



OAKLAND
COMMUNITY
COLLEGE

2001-2002 COLLEGE ACADEMIC SENATE
MINUTES OF SEPTEMBER 27, 2001
Auburn Hills Campus

The College Academic Senate was called to order at 3:15 p.m. by Chair G. Faye.
The following individuals were present:

<i>Auburn Hills:</i>	<i>V. Anderson, S. Blackman, H. Broesamle, B. Catherino, M. Merritt, R. Muro, P. O'Connor, J. Pardon,</i>
<i>Guests:</i>	<i>M. Ston, B. Vesprini, N. Stephens</i>
<i>District Office:</i>	<i>L. Glenn, V. Love, J. Peart</i>
<i>Thompson</i>	<i>C. Brown, D. Bugay, J. Harper, R.</i>
<i>Guests:</i>	<i>J. Campbell</i>
<i>Highland Lakes:</i>	<i>D. Fiems, V. Jones, R. Spainhour, R.</i>
<i>Taylor, G. Keith</i>	
<i>Guests:</i>	<i>P. Briggs, C. Maze</i>
<i>Orchard Ridge:</i>	<i>J. Berry, G. Faye, M. Kokoszka, N.</i>
<i>Valenti, T. Walter, S. Wells-Osmon, B. Zemke, E. Callaghan</i>	
<i>Guests:</i>	<i>S. Thornton</i>
<i>Royal Oak/Southfield</i>	<i>C. Benson, N. Boulos, K. Lorencz, D.</i>
<i>Niemer, M. Smydra</i>	
<i>Guests:</i>	<i>G. May</i>

2) Acceptance of Agenda:

Motion: To accept the agenda as submitted. Seconded, passed.

3) Approval of Minutes:

Motion: To approve the minutes of May 24, 2001 as written. Seconded. passed.

4) Leadership

The augmentation of the College-wide Facilities Committee and the formation of Campus Vacancy Committees will be discussed during the regular course of the meeting.

5) Presentation

The Diversity Committee Report was presented by Julianne Pardon, ESL Parapro and Marty Smydra, Royal Oak/Southfield Campus President. The report summarized last year's diversity activities and highlighted various events such as the "Celebration of Diversity" in Southfield, Chancellor's Council's development of diversity action steps, the "Summit on Leading Diversity" held in Atlanta and the OCC – Oaxaca, Mexico Student Exchange Program. Diversity will continue to be a prominent topic at OCC.

Special training will be provided for all search committees to recruit and identify diverse pools of applicants. OCC will reinstitute continuous monitoring of what our workforce looks like and work has begun on creating a faculty intern program. For further information, the Diversity Committee's 2000-2001 Annual Report is available on Outlook.

6) Old Business

- *Proctoring Procedures*

Motion: To recommend acceptance of the proctoring procedures document. Seconded, passed.

- "Th" abbreviation - Students, especially guest students, are not familiar with the "R" designation OCC uses on class schedules. A recommendation was made to change the "R" to "TH". Now is a good time to make a change while we are implementing Colleague.

Motion: To recommend using a two letter designation for days of the week in all of OCC's publications. Seconded, passed.

7) New Business

- *College Facilities Committee* – The recommendation reads as follows: Augmentation scheme: The function of the College Facilities Committee is to review, assess, and prioritize major projects and make recommendations to the Chancellor's Council and Board of Trustees.

The function of the Campus Facilities Committee is to review large and small projects to determine if they address the plans of that site, determine if the projects meet the needs which generated them and determine if the projects generally fit within fiscal allocations to that site. Lastly, the Campus Facilities Committee recommends priorities for the President to consider when forming final site recommendations to the College Facilities Committee.

From each site, the Campus Senate appoints one of its Campus Facilities Committee members to the College Facilities Committee. The College Senate reviews and endorses the appointees to the College Facilities Committee.

Motion: To accept the recommendation to augment the College Facilities Committee.

Discussion points: It was suggested that the Campus Facilities Committee Chair be appointed to the College Facilities Committee. The representative on this committee would be an active participant and would regularly report to the College Senate.

Motion: To table and send the recommendation to campuses so that it can be discussed. Motion passed.

- *Vacancy Committee-* The recommendation reads as follows: Augmentation scheme: The College Vacancy Committee reviews all vacant positions and considers input from Campus Vacancy Committees and reapplies if/as necessary vacant positions to sites. Lastly, the College Vacancy Committee makes recommendations about future personnel needs to Chancellor's Council.

Each Campus Senate is to establish a Campus Vacancy Committee to report to the Campus President. The make-up of these committees should be consistent (in terms of numbers) across the College. The role of the committee is to review all vacant positions with respect to their need to be filled and/or eligibility to be reapplied elsewhere in the site or College. Additionally, the Campus Vacancy Committee will review and make recommendations about future needs for the site to the Campus President.

Each Campus Senate will select a representative from its Campus Vacancy Committee to serve on the College Vacancy Committee. All representatives will be reviewed and endorsed by the College Academic Senate prior to being added to the College Vacancy Committee.

Motion: To accept the recommendation to augment the College Vacancy Committee.

Discussion – It was noted that personnel decisions cannot be made by non-administrative employees.

Motion: To table and send the recommendation to campuses for discussion. Seconded, passed.

8.) Standing Committees

1) *Curriculum/Ron Spainhour* – A hearing to discuss streamlining the curriculum process is scheduled for November 5. Written proposals can be brought to the hearing.

Motion: To accept the consent agenda as submitted. Seconded, passed.

Vice Chancellor Carol Brown and Dean Jon Campbell will meet with staff from the Graphics Department to make sure that the timelines for submitting catalog changes can be extended.

2) *Curriculum Review/ Janet Peart* - The Curriculum Review Committee's report to the College Academic Senate was submitted. A list of disciplines not yet reviewed is contained in the report. Disciplines will have an opportunity to sign up for reviews at the October 12 Discipline Day.

SOAC / Patrick O'Connor - SOAC will meet after the TLTR on Friday, September 28. They are concentrating on assessment and are preparing for Discipline Day.

TLTR/ Patty Briggs - extended an invitation to attend the TLTR. Mark Milliron, CEO of the League for Innovation in the Community College, will be the featured speaker.

9) Ad Hoc Committees

Technology Implementation - This committee has not reported on its activity in quite a long time. Hank Austin will be encouraged to reactivate the committee. The outcome of the meeting with Mr. Austin will be reported to the Senate at a later date.

Student Life – The Student Life Report was sent to Vice Chancellor Carol Brown for her review. Student focus groups are being assembled to discuss issues raised in the report. The committee will return to the Senate with final recommendations regarding student life activities. The report will be turned into the Senate once it is finalized.

10) Administration

The College is in the process of preparing for our next five year master plan. The Board of Trustees met in August and put together “strategic end points.” Approximately 85 stakeholders have been invited to a two-day seminar, A Vision for Excellence, scheduled for October 5, 6. The seminar

will focus on the future of OCC. The results of the Board's meeting will be combined with the outcome of this meeting and then be presented to various focus groups in the county to see how they resonate with the ideas. The outcome of the focus groups will be brought to the Board of Trustees in January for review, comment, and suggestions. The College Planning Council will then set goals for the next 5 years using the information gathered at these various meetings, the results of which will be returned to the Board of Trustees in May or June for final review.

OCC has extended its contract with the George W. Auch company in order to be ready to implement renovations plans in July 2002.

Lane Glenn and Cathey Maze were introduced as OCC's newest deans. Dean David Doidge announced that he'll retired at the end of June, 2002.

The Board of Trustees will be touring all campuses on October 19 in order to get a sense of the scope of renovations still needed.

OCC is still searching for a CIO.

Vice Chancellor Carol Brown has provided excellent leadership in focusing on hiring college-wide deans.

Chancellor Thompson urged all to participate in the United Way Campaign.

11) Community Comments

Campus/Site Senate Announcements

Auburn Hills – No Report

District Office – District Office is restructuring its Facilities, Diversity and Planning and Budget Councils. They are also developing a mission statement.

Highland Lakes – No Report

Orchard Ridge – The OCC Faculty and Staff Talent Show is scheduled for Friday, October 12; Terry Mayhew retired; The faculty art show will open on Tuesday, October 2.

Royal Oak/Southfield- A blood drive was conducted today; a bluegrass concert is scheduled for Friday; The Writer's Live series is scheduled for October 3; Public Safety Sergeant Carl Bryant, announced his retirement.

The Royal Oak/Southfield Campus Senate submitted the following motion which will be taken to each campus for discussion:

Motion – Students who have completed all the College requirements for a degree and/or certificate shall be granted that degree and/or certificate without regard to any “open record.” [i.e. an I(ncomplete) grade in a course not required for the degree and/or certificate].

Rationale:

Revising the policy as noted above is consistent both with the mission of the institution and its student-centered self-definition.

Students attend Oakland Community College in order to pursue a variety of goals. The College should not delay recognition of the objectives that have been accomplished because a student has yet to complete other work at the institution.

Employers frequently use degrees and certificates as criteria for promotion and/or raises. A delay in issuing a credential earned by a student is potentially harmful.

Gerry Faye can supply you with agencies collecting money to help the victims of the September 11 terrorist attack.

12) Adjournment: 4:30 p.m.

Respectfully submitted,

Marilynn Kokoszka, Secretary

Patricia J. Funtik, Recording Secretary