



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
June 17, 2002
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:00 p.m., who welcomed all guests and staff members.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wiser, Vice Chairperson
Sandra Ritter, Secretary
Pamala Davis, Trustee
Anne Scott, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

1.3 Student Presentation

None

1.4 Review of Minutes

The minutes of the May 20, 2002, meeting were accepted without revision.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- Chancellor Thompson expressed his congratulations and condolences to Trustee elect Phillip Abraham and Chairperson Jeanne Towar.
- Chancellor Thompson presented Chairperson Towar with a plaque for her six years of service to Oakland Community College as Board Chairperson, Vice Chairperson and Trustee.
- The budget is on the agenda to be approved this month as required by law. The Chancellor noted that the State of Michigan is anticipating a \$200 million shortfall this year and a \$300 million shortfall next year.
- He asked the Board to approve a 2.8% increase tonight as detailed at the previous Board meeting.
- A tentative agreement has been ratified by the maintenance bargaining unit, and the Chancellor urged the Board of Trustees to pass the agreement this evening.
- The Board will be asked to lodge confirming police powers on the public safety unit.
- The next step of the Colleague installation is on the agenda this evening for the Board's approval.
- A recent audit of M-TEC was flawless.
- The Chancellor urged the Board to consider interviewing consultants for the Chancellor search at the June 24 planning session.
- The Chancellor reported that Dr. George Keith is on the Personnel Recommendations for the position of Vice Chancellor of Academic Services. The Chancellor noted that the Senate and employee groups support Dr. Keith's candidacy for this position. He further noted that it is important with the focused visit in March, 2003, that the College maintain consistency in the administration.
- The CREST truck raffle was successful. The winning ticket was held by two women in Texas who will re-raffle the truck to benefit a juvenile facility.
- Congressmen Kildee and Knollenberg recently toured the CREST site.
- The Chancellor noted that he will be in Washington D.C., on Wednesday and Thursday, to follow-up with legislators.
- The Board will have the opportunity under old business to make committee reports in follow-up to last month's Board meeting.

- The Board will be asked to appoint its representative and alternate to the MCCA Board of Directors this evening.
- Under academic initiatives, a demonstration of the new library web-site will be presented.

Secretary Ritter thanked and commended Chairperson Towar for her six years of service to OCC and also for her years of service to the OCC Foundation.

2.2 Staff Reports

None.

2.3 Introduction of New Staff

George Keith, President of the Highland Lakes Campus, introduced Renee Fox, Dental Hygiene faculty member.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Simmons expressed that she would like Dr. Keith's appointment to be an interim appointment to allow the next Chancellor the opportunity to select the Vice Chancellor of Academic and Student Services, noting, however, that this was not a reflection on Dr. Keith.

Trustee Ritter MOVED to accept the Personnel Recommendations as submitted.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None Mo

tion Carried.

The faculty recommendation for sabbatical leave for the Winter 2003 semester of Peter S. Anderson (HL) Physics; the faculty appointments of Mark A. Holowchak (RO/SF) Humanities, Maria Morris (OR) English, Brian Moss (HL) Sociology, and Michael Vollbach (RO/SF) History/Geography; the administrative/exempt appointment of George

Keith (DO) Vice Chancellor of Academic and Student Services; the administrative/non-exempt appointment of Carla Mathews (DO) Dean of Enrollment Services; the administrative temporary appointment of Stephen Linden (RO/SF) Interim Director of Student Services; and the classified appointments of Margaret Davis (OR) Financial Aid Secretary and Suzann Rice (RO) Business Office Specialist were approved.

3.1.1 Executive Employment Agreements

Trustee Ritter MOVED that the Board of Trustees approve the extension of the Executive Employment agreements through June 30, 2005 for:

Clarence E. Brantley, Vice Chancellor for Administrative Services
George F. Keith, Vice Chancellor for Academic and Student Services
Edward D. Callaghan, Campus President, Orchard Ridge
Martha R. Smydra, Campus President, Royal Oak/Southfield
Norman L. Stephens, Jr., Campus President, Auburn Hills
Andrew R. Hillberry, Chief Information Officer

Trustee Wangler distributed for discussion a document recommending that the administrative contracts be extended to June, 2004, to ensure stability for the College in light of the NCA visit and the new Chancellor coming aboard.

Trustee Wangler MOVED to amend the motion to read that the Board of Trustees approve the extension of the Executive Employment agreements through June 30, 2004.

A roll call vote was taken.

