

**CAS Ad Hoc Developmental Education Committee  
Progress Report to CAS  
September 25, 2008**

The committee met three times in Summer I. Some progress was made on each of the charges; the committee did not meet long enough to complete an analysis or formal report. If this committee is continued, a new chair would need to be appointed.

Committee's first meeting April 21, 2008

Charge:

- Conduct a gap analysis of what we currently offer in developmental education and where we want to be in the future, using both institutional and national benchmarks to establish goals.
- Create a process that allows the academic disciplines affected by the specific recommendations in the Developmental Education Plan to evaluate them and recommend further action.
- Work with Financial Services to conduct a financial analysis of the current costs of developmental education so that there is a baseline against which future costs can be compared.

Committee's last meeting June 13, 2008 (progress made on each charge)

- Committee members reviewed the IR March, 2008, Developmental Omnibus Report, and a list of possible additional data to gather and the difficulties inherent in doing so, and were made aware of college's participation in JCCC National Benchmarking project. A list of potential data to gather was developed, as well as a call for discipline most often dealing first with developmental students to report what data they need gathered to IR (Mark Woods was the committee member).
- The academic disciplines affected by the specific recommendations in the Developmental Education Plan evaluated them and recommended further action; the general trends are reported in the June 13, 2008 meeting minutes, and specific reports were compiled.
- The deans were planning to discuss how to work with financial services on the financial analysis of the current costs of developmental education at a future meeting as of June 13, 2008.

Hard copies of the three meeting minutes and discipline reports are available today for the college senate chair and each campus senate chair.

Leslie Roberts  
OR ENG Faculty  
CAS Ad Hoc Dev Ed Co-Chair

September 25, 2008  
**CAS PROGRESS REPORT**  
CAS Ad-Hoc Committee on Developmental Education

**PROGRESS REPORT: Narrative summary of activities, April 21-June 13.**

The committee met three times and small groups worked on individual tasks in the interim.

Small groups (ASC, PASS, Counseling, ENG, Math, ESL) were charged with assuring that all members of their areas or discipline were given the opportunity to view the Developmental Education task force report recommendations for their area and voice support or concerns. ENG, MATH, ESL and Counseling sent all full time faculty a copy of the recommendations for their area and compiled reports on the responses which were shared at the 6/13/08 meeting. ***Trends from those reports are in the 6/13/08 committee minutes*** and the reports themselves are available electronically: the ESL report is available from Charlotte Couch; the Math report for Godson Nassari, the Counseling report from Nicole Kassab and the ENG report from Leslie Roberts. I have hard copies of the minutes for all three minutes, and the discipline reports, for each campus Senate Chair today. A similar agenda item -- for faculty in other disciplines with fewer developmental courses to view the task force recommendations --was a future activity in this area.

The deans on the committee were still working on further defining the list of items to consider, as well as research the actual costs of developmental education at OCC ,as of June 13, 2008 meeting. Their report would be the next activity in this area.

The committee discussed data collection with Mark Woods (IR); Mark shared the Developmental Omnibus report he prepared for Dean Tanaka (AH) in March, 2008. The disciplines most concerned with the developmental student population were asked to consider the kinds of data they would like collected annually (vs. on request). ESL and ENG have give Woods that feedback for IR planning purposes as of June 13, 2008. A follow up with IR would be the next activity in this area.

Committee co-chair Roberts designed and distributed 3 documents for discussion (though there was not sufficient time to discuss them): (1) a document that tried to define some of the problems that ***were implied*** by the task force recommendations, (2 )a document that listed the kinds of data typically gathered by developmental education programs (3) a list of items to consider when determining potential costs of development education. These documents could be future discussion pieces if needed.

***The committee suspended work after June 13, 2008, in part due to Summer II scheduling difficulties and the resignation of Co-Chair Roberts who left to complete sabbatical and core commitments projects and begin tasks associated with the 2008-2009 SOAC chair.***

Leslie Roberts  
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