg reported that both meetings for prospective DALNET members (Macomb County libraries, community colleges) went well and that the response of participants was positive. Pricing information will be given to participants as requested.

18. Planning for Sunrise: Sunrise is scheduled for release in 2000. The DALNET servers will need to be upgraded to handle Unicode storage and other Sunrise features. Sun Systems will do an estimate on the cost of upgrading the DALNET CPUs and adding disk space.

19. Horizon Implementation Updates:

Botsford: Problems with Acquisitions module per dhmt message; WebPac problem with "browse back"; need ReportSmith
DPL: Reloading patron file with new mapping; working with A. Fidler and A. Evans on constructing vendor file; working on WebPac 1.3; delay with ordering UPS; completing Marc2Ser migration table; needs assistance to provide NOTIS back audit trail..
UDM: Needs FY-end roll over program.
WSU: Beginning to create prediction patterns for serials check-in; WebPac response time is slower than would like -- looking at all levels where performance delays could occur.
OLL: On target with migration; working with AADS on frame relay implementation.
Group 4: Migration process going well. A. Fidler hopes to setup file extracts to run in the background for this group of libraries so that she can complete other work while the extracts run.

20: Next Meetings: 7/12/99: WCCC; 7/26/99: Botsford

Notes by: M. Sheble (7/2/99)
Distributed to: SC Members

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