

COLLEGE CURRICULUM CHAIR YEAR-END REPORT

2011-2012

ACCOMPLISHMENTS OF COMMITTEE

New Courses = 5 (1 course, BIO 1650 was not approved or rejected by administration?)

Minor Course Revisions = 37 (3 courses: EMS 2000, EMS 2300 were removed from the consent agenda due to the "non-status" of BIO 1650)

Major Course Revisions = 2

New Programs = 0

Minor Program Revisions = 4

Major Program Revisions = 14 (EMS.APP, EMS.FFP,.AASX, EMS.INT.CT, EMS.PAR.CT were removed from the consent agenda due to the rejection (or going unsigned by Administration) of BIO 1650)

New Certificates = 0

Minor Certificate Revisions = 0

Major Certificate Revisions = 0

New Certificates of Achievement = 1

Minor Certificate of Achievement Revisions = 1

Major Certificate of Achievement Revisions = 1

General Education Outcome Additions = 6

General Education Distribution List Additions = 1

Other Committee Accomplishments

1. Continuous update of Curriculum Handbook (waiting for the Deans to present their proposed outline for the "front-end process" for curriculum changes, additions and corrections. This includes a checklist; collaborative effort among Dr. Holcomb, Deans and Presidents and curriculum members to outline expectations..
2. Continuous update of Curriculum Proposal Forms, in particular the new GE forms added to the handbook.
3. Answer to a summary of Bob Lamphear's subcommittee which was charged with evaluating the standing committee of the College Academic Senate. After reviewing, the members of the College Curriculum Committee recommended that the current mission, as stated in the Standing Committee Brochure, stay as is for the upcoming year.
4. Worked with the GE implementation using the new guidelines for inclusion
5. Presented the following Motion to Senate: recommended that the yearly catalog change summary be sent to 4-year institutions.

SPECIFIC CHAIR DUTIES

1. Conducted scheduled College Curriculum Committee meetings and added or cancelled meetings in a timely fashion.
2. Signed all appropriate documents when approved by the Committee.
3. Attended and participated in the following meetings: monthly College Academic Senate, Leadership, CASSC, General Education Outcomes Ad Hoc Committee, and other meetings as needed.
4. Presented consent agendas and reported on curriculum issues to the College Academic Senate (see some specifics noted above)..
5. Fielded inquiries by faculty, program directors and Deans by email and/or phone in a professional, timely and accurate manner.