AYES: Scott, Simmons, Wangler

NAYS: Towar, Wisner, Ritter,
Motion Denied

Davis

The Board then voted on Trustee Ritter's motion that the Board of Trustees approve the extension of the Executive Employment agreements through June 30, 2005 for:

Clarence E. Brantley, Vice Chancellor for Administrative Services
George F. Keith, Vice Chancellor for Academic and Student Services
Edward D. Callaghan, Campus President, Orchard Ridge
Martha R. Smydra, Campus President, Royal Oak/Southfield
Norman L. Stephens, Jr., Campus President, Auburn Hills
Andrew R. Hillberry, Chief Information Officer

A roll call vote was taken.

AYES: Towar, Wiser, Ritter, Davis, Scott

NAYS: Simmons,
Wangler Motion Carried

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board reviewed the General Fund Budget Status Report.

3.2.3 2002-03 General Fund Budget

Trustee Ritter MOVED to bring this motion back to the table.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons,
Wangler

NAYS: None Motion Carried

Trustee Ritter MOVED to adopt the 2002-03 General Fund Budget in the amount of \$127,521,000 incorporating tuition rates effective in the fall, 2002, semester of \$51.70 per SCH for in-district students, \$87.50 per SCH for out-of-district students, and \$122.80 per SCH for out-of-state students.

A roll call vote was taken.

AYES: Towar, Ritter, Davis

NAYS: Wisner, Scott, Simmons,
Wangler Motion Denied

Trustee Simmons MOVED to adopt the 2002-03 General Fund Budget in the amount of \$126,834,000 incorporating current tuition rates of \$50.30 per SCH for in-district students, \$85.20 per SCH for out-of-district students, and \$119.50 per SCH for out-of-state students.

A roll call vote was taken.

AYES: Towar, Wisner, Davis, Scott, Simmons, Wangler

NAYS: Ritter Mo

tion Carried

3.3 College Facilities

3.3.1 College-Wide Deferred Maintenance Project Ventilation and Electrical Modifications – Building E Auburn Hills Campus OCC Project No. PF-AH03-006

Trustee Simmons MOVED to grant authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Ventilation and Electrical Modifications – Building E Auburn Hills Campus OCC Project No. PF-AH03-006	\$243,100.00

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons,
Wangler

NAYS: None Motion Carried

3.3.2 Progress Report – Construction Projects

The Board reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

3.4.1 Production of a Promotional Magazine – Career Focus

Trustee Wiser MOVED that the Board of Trustees approve a contract with Grand River Printing to produce and distribute three issues for a total of 600,000 copies of “Career Focus” magazine until June 30, 2003, at a cost not to exceed \$200,000.

Wangler AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons,

tion Carried NAYS: None Motion Carried

Trustee Simmons requested a report outlining the impact of the Career Focus magazine.

3.4.2 Printing of Schedule of Classes Fall 2002

Trustee Ritter MOVED that the Board of Trustees approve the award to Central Printing for the printing of the Fall 2002 Schedule of Classes, at a cost not to exceed \$35,751.53.

Wangler AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons,

tion Carried NAYS: None Motion Carried

3.4.3 Property Lease – Pontiac Center

Trustee Simmons MOVED that the Board of Trustees approve the lease with Waldron Properties for the Pontiac Center at \$7.50 per square foot until completion of renovations (estimated to be eight (8) months) and \$12.00 per square foot thereafter until January 31, 2013.

Wangler
AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons,
NAYS: None
Motion Carried Mo

3.4.4 College Support System

Trustee Scott MOVED that the Board of Trustees approve the purchase of services from Datatel, Inc., for completion of the basic College Support System implementation in an amount not to exceed \$353,000.

Wangler
AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons,
NAYS: None
Motion Carried Mo

CONSENT AGENDA

Items 3.4.5 – 3.4.6 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Trustee Wangler MOVED to approve items 3.4.5 – 3.4.6 under consent agenda.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler
NAYS: None
Motion Carried Mo

3.4.5 Contract with Infinite Learning
Workforce Development Services

The Board of Trustees approved a \$13,000 modification of the current contract with Infinite Learning, for a total cost not to exceed \$63,000 for Leadership training through August 31, 2002.

3.4.6 Contract with University of Kentucky
Workforce Development Services

The Board of Trustees approved a contract with University of Kentucky, at a cost not to exceed \$43,200 for training and materials delivered through September 30, 2002.

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

Gerald Faye reported that the Senate held its last meeting for the current academic year. At that meeting, the Senate praised Vice Chancellor Carol Brown for her intelligence and energy in bringing about change at the College.

4.2 Student Reports

None

4.3 Academic Initiatives

Vice Chancellor Carol Brown introduced librarians Ron Healy and Ann Walowsky who discussed and demonstrated the new library web-site, oaklandcc.edu/library. Mr. Healy acknowledged Director of Library Systems, Mary Anne Sheble, and librarians Carol Benson, Allison McFadden-Keesling, Richard Nagler and Calvin Williams who assisted with the new web-site upgrade.

5. OLD BUSINESS

Trustee Wangler reported on the meeting with Pam Davis regarding the Caponigro contract, and he distributed a memorandum regarding fund-raising for CREST. He discussed the memorandum and concluded that although the money raised to-date by Caponigro is not impressive, there are many positive things happening. He recommended that “this fund raising campaign should continue on a month-to-month basis with monthly reports provided to the Board regarding the program and cost of this endeavor.”

The Board discussed the recommendation. Trustee Scott requested a financial report in July identifying how much Caponigro has raised for the CREST project and requested that the Board review this report in July and make a decision regarding the continuation of Caponigro’s appointment. Trustee Davis requested that Trustees should contact Jill Dunphy or Cheryl Kozel if they have recommendations for fund-raising activities.

Jill Dunphy noted that the first meeting with the Chief’s Inner Circle will be held at the CREST site on Thursday, June 27, 2002, at 4:00 p.m.

Anne Scott reported that she and Judith Wisner met with attorney Paul Wyzgoski of Dickinson Wright, Cheryl Kozell, Clarence Brantley and bond representatives regarding the potential bond issue for CREST. It was the committee’s determination that a bond issue will not be recommended at this time. The Board agreed that any external fund-raising would off-set the expenditure of the project.

Trustee Scott MOVED that the Board of Trustees direct the management of OCC to begin immediately construction of the final phase of CREST using the money that is now in the facilities budget not to exceed an additional \$6.5 million dollars.

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None
Motion Carried

Trustee Simmons recommended that the campus presidents look at their campus projects and prioritize them based on safety issues.

Vice Chairperson Wisner noted that she has received a flood of letters regarding closing down the childcare centers. Chancellor Thompson noted that we are not

closing down the childcare centers. Vice Chairperson Wiser requested that this information be included in a newsletter to the College community.

Trustee Scott expressed her concern about the July agenda review and also the planning session on June 24th. It was agreed that the planning session will still be held on Monday, June 24, 2002, at 6:00 p.m., in the DO Board Room, for the purpose of discussing the Chancellor search process. The July agenda review will be attended by Vice Chairperson Wiser and Secretary Ritter. It was also noted that Vice Chairperson Wiser will conduct the July Board meeting until a new chairperson is elected.

6. NEW BUSINESS

6.1 Board of Trustees Resolution Confirming Police Powers To Oakland Community College

Judith Wiser MOVED to table the motion that the Board of Trustees lodge the Resolution Confirming Police Powers to Oakland Community College in accordance with the Community College Act (Act No. 331 of the Public Acts of 1966 and codified as MCL 389.1, et. Seq.), with the intent of approving the final resolution at the July 15th Board Meeting.

AYES: Wiser

NAYS: Towar, Ritter, Davis, Scott, Simmons,
Wangler Motion Denied

Trustee Scott MOVED to lodge the Resolution Confirming Police Powers to Oakland Community College in accordance with the Community College Act (Act No. 331 of the Public Acts of 1966 and codified as MCL 389.1, et. Seq.), with the intent of approving the final resolution at the July 15th Board Meeting.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None Motion Carried

Trustee Scott requested that a review including the pros and cons of this resolution be sent to all Board members as well as to Phillip Abraham.

Trustee Simmons MOVED that the Board of Trustees approve the new five (5) year collective agreement between Oakland Community College and the Maintenance bargaining unit covering the period from July 1, 2002, through June 30, 2007.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None Moti
on Carried

The Chancellor reminded the Board to certify appointments for the 2002-2003 MCCA Board of Directors. The Board certified Anne Scott as delegate and John Wangler as alternate delegate as the MCCA Board of Director's representatives.

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Scott introduced to the College Trustee-elect, Phillip Abraham.

Trustee Ritter introduced Michael McGuinness who also ran for a Trustee position.

Trustee Davis expressed to Chairperson Towar that it has been a pleasure working with her and that she will be missed.

Chairperson Towar noted that she will miss everyone and is looking forward to the future.

Trustee Davis expressed her interest in serving on the Foundation Board.

7.2 Labor Organizations and Associations

Linda Churchill, Vice President of the Classified Union, noted that the Board received letters regarding the childcare centers because of rumors that one or more would be closed or outsourced. The Chancellor

reminded Ms. Churchill that the College is bargaining with the classified union for those positions.

7.3 Public Comments/Petitions

Mr. McGuinness noted that, as a recent Walled Lake Central graduate, he noticed a lack of outreach by Oakland Community College to Walled Lake Central.

8. ADJOURNMENT

Chairperson Towar adjourned the meeting at 8:55 p.m.

Respectfully Submitted,

Pamela Kramer

Date

Judith Wisner, Vice Chairperson

Sandra Ritter, Secretary