

2001-2002 COLLEGE ACADEMIC SENATE  
MINUTES OF JANUARY 24, 2002  
Royal Oak Campus

The College Academic Senate was called to order at 3:15 p.m. by Chair G. Faye. The following individuals were present.

Auburn Hills:

S. Blackman, B. Catherino, B. Konopka, M. Merritt, P. O'Connor, M. Ston, B. Vesprini, N. Stephens  
Guests: R. Bowden, G. Casey, L. Glenn, C. Kurzer

District Office:

C. Brown, D. Bugay, R. Thompson  
Guests: T. Ingram

Highland Lakes:

J. Cheyne, D. Fiems, V. Jones, C. Matthews, K. Robinson, R. Spainhour, R. Taylor, G. Keith  
Guests: Sally Hanna

Orchard Ridge:

J. Berry, G. Faye, M. Kokoszka, D. Sobol, N. Valenti, T. Walter, B. Zemke, E. Callaghan  
Guests: J. Brown

Royal Oak/Southfield:

C. Benson, N. Boulos, J. Eichold, R. Koblin, K. Lorencz, D. Niemer, S. Reif, B. Stanbrough, M. Smydra  
Guests: B. Blass, D. Matthews, J. Novakowski

2) Acceptance of Agenda:

**Motion: To accept the agenda as written. Seconded, passed.**

3) Approval of Minutes:

**Motion: To approve the minutes of November 29, 2001. Seconded, passed.**

4) Leadership:

G. Faye stated that the Senate Leadership Committee does not make decisions.

5) Presentation:

There were no presentations.

6) Old Business

*Student Life* – College Senate members agree that the Student Life Initiative fits into the College's mission and that Student Life activities have a positive impact on general education skills and on retention. The current report, submitted by the Student Life Task Force in May, 2001, provides a very good framework for

addressing student life issues. The recommendation to charge a fee and the recommendation to issue student I.D. cards are the two major concerns expressed by Senate members.

**Motion 1: To accept the original proposal as submitted by the Student Life Task Force in May, 2001. Seconded**

Discussion:

Highland Lakes suggested the following changes to the original proposal.

Under recommendation I: Change Leadership and Participation in College Governance to Leadership Development.

Under recommendation II: Recommend a coordination network to foster student life at each campus and that necessary resources be allocated to develop and support student life at each site.

**Motion 2: To amend Motion 1 and state that recommendations I and II from Highland Lakes be substituted for the original recommendations I, II, and III. Recommendations IV, V, VI, VII, VIII will remain unchanged. Seconded, passed.**

NOTE: A draft of the revised Recommendations will be typed and distributed.

*Syllabi Components*

**Motion: To approve the following changes to the Syllabus Components document:**

**Under Strongly Recommended: add "hours of online access" next to phone number, e-mail address and add "general education attributes where pertinent to the course."**

**Under Optional: add "description of required computer skills and minimum equipment".**

**The \* item ("these items are listed roughly in the order in which they might appear on syllabi") appearing at the bottom of the page, will be removed. Seconded, passed.**

*General Education* - The following motion came to the Highland Lakes Campus Senate because counselors are having difficulty trying to keep track of General Education attributes. An ad hoc committee would review the General Education attributes and determine if both the distribution requirements and the general education attributes can be combined together to form one set of attributes.

**Motion: That a college-wide committee be formed to re-evaluation the separation of the GE Attributes from the GE Distribution Requirements.**

**Motion: To table to the next meeting. Seconded, passed.**

*"TH" Designation* – This issue is resolved.

7) New Business

There was nothing discussed under new business.

8) Standing Committees

Curriculum Committee/R. Spainhour

**Motion: To approve the consent agenda. Seconded, passed.**

Three separate proposals to change the College Catalog were made as follows:

*Proposal for Course Repetition Policy* – To remove any reference of a grade. The second paragraph under Course Repetition will now state: "A course may be repeated. However, the listing of the original grade remains part of the permanent record. The best grade and credits are used to compute the grade point average."

