

Information Hub Development Committee
March 21, 2001
Minutes

Present: S. Muir, A. Walasky, W. Cromwell-Kessler, S. Martin, D. Callaway, K. Turbolino, D. Callaway, M. Piper, D. Murphy, G. Libbey.

- Agenda of the meeting was accepted.
- Additions to the minutes of the March 7th meeting were noted. W. Cromwell will amend and resend copies to members of the committee.
- S. Muir reported that more design-specification work is needed to complete on the order for a server for image projects. He also reported that the proposed Lab Agreement has been finalized and reviewed by the Finance Committee.
- D. Callaway reported that the Health Hub calendar project was ready for testing. Three members of the Health-Taskforce have been trained to use the software. Other members will be trained at the taskforce's next meeting. The program is scheduled for transfer to a DALNET server before the cosmetic design changes are made, e.g. DALNET logo.
- There is concern regarding the lack of spending of the Ameritech Foundation grant. D. Callaway has received an updated accounting of the grant and will review it with Bob Harris, DALNET Treasurer.

M. Piper will contact Jennifer Moldwin, chair of the Cultural Taskforce to discuss a different approach to soliciting pilot projects in this area. It was suggested that a "RFP" approach combined with seed money be considered. Members agreed to review the information available at the following sites: <http://www.texshare.edu/programs/texttreasures/texttreasures/forms.html> and <http://mel.lib.mi.us/toolkit/>

D. Callaway will conduct a review of comments from the attendees at the cultural breakfast event.

The Economic Development Taskforce will not develop a project at this time. The a GIS pilot is still a possibility and will be discussed further after the planned DALNET Board visioning meeting- July 23rd.

- All members reviewed the digitization survey results. Discussion was held on the use of the *Evaluation Grid* for the selection of projects. By consensus the committee agreed that the survey did not elicit enough information to fully institute the use of the grid at this time. Further discussion led to the development of an initial evaluation tool. (See attached) Each member will

use this tool with the projects identified in the survey and bring to the next meeting.

- Next scheduled meetings:
April 4, 2001 - UDM
April 18, 2001 - OCC Farmington Campus

*Recorder:
D. Callaway*