



OAKLAND
COMMUNITY
COLLEGE

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
June 18, 2001
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order by Chairperson Towar at 7:00 p.m., who welcomed all guests and staff members.

Chairperson Towar thanked those who worked hard to help the millage pass.

1.2 Attendance

Present

Jeanne Towar, Chairperson
Judith Wiser, Vice Chairperson
Sandra Ritter, Secretary
Pamala Davis, Trustee
Anne Scott, Trustee
Janice Simmons, Trustee
John Wangler, Trustee

1.3 Student Presentation

There was no student presentation.

1.4 Review of Minutes

The minutes of the May 21, 2001, meeting were accepted without revisions.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

- The Chancellor thanked the Board, students, faculty, senior administrators, management staff, classified staff, maintenance staff, operating engineers, public safety officers, College partners (including educational, business and governmental) and the citizens of Oakland County for their support and assistance in passing the millage.
- Chancellor's Council will attend a retreat Wednesday, June 20, through Friday, June 22, to frame the approach for the next five-year plan. That approach will be shared with the Board at the September Board planning session.
- The next Business and Community Alliance meeting will be held on Monday, June 25, at Fox and Hounds Restaurant beginning at 6:00 p.m.
- Three new staff members will be introduced.
- The Chancellor noted that he will request a certification of appointments for the 2001-2002 MCCA Board of Directors under New Business.
- The Chancellor requested a closed session, as he noted is his right under the Michigan Open Meetings Act, for the purpose of the Board's evaluation of him.

2.2 Staff Reports

There were no staff reports.

2.3 Introduction of New Staff

Two new staff members were introduced to the Board: Marie Cooper (DO) Student Services Specialist; and Sabrina Perdue (OR) Financial Aid Department Secretary.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Davis MOVED to approve the Personnel Recommendations as submitted.

The Management Staff appointment of Thomas Hendricks, Campus Facilities Manager (OR) and Janine McKay, Coordinator of Massage Therapy (HL); and the Classified appointment of Diana Franco, Bookstore Assistant (OR) and Joedi Forquer, P.A.S.S. Secretary (OR) were approved.

Wangler AYES: Towar, Wisser, Ritter, Davis, Scott, Simmons,

Carried. NAYS: None Motion

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board reviewed the Treasurer's Report.

It was noted that a more specific status report of the budget and finances will begin in the next fiscal year. The College will be closing two separate systems this year, and therefore, the audit will be provided to the Board by November 2001.

3.2.2 General Fund Budget Status Report

Board. The General Fund Budget Status Report was reviewed by the

Mr. Brantley reviewed items that are captured in the other revenue line item per Trustee Scott's request.

3.3 College Facilities

3.3.1 College-Wide Deferred Maintenance Project

Teaching, Learning and Technology Center
 Orchard Ridge Campus – Room J-250
 OCC Project No. PF-OR01-004

Trustee Simmons MOVED to grant authority to the George W. Auch Company for the purpose of entering into a construction contract for the following project:

<u>Name</u>	<u>Project</u>	<u>Project</u>
<u>Cost</u>	Teaching, Learning and Technology	Center
	\$94,400.00	
	Orchard Ridge Campus – Room J-250	
	OCC Project No. PF-OR01-004	
	AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons, Wangler	
Carried	NAYS: None	Motion

3.3.2 Progress Report - Construction Projects

The Progress Report - Construction Projects was reviewed by the Board and the positive variance was noted.

3.4 Contracts and Purchases

CONSENT AGENDA

Items 3.4.1 – 3.4.5 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the Chancellor so requests, in which event the item will be removed from the general order of business and considered as the last item before Adjournment.

Vice Chairperson Wisner MOVED to approve items 3.4.1 – 3.4.5 under consent agenda.

AYES: Towar, Wisner, Ritter, Davis, Scott, Simmons, Ritter

NAYS: None
Carried

Motion

3.4.1 Affiliation Agreement

Emergency Medical Technology Program
Auburn Hills Campus

The Board approved the College entering into an agreement with the Southfield Fire Department of Southfield, Michigan, and authorized the Chairperson to execute the agreement.

3.4.2 Contract with Educational Enhancements, Inc. - Workforce Development Services

The Board approved a contract with Educational Enhancements, Inc., at a cost not to exceed \$54,000 for coordination and implementation of Kmart Training Plan/EDJT Grant #01-232 through May 1, 2002.

3.4.3 Contract with Quilogy - Workforce Development Services

The Board approved a contract with Quilogy at a cost not to exceed \$120,000 for technical training through April 1, 2002.

3.4.4 Contract with International Institute for Learning, Inc. - Workforce Development Services

The Board approved a contract with International Institute for Learning, Inc., at a cost not to exceed \$100,000 for training and materials delivered through April 30, 2002.

3.4.5 Contract with MPD Welding, Inc. - Workforce Development Services

The Board approved a contract with MPD Welding, Inc., at a cost not to exceed \$30,000 for training and materials delivered through March 30, 2002.

END OF CONSENT AGENDA

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

Gerald Faye offered a report to the Board, noting that it has become “evident that a primary function of the Senate was (is) to serve as a clearing house for campus senate initiatives, college consideration of those initiatives and administrative responses, actions and proposals as they relate to academic concerns.” He also noted that there has been a lot of cooperation this year between the faculty, administration and College staff.

4.2 Student Reports

There was no student report.

4.3 Academic Initiatives

There was no academic initiatives presentation.

5. OLD BUSINESS

None

6. NEW BUSINESS

The Chancellor entered a certification of appointments for the 2001-2002 MCCA Board of Directors for the Board’s consideration. The Board certified Anne Scott and John Wangler as the MCCA Board of Director’s representatives.

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Simmons commended Nadia Boulos and the College for the new Transitional Licensed Practical Nurse – Associates Degree in Nursing