**Motion: To accept the proposal as written. Seconded, not passed.**

**Motion: To table. Seconded, fails.**

Discussion points: We have not had a chance to read and examine the proposals. Issues can be brought out by discussion prior to tabling. These proposals need to be discussed and studied. These proposals do not need to be passed today as they will not be impacted by catalog deadlines.

*College Residency Policy* – Change the rule under Requirements for an Associate Degree such that Number 3 will state: "All transfer students must complete 15 credit hours at OCC." Also, the second paragraph under Number 6 beginning with "Students leaving OCC who have..." will be deleted.

*Catalog Usage Proposal* – Change the College rule under Procedure for Graduation. The rule will state: "Students must follow the catalog in use at the time of initial enrollment, or any subsequent enrollment, provided, the student has not had an enrollment break of more than three years. After a break of more than three years, the student must reapply for admission and follow the catalog in effect at the time of re-enrollment at any subsequent enrollment. Only one catalog may be used to provide requirements."

**Motion: A rule be added stating that students may not use a catalog older than 10 years from the effective date of the most recently published catalog.**

**Motion: To approve.**

**Motion: To table. Chair passes motion to table.**

**Motion: To remand all proposals back to campuses for discussion. Seconded, passed.**

The Chair reminded the Senate that items remanded to campuses for discussion do not automatically return to the College Senate. Tabled items however, do automatically return to the College Senate.

Mr. Kurzer was asked to provide some examples in writing.

Curriculum Review/R. Powell

R. Powell stated that the CCRC is in need of new Counselors and new faculty. The next meeting of the College Curriculum Review Committee is scheduled for February 15.

A report was distributed.

SOAC/P. O'Connor

An assessment workshop is planned for March 15. The next meeting of SOAC is scheduled for January 25 at the Orchard Ridge Campus.

Diversity/M. Smydra

Ideas gathered from the Diversity Workshop will be reviewed at the January 29 Chancellor's Council meeting. Information will be distributed after that meeting.

TLTR/K. Robinson

Leonard Kaplan from Wayne State University will speak on Affective Education at tomorrow's TLTR to be held at the Orchard Ridge Campus. You may attend even if you haven't formally signed up but, please be sure to sign in so that you can get SDU credit for attending.

9) Ad Hoc Committees

There was nothing reported under Ad Hoc Committees.

10) Administration

Chancellor Thompson mentioned that the millage increase recently passed for Wayne County Community College has upset some state legislators; that a proposal allowing entities to secede from community college districts is being discussed in the legislature. He also stated that State finances are looking grim and as a result, OCC might suffer a 5% reduction in state aid. The Board of Trustees examined the general revenue budget and we anticipate an increase in SEV of 3.5%. Winter 2002 SCHs surpassed the SCHs of 1996 and credit for this increase should be given to our increased marketing efforts. The Board accepted the strategic imperatives developed by the Business and Community Alliance; the Security Report was received. An RFP was submitted for a new auditor. OCC recently signed a 2 + 2 agreement with The Wayne State University Business School.

11) Community Comments

Auburn Hills - A Cappuccino Court is now present outside the library. So far, it's a great success with faculty and students.

Highland Lakes – They are hoping for a Coffee House.

Orchard Ridge – Orchard Ridge already has a very successful Coffee House. The Ridgewood is now open on Tuesdays and Wednesdays. The former “Top of the Ridge” is open on Thursdays. *Peekin at the Blues*, a presentation of the life, history and music of Bessie Smith, is scheduled for February 22 at The Smith Theatre. Admission is \$13.00. A blood drive is scheduled for February 6.

Royal Oak /Southfield - Royal Oak does need a Coffee House. The 3<sup>rd</sup> Time Out Theater event was sold out. M. Smydra introduced their newest dean, Dave Matthews.

District Office – District Office does not have a Coffee House either.

12) Adjournment: 4:40 p.m.

Respectfully submitted,

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Marilyn Kokoszka, Secretary

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Patricia J. Funtik, Recording Secretary

