

Information Hub Development Committee
April 4, 2001
UDM-McNichols Campus Library
Minutes

Present: Duryea Callaway, George Libbey, Sandra Martin, Scott Muir, Karen Tubolino, Ann Walaskay

Approval of Minutes

Minutes from the meetings of February 21, 2001 and March 21, 2001 were approved. Minutes of the March 7, 2001 are pending.

Review Planning Document for April DALNET Board Meeting

Scott M recommended that IHDC postpone the Board presentation of our plans for evaluating IHDC project requests until the May meeting. Lana Porter will attend the April Board meeting, so waiting until May will allow the Board to focus on the IHDC and other committee reports, such as the Health Hub calendar, which will not be available until later in the month. Scott reemphasized that the process for selecting projects is the key issue since the Board wishes to approve the process. Committee members supported presenting an update to the Board in April and providing a more detailed presentation in May.

The Board of Directors also wishes to approve any project that the IHDC recommends receive DALNET financial assistance for grant preparation.

Action: K. Tubolino. will contact the Board president for comment on her plans for the April agenda

Action: S. Muir will follow-up with Michael.

Project Ranking

IHDC members briefly shared their experiences using the brief form and their thoughts about the process. Scott reminded the members that funding for 2 projects (approximately \$30,000) is up for consideration. The committee discussed the results of this preliminary test of the short form. Committee members decided to revise it somewhat and weight broad categories: Scope = x3, Subject= x2, Sustainability and Status x1

ACTION: Committee members will test the revised form using weighted factors to re-evaluate projects. Members will test the long more detailed form by evaluating the Finkenbein and VA projects at the April 18 meeting.

ACTION: S. Muir and K. Tubolino will include the following in the information presented to Board in May: a process decision tree, the original survey questionnaire, copies of both short and long forms.

Announcements:

The DALNET Board is planning for a visioning meeting in July. Scott will suggest that IHDC be invited to the meeting.

The Health Hub has met with S3 to test the calendar and to provide feedback. A final product is expected by May.

Next Meeting of IHDC is scheduled for 4/18/01 at OCC in Farmington Hills.