



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
August 19, 2002
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Simmons at 7:00 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Janice Simmons, Chairperson
John Wangler, Vice Chairperson
Anne Scott, Secretary
Phillip Abraham, Trustee
Pamala Davis, Trustee
Sandra Ritter, Trustee
Judith Wiser, Trustee

1.3 Student Presentation

None

1.4 Review of Minutes

1.4.1 The minutes of the July 15, 2002, special meeting were accepted without revision.

1.4.2 The minutes of the July 15, 2002, regular meeting were accepted without revision.

Trustee Scott requested that the Board of Trustees review the meeting minutes of the July 29, 2002, special meeting and the policy about reviewing such minutes.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- Chancellor Thompson noted the new table arrangement which was requested by the Board of Trustees. At the September meeting, another table arrangement will be presented. The Chancellor requested suggestions regarding the different arrangements.
- The Chancellor noted the new microphones at each Board member's place.
- College administration is looking into videotaping Board meetings for broadcast on local cable channels per the Board's request.
- Chancellor Thompson indicated that the Board received a copy of Vice Chancellor Brantley's report discussing the state fiscal situation last week.
- The Board received a revised page of the personnel recommendations this evening.
- New faculty orientation will take place at the end of August.
- The United Way campaign will begin at the end of August avoiding a conflict with the OCC Foundation fundraising campaign.
- Chef Kevin Enright was the recipient of the Presidential Medallion at the American Culinary Federation's National Convention.
- Over \$30,000 was raised at the Golf for Scholarships outing held on Friday, August 9, 2002.
- Dr. Norman Stephens, Auburn Hills Campus President, has accepted the presidency of South Florida Community College. Chancellor Thompson wished Dr. Stephens well.
- This evening under Old Business, the Board will be asked to provide direction regarding the three public safety options.
- The Board will need to identify two voting delegates for the ACCT convention in September.
- Under New Business, the Board will interview three consultants for the Chancellor search process.

2.2 Staff Reports

None

2.3 Introduction of New Staff

None

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Scott MOVED to accept the Personnel Recommendations as revised.

AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter, Wiser

NAYS: None Motion Carried

The recommendation for sabbatical leave of Edna Garte (AH) Humanities; the faculty appointments of Leonard Cole (RO) Counselor and Douglas Ganhs (OR) Culinary Arts; the administrative – exempt promotion of Gordon May (HL) Campus President; the administrative – exempt temporary appointments of Sharon Blackman (AH) Interim Campus President and Margaret Carroll (DO) Acting Director of Personnel Services; the management staff appointment of Douglas Kolly (OR) Legal Assistant Program Coordinator; the classified appointments of Kimberly Okamura (RO) Secretary and Laura Summerfield (DO) Administrative Specialist; and the public safety appointments of David Board (CW) Public Safety Officer and Bradley Rougeau (CW) Public Safety Officer were approved.

Trustee Ritter requested clarification of the effective dates that occurred prior to the Board meeting. She also requested that a copy of the executive employment agreement for the Highland Lakes Campus President be sent to the Board of Trustees.

Chairperson Simmons requested that the Board review the wording of postings specifically the educational requirements.

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board reviewed and discussed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board reviewed the General Fund Budget Status Report.

Trustee Ritter requested that Vice Chancellor Brantley continue to provide the Board with information about the state's fiscal situation. Chairperson Simmons noted that this will be a good topic to discuss at the Fall planning session.

3.3 College Facilities

CONSENT AGENDA

Items 3.3.1 – 3.3.2 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Davis **MOVED** to approve items 3.3.1 – 3.3.2 under consent agenda.

AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter, Wiser

NAYS: None **Moti**
on Carried

3.3.1 College-Wide Deferred Maintenance Project

Fuel Spill Emergency Remediation

Highland Lakes Campus

OCC Project No. PF-HL03-015

The Board of Trustees confirmed the payment of \$31,737.13 to Young's Environmental Cleanup, Inc., for providing previous emergency remediation efforts.

3.3.2 College-Wide Deferred Maintenance Project
Exterior Wall Investigation and Repair – Maintenance Building
Royal Oak Campus
OCC Project No. PF-RO03-005

The Board of Trustee granted authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Exterior Wall Investigation and Repair – Maintenance Building Royal Oak Campus OCC Project No. PF-RO03-005	\$38,200.00

END OF CONSENT AGENDA

3.3.3 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

CONSENT AGENDA

Items 3.4.1 – 3.4.12 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Scott MOVED to approve items 3.4.2 and 3.4.4 – 3.4.12 under consent agenda.

AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter, Wisner

NAYS: None

Mot

ion Carried

3.4.2 Printing of the 2003 Schedule of Classes

The Board of Trustees approved the purchase of printing services from Central Printing at a cost not to exceed \$103,737.41 for the Winter, Summer, and Fall 2003 Class Schedules.

3.4.4 Contract with Kenney B. Remodeling, Inc. Workforce Development Services

The Board of Trustees approved a contract with Kenney B. Remodeling, Inc., at a cost not to exceed \$57,000 for training and materials delivered through June 30, 2003.

3.4.5 Contract with Computer Horizons Workforce Development Services

The Board of Trustees approved a modification of the contract with Computer Horizons, in the amount of \$50,000 for a total amount not to exceed \$100,000 for technical training through December 31, 2002.

3.4.6 Contract with Stephen Gores and Associates Workforce Development Services

The Board of Trustees approved a contract with Stephen Gores and Associates, Inc., at a cost not to exceed \$57,000 for training and materials delivered through June 30, 2003.

3.4.7 Contract with Educational Enhancements, Inc. Workforce Development Services

The Board of Trustees approved a contract with Educational Enhancements, Inc., at a cost not to exceed \$30,000 for coordination and implementation of the EDS 02-871 EDJT grant through September 30, 2003.

3.4.8 Contract with Fanuc Corporation Workforce Development Services

The Board of Trustees approved a contract with Fanuc Robotics, at a cost not to exceed \$40,000 for training and materials delivered through January 31, 2003.

3.4.9 Contract with Techspedite
Workforce Development Services

The Board of Trustees approved a contract with Techspedite, at a cost not to exceed \$30,000 for IT training through December 31, 2002.

3.4.10 Contract with Nachi Robotics
Workforce Development Services

The Board of Trustees approved a contract with Nachi Robotics, at a cost not to exceed \$45,000 for training and materials delivered through January 31, 2003.

3.4.11 Contract with Valentine Robotics
Workforce Development Services

The Board of Trustees approved a contract with Valentine Robotics, at a cost not to exceed \$65,000 for training and materials delivered through January 31, 2003.

3.4.12 Contract with Sun Microsystems
Workforce Development Services

The Board of Trustees approved a contract with Sun Microsystems, at a cost not to exceed \$40,000 for an e-Library through December 31, 2002.

END OF CONSENT AGENDA

3.4.1 Extension of Lobbyist Appointment

Trustee Davis MOVED that the Board of Trustees approve extending the appointment of Karoub Associates for the 2002-2003 fiscal year for an annual engagement fee of \$38,400 and authorize the administration to execute the agreement.

Wiser
AYES: Simmons, Wangler, Scott, Abraham, Davis, Ritter,

ion Carried
NAYS: None
Mot

Chairperson Simmons requested that Karoub Associates come to the winter retreat to allow the Board time to review its expectations with Karoub Associates.

3.4.3 2002-2003 Agency Affiliations
Nursing and Health Care Technologies

Trustee Wangler MOVED that the Board of Trustees approve the College's agency affiliation with the facilities stated on the attached list, and authorize the Chairperson to execute any new agreement as necessary.

AYES: Wangler, Scott, Abraham, Davis, Ritter, Wiser

NAYS: None

ABSTAIN: Simmons
n Carried
Motio

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

None

4.2 Student Reports

None

4.3 Academic Initiatives

None

5. OLD BUSINESS

Trustee Ritter MOVED to approve the blended Public Safety recommendation.

A roll call vote was taken.

AYES: Davis, Ritter

NAYS: Simmons, Wangler, Scott, Abraham

ABSTAIN: Wiser Mo
tion Declined

Vice Chairperson Wangler MOVED to maintain the current public safety operations with enhanced training.

A roll call vote was taken.

AYES: Simmons, Wangler, Scott, Abraham

NAYS: Davis, Ritter

ABSTAIN: Wiser Mo
tion Carried

6. NEW BUSINESS

The Board selected Vice Chairperson Wangler and Trustee Abraham to act as voting delegates to the Association of Community College Trustees at the convention in September.

The Board of Trustees interviewed three consultants for the Chancellor search process including: Michelle Cruz-Williams of Isaacson Miller; Narcisa Polonio of the Association of Community College Trustees and David Ponitz of Tatum/Ponitz Consultants.

Trustee Wiser MOVED to hire Michelle Cruz-Williams from Isaacson Miller to conduct the Chancellor search.

A roll call vote was taken.

AYES: Davis, Wiser

NAYS: Simmons, Wangler, Scott, Abraham,
Ritter Motion Declined

Vice Chairperson Wangler MOVED to hire Tutum/Ponitz Consultants to conduct the Chancellor search.

A roll call vote was taken.

AYES: Wangler, Scott, Abraham, Ritter

NAYS: Simmons, Wiser, Davis Motion
Carried

The Board congratulated Dr. David Ponitz of Tatum/Ponitz Consultants. Chairperson Simmons noted that she and Dr. Ponitz will discuss dates for the initial meeting between the Board and Dr. Ponitz.

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Secretary Scott distributed copies of her report from the MCCA summer conference.

She also thanked Gordon May for the wonderful work he did while at the Royal Oak Campus.

Chairperson Simmons welcomed all new appointees to the College.

Gordon May noted that he is “honored and humbled” to have been appointed as President of the Highland Lakes Campus.

7.2 Labor Organizations and Associations

Rod Chase noted that the Board’s negotiating team has been meeting with the Teamsters and Public Safety, and a tentative agreement will likely be reached with Public Safety.

7.3 Public Comments/Petitions

Phyllis Stephens introduced her staff from the Highland Lakes Childcare Center to the Board.

8. ADJOURNMENT

Chairperson Simmons adjourned the meeting at 9:55 p.m.

Respectfully submitted,

Pamela Kramer

Date

Janice Simmons, Chairperson

Anne Scott, Secretary