



2002 – 2003 COLLEGE ACADEMIC SENATE
MINUTES OF DECEMBER 12, 2002
Highland Lakes Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair Gerry Faye. The following individuals were present:

Auburn Hills:	R. Bowden, H. Broesamle, L. Huber, L. Glenn, B. Konopka, S. Miller, R. Muro, P. O'Connor,
Guests:	M. Ston R. Powell
Highland Lakes:	R. Bragg, J. Cheyne, D. Fiems, B. Griggs, C. Maze,
Guests:	M. Petrack, K. Robinson, R. Spainhour, G. May
District Office:	P. Heiden, J. Lloyd
Guests:	G. Keith, R. Thompson
Orchard Ridge:	P. Kramer, B. Newby
Guests:	J. Berry, J. Brown, G. Faye, M. Kokoszka, M. McGee, N. Valenti, T. Walter,
Royal Oak/Southfield:	B. Zemke D. Mace, M. Schuster, B. Stanbrough
Guests:	C. Benson, M. Lawless, K. Lorencz, D. Niemer, S. Reif, D. Rowe N. Boulos, J. Roth

2) Acceptance of Agenda:

Motion: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

Motion: To approve the minutes of October 24, 2002 as written. Seconded, passed.

4) Leadership:

The floor was turned over to Vice Chancellor Keith to review the areas of focus for the 2002-2003 academic year. Those areas include: Student Life; Developmental Education; Outcomes Assessment; Deans' Roles and Responsibilities; Dean Selection Process; Datatel/Colleague; Course Fees; General Education Attributes.

5) Presentations:

Chancellor Thompson's presentation was titled "Oakland Community College's Celebration of Five-Year Plan." OCC is commencing a second five-year plan. A timeline points to where we have been and points to where we want to go.

Technology growth has had the biggest impact in the last five years.

State budget cuts will force OCC to trim its budget by 2% (less than the originally expected 2.5%). \$500,000 will be dropped from this year's budget and the Board of Trustees will be asked to raise tuition.

We are looking at a 5% cut for next year (5 + 2 from this yr = 7%). Dollars will most likely come out of the equipment budget (e.g. computers, lawn mowers, etc.)

Recommendations from the College Senate will now be submitted to Vice Chancellor Keith rather than Chancellor Thompson because the Chief Academic Officer deals with academic issues.

6) Old Business

Student Life: A viable plan for student life will be assembled over the next 12-18 months.

Development Education: Dean Sally Hanna will reconvene the group that made the recommendations for developmental education. The recommendations will be brought forward again. Data is needed to determine if OCC's current developmental education program is succeeding.

7) New Business

Outcomes Assessment: A quantum leap in outcomes assessment activities took place at the meeting on Friday, December 6 where a Level 3 program assessment activity took place.

Deans' Roles & Responsibilities: Campuses will be more involved in hiring new deans. Clarifications made to the job description will help candidates understand the role of a dean at OCC where deans are much more collaborative and do not have the same amount of authority as they do at other institutions.

Datatel/Colleague: Staff involved in the conversion are migrating back to their positions.

Course fees: There will be more activity regarding course fees after the first of the year.

The Orchard Ridge Campus motions were held off until the next College Senate meeting.

The Highland Lakes Campus developed a case management process. Documents were distributed for review.

8) Standing Committees

Curriculum/Ron Spainhour

The changes to pre-requisites are included under the minor course revisions in the document that was distributed. The Chemistry faculty attempted to include all recommendations in their course description per the decision made at the October 24, 2002 College Senate.

The Curriculum Committee refused to allow the listing of CHEM 1520 and 2620 in the catalog without pre-requisites.

Motion: to vote on the consent agenda minus all CHEM courses. Seconded, passed.

Discussion of the CHEM course issues:

Two CHEM courses, CHEM 1520 and CHEM 2650 were not approved for removal of pre-requisites by the Curriculum Committee. The issues are the same ones discussed at the October 24, 2002 College Senate meeting; that OCC offers classes where students may have sufficient work experience and/or life experience to equal any course pre-requisite and that these students will be blocked from taking classes if pre-requisites are turned on.

Chairman Faye asked to set aside this issue. The catalog deadline date was extended to March, 2003 in order for faculty to discuss the issue and possibly devise waiver procedures.

Motion: that the CHEM courses be restored and their catalog descriptions improved. Seconded, passed

Motion: that the 6 CHEM courses listed on the consent agenda be passed as stated. Seconded. Passed.

Curriculum Review/R. Powell – No report.

SOAC/P. O'Connor – No report.

Diversity/S. Blackman – No report.

TLTR/D. Niemer – No report.

9) Ad Hoc Committees/Chairs

General Education Attributes/N. Ruehs – No report.

Student Life Committee/J. Berry – No report.

10) Community Comments:

Auburn Hills – No report.

Highland Lakes – No report.
Orchard Ridge – No report.
Royal Oak/Southfield – No report.

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Adjournment:

Meeting adjourned: 5:05 p.m.

Respectfully submitted,

Marilynn Kokoszka, Secretary

Patricia J. Funtik, Recording Secretary