

DALNET Steering Committee
Draft Minutes 2/8/99; 8:30am-12:30pm
WSU Libraries
Purdy/Kresge Conference Room

Present: L. Bugg, D. Adams, K. Bacsanyi, J. Flaherty, J. Houser, M. Sheble, H. Masek
Guests: R. Call, A. Evans

1. Minutes of 1/11/99 accepted as distributed.
2. ACRL Showcase Plans
 - a. **ACTION:** H. Masek will arrange booths for DALNET reps.
 - b. DALNET Horizon Implementation: UDM, WSU, Botsford will be up on Horizon. DPL will be in test. D. Adams needs training; will receive at WSUL StafPAC Training.
ACTION: Masek will find out where to get self-paced tutorial for Horizon which M. Sheble spoke of.
 - c. RSS: **ACTION:** Masek will meet with Easton in Chicago 2/12/99 to discuss what Ameritech Lib. Services' support exists for this; and will get training. Easton to meet with Catholic Consortium 2/18/99 to clear up matters and set up best system possible. UDM has contact persons.
 - d. Image Projects at UDM: Sheble taking lead; met with Marine Historical Project and Architecture Project re: records needed for searching. Imaging is going at a good pace along with MARC mapping. Images and pseudo MARC are sitting on server. Need to design WebPAC for this which will be done.
 - e. WebPAC links to subject resources: DPL's African-American collection will be ready; but only a subset of TIP may be available which may not be desirable to demo. **ACTION:** Houser will consult with Dr. Wheeler on this.
 - f. Other Showcase Matters: WSUL is working on Z39.50 to U of M. UDM would like WebLUIIS to be more attractive. Could there be a Frame Relay Showcase? Masek indicated Ameritech has a person to help put ACRL demos together. Discussion ensued about how demo booth might look and figured probably like ALA. Brochures will be needed along with publicity. L. Bugg will discuss with D. Callaway. **ACTION:** Masek needs to find out where DALNET will fit in to AmLibs booth area. Masek also needs to know how many DALNET people will be needed. Name issue was also discussed, with the latest recommendation that we keep the legal DALNET name for the network, but change LUIS to Imagine and to register the address Imagine.lib.mi.us
3. Enhancement Projects:
 - a. Evans and Call met at ALA MidWinter with ALS Earl Boyce who agreed to all matters but felt the authority match algorithm would be a DALNET-specific enhancement with an added cost. Boyce did not understand the request regarding normalized headings so wouldn't be two headings in WebPAC. Timelines have slipped by one quarter with Resource/Authority File to test in Summer 1999, into Production in Fall 1999; and Union Catalogue in production by Spring 2000.

Enhancement Projects (cont):

Boyce did not send out test software because he could not get the system and the software to be stable at the same time. DALNET will be involved in testing once it gets out of Alpha test. These issues appear to involve Horizon, Dynex and Notis users, feels Evans; and she believes Boyce is “talking” with the “right “ people.

Evans reports that only part of Sunrise would be delivered on proposed date. The Screen editor for Cataloging to be ready for Summer 1999; but the Authority file is a much larger project than anticipated. Also, Boyce had not yet thought that this has to work with two servers. The Task Force has yet to tackle questions regarding loading LSCH. With all separate updating of authority, there is concern about updating the Union. Evans said all individual authorities will be merged into Union/Authority. Also, with Ana Fidler sending NOTIS gap tapes and most DALNET authority creators using LC, there won't be a problem.

Bibliography algorithms are much denser and involve more consolidation issues. Boyce was given a “draft” of DALNET's approach proposal, but Boyce is not experienced with OCLC match.

- b. Shared Patron File: Evans met at ALA with Rick Ferrante and Bill Easton of Amlibs. Ferrante felt writing an algorithm for birthdate and SSN is purely a DALNET need and responsibility for writing, and is not necessary. However, Amlibs is getting many more public libraries where use of the SSN is legally not allowed. Easton was silent on this discussion, but asked delivery date. No date could be given because no analyst has yet been assigned. Multiple fields for parents and guardians, and authentication are no problem.

DPL must come up on a system that will not change, so would have to delay if algorithm issue not solved soon. Ferrante is aware of the two server situation.

- c. Authentication: The need for access to third parties and for patron empowerment will be done with patron file and RSS, said Ferrante at ALA, who complained that so many vendors want different authentication. SC Committee agreed this is Amlibs' problem. Also, L. Bugg reminded us that we discussed this matter with Amlibs by conference phone about six months ago. Evans says it was made very clear that authentication was needed for patron access from office, home, other libraries, as well as own library.
- d. Children's OPAC will have a chair by 2/22/99 reports J. Houser.
- e. Media Booking: A “Media Scheduling” module is to be available with Horizon 5.2. L. Bugg contacted Easton on this because our Task Force was to write specifications for such a module. This may not be necessary.

4. Horizon Image Module To Replace NetPublisher: SC discussion indicated that DALNET does not want ACRL demo to be using resources for this DALNET Module development. The draft letter needs to indicate on page 1 what we expect for ACRL, and on page 2 what will happen after ACRL.

ACTION: All SC members should review draft letter and send comments to L. Bugg by 2/15/99.

Some questions and issues: If one NT server is being ordered for the three libraries to use this module, what about the demo? How will we incorporate "full text" into this module agreement? UDM Architecture will go with another system if Horizon doesn't have a solution soon. UDM Maritime offers the biggest problem because of the demand for such a variety of searches to be available from the beginning.

5. Horizon Training (see Rider D): Discussion with Amlibs re: training ongoing. They agree to train trainers; but we are not sure how this will work. DALNET needs to negotiate with Amlibs re: training now, training later. Some basic training needed immediately for all who are doing database testing, e.g. DPL and Botsford. Jeff Olson is the Amlibs trainer for ongoing contact. DPL has Chair of Training Group who needs to be on Listserves, etc. regarding training.

6. Horizon Migration Update:

DPL: Test database is almost ready. Has finished Circulation table entries! Regarding Patron files, need to discuss fields with Amlibs and also see what WSUL has come up with. Houser noted San Jose Public Library problems that the full name is in the same field. Absolutely need to separate last, first, initial to avoid input confusion and mistakes by staff and problems this would otherwise cause in other programs such as printed products. Houser noted it would be very useful to be able to search by unique identifier (algorithm), not name when patron comes in without library card.

WSUL: Now looking at test database: serials, holdings, patron, order and circulation. Production load is in review, whether to come up in 5.0 or 5.1. All data was loaded in 5.0, so would either have to upgrade to 5.1 now and then do production load, or come up in production in 5.0 and later upgrade to 5.1. Won't come live with Acquisitions because 5.1 has the major changes for Acquisitions. Probably best to wait on open orders for 5.1. There are problems migrating mid-year and Evans will review fiscal year end options, especially with Botsford. Currently, Horizon circulation fine calculations are not operating properly. WSUL will cut over the week of March 15 which is winter break for them.

BOTSFORD: Waiting to get test database up; was loaded in 5.1. Received Horizon client and will install this week. D. Adams will get StafPAC training soon with WSUL staff.

UDM: Needs to figure out when can re-Index and also convert to 5.1. Horizon sets fine for day of return, and this problem cannot yet be resolved. Reserve module

cannot delete Bib and Item records; so must send back to Cataloging. Amlibs Jan Sheperd says there is a bug in the Reserve Module. M. Sheble needs System Office help to review all indexes before UDM can re-index.

ACTION: J. Houser needs everyone's IP institution address or range so he can assure connections.

- f. **Publicity/User Education (added agenda item):** K. Bacsanyi reported her conversation with Dee Calloway who indicated she is not working on Internal Publicity, but on External Publicity to attract information providers and education users to use this information. Yet, we need Horizon materials for DALNET Libraries. D. Adams suggested a single sheet with bullets regarding functions. K. Bacsanyi gave the example that Boolean operators work differently in Horizon than in NOTIS. Discussion suggested that out of the WebPAC Training for Public Services Staff could come some ideas for new materials. M. Sheble heard from Jeff Olson that Amlibs has materials which could be put together. One of the problems is that Amlibs current folk do not know NOTIS, so they can't show us the "new way."
There will be an Amlibs resource rep at the WebPAC Training who may be able to assist us put information together when Public Staff training indicates need. Training will take place a few days before March 15, 1999.
[WebPAC 1.3 needs conversion to Solaris to be operable on our servers. Amlibs has no date set.]
7. **DPL Service Implementation:**
- a. **Help Desk Plans:** Server is installed; waiting for SQL and Help desk Software to be loaded. March 1, 1999 is the earliest date.
 - b. **Staffing:** Webmaster position is posted; working to get other positions filled. Help Desk will have a Clerk (new position), a Paraprofessional whose knowledge requirements are being considered (new position), and current DPL staff. J. Houser reports DPL has a very good WebPAC design. L. Bugg indicates we are waiting for server configuration.
 - c. **Horizon 5.1 Client distribution services:** J. Houser reminds all again to send him either institution IP network address or individual IP addresses.
8. **Other:**
- a. **DALNET Marketing:** Will there be a new video for ACRL? We don't know.
 - b. **Project Leader position:** Offer has been made to one of two candidates. If the first does not accept, an offer will be made to the other.
 - c. **ILL/DD Task Force:** Need a hospital representative for this T.F.
 - d. **HUG Enhancement Ballot:** Need input from Task Force Chairs, DALNET System Staff, and DALNET Libraries who have some acquaintance with Horizon. Weight will be given current users.
ACTION: Ballots must get to L. Bugg by 2/15/99 since ballot must be in to HUG by 2/20/99.
Next Meeting at WCCC February 22, 1999, Admin Bldg. Parking info to follow.