

Oakland Community College

2013-2014 COLLEGE ACADEMIC SENATE
MINUTES OF January 23, 2014
Orchard Ridge Campus

The College Academic Senate was called to order at 3:15 p.m. by Chair Shawn Dry. The following individuals were present:

Auburn Hills:	S. Dry, N. Dawson, J. Farrah, B. Isanhart, J. Mousty, K. Sigler, H. Tanaka
Guests:	D. Bayer, P. O'Connor
District Office:	S. Linden
Guests:	T. Boozer, C. Maze, P. Funtik
Highland Lakes:	C. Aretha, W. Conway, T. Garcia, R. Lamphear, G. Mandas, T. Pryor
Guests:	K. Guzzi, E. McCallister, L. Przymusinski, T. Sherwood
Orchard Ridge:	K. Cottone, A. Frank, T. Hendricks, A. Jackson, B. Lowery, V. McNiff, J. Mitchell, C. Nykamp, M. Pergeau, R. Wright, J. Shadko
Guests:	C. Bennett, R. Brown, D. Choiniere, E. Drumm D. Edford, MA McGee, L. Michels, L. Nemitz, L. Roberts, N. Valenti, A. Walaskay
Royal Oak/Southfield	S. Charlesbois, J. Eichold, D. Johnson-Bignotti, R. Lamb, B. Stanbrough
Guests:	MK Lawless, J. Matteson, C. McKinney, K. Mengich, C. Neely, D. Preisler

2) Acceptance of Agenda:

MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of December 12, 2013 as written.

Please note: John Mousty's name was inadvertently excluded from the list of attendees for the December 12, 2013 Senate meeting. It was corrected before the approved minutes were posted on InfoMart.

4) Leadership:

- Upcoming meetings between Senate Leadership and Administrators
 - Senate Chair and Interim Vice Chancellor on 1/24/2014. Topics include:
 - Senate and academic planning motion
 - Dean representation on Senate committees
 - Status of developmental education proposals
 - Higher Learning Commission presentations at Senate
 - Progress with online degree change of status
 - Orphan courses and programs
 - Senate Leadership and Cabinet in 1/27/2014. Topics include:
 - Attendance by administrators at Academic Senate meetings (10/24/13 motion)
 - Classroom teaching by exempt administrators (5/23/13 motion)
 - Quality of life survey (12/12/13 motion)
- Senate Leadership Representation on College Administrative Services Council (CASC)
 - CASC meetings were suspended in fall 2013 with the announcement of Clarence Brantley's retirement.
 - Leadership representatives stand ready to serve when meetings resume.
- New Employees and Senate Orientation
 - Four Auburn Hills and two Southeast faculty have volunteered to brainstorm and plan a meet-and-greet for new and recent employees.
 - The first organizational meeting will be held immediately following today's Senate meeting.
- President and Dean Searches
 - Auburn Hills Campus Academic Senate Chair, John Mousty, will serve on the Auburn Hills Campus President search committee.
- Academic dean search process update:
 - Positions are scheduled to be posted by the end of January.
 - A list of faculty volunteers will be compiled and the forwarded to the Interim Vice Chancellor by the beginning of February.
 - Names selected by committees will be submitted to the Board of Trustees in April or May.

A. Jackson mentioned he spoke with Bob Montgomery about the faculty-friendly IT interface. Bob reviewed the initial survey and mentioned that the new website management system may help address some of the issues being raised. Also, the College is seeking funding for a web portal which would be a great place to gather information.

Purchasing a system to evaluate adjuncts was discussed. One system, developed by Scantron, has a price tag of \$74,000. The costs of implementing such a system need to be

justified before moving it forward into IT's planning cycle. L. Przymusinski participated in a webinar on the Scantron instructor evaluation system and noted that this system could work. S. Dry plans to invite Bob Montgomery and Chuck Flagg to present on the Scantron system at a future College Senate meeting.

5) Committee of the Whole / Student Success

MOTION: To move into the Committee of the Whole. Seconded, passed.

Defining student success was discussed.

MOTION: To close the discussion of the Committee of the Whole. Seconded, passed.

6) Unfinished Business

- Curriculum Review Process Documents/C. Aretha
 - **MOTION: To approve the revised curriculum review process. Seconded, passed.**
C. Aretha noted that the process will be systematically updated yearly.
- Academic Senate and Academic Planning/J. Mousty
 - **MOTION: The Auburn Hills Campus Senate requests reintegration of the Academic Senate into all levels of academic planning, including development, implementation, and progress reporting. Seconded, passed.**

7) New Business

- None

8) Standing Committees/Chairs

- College Academic Master Plan/M. Pergeau
No report.
- Curriculum/M. K. Lawless
No report.
- Curriculum Review/C. Aretha
The College Senate voted today to approve the revised review process. Special thanks to Bob Lamphear for showing his support by making the motion when the question was called. This vote means, to me, that the Senate trusts that we will continue to follow the process and that we will keep working to improve the process and I know that is what we all intend to do. I will be in touch soon with the agenda and related documents for the meeting on the 7th. Please let me know if you have items you would like me to add to the agenda. As always, thank you.
- SOAC/R. Lamphear
Essays are due at 5:00 p.m., March 10, 2014, the Monday after mid-winter break. Faculty Assessment Day is scheduled for March 28, 2014. Plans are to hold concurrent sessions with topics of interest and hold a discussion session in the afternoon. Common course outcomes are complete and will be presented to the deans.

- Technology Management Committee/J. Matteson
The TMC Showcase is scheduled from 9:00 a.m. – noon, Friday, January 31, 2014, in J292 at the Orchard Ridge Campus. Faculty can receive 3 SDUs for participating in the showcase. Due to security issues, it is very important that adjuncts use only OCC email when communicating to OCC students through the D2L system.

9) Ad Hoc Committees/Chairs

- Veterans Affairs/T. Pryor
No report.
- Data/J. Mitchell
This committee met twice. They have presented several areas of concern they would like Senate to address. The following areas must be optimized before OCC can become an effective data-driven organization:
 - The process of collecting and interpreting data must be more transparent.
 - All raw data must be freely available, truly “raw” (not already analyzed)
 - Data used by OCC must be able to withstand skeptical analysis by experts (i.e., faculty).
 - Current data presentation methods need to be replaced by complete reports with raw data as appendices and certified methods of applied analysis.

The committee’s initial task is finished. Please ask Campus Senates to review the Data Committee’s report and provide additional comments. Next steps for the Data Committee will be discussed at the February College Senate meeting.

- Program Sun-Setting/K. Sigler
This committee met twice. It was noted that there are administrative processes in place to decide whether or not to sunset a program. Decisions to sunset are made over time. Data is collected from many sources and decisions are made collectively. The committee is meeting again March 10, 2014.
- WF, WP, and I Marks/P. O’Connor
The committee met last Friday and discussed the possibility of turning WP/WF into a single mark. It is unknown at this time whether or not our system is capable of handling the conversion. Also noted is the fact that the “F” grade has a dual purpose and is sometimes used to indicate a student has not shown up for class. The committee has not yet discussed the “I” mark.

10) Administration/C. Maze & T. Boozer

- No report.

11) Community Comments

- Transforming Loss, a documentary by Judith Burdick, will be shown in the Smith Theatre at 7:00 p.m. on Wednesday, February 5, 2014. Tickets are \$10.00 in advance and \$15.00 at the door. Two SDUs can be earned by participating.
- Congratulations to Tom Boozer on being appointed Interim Associate Vice Chancellor.
- Theatre faculty, Dennis North, directs William Shakespeare’s play, Macbeth, the last two weekends in March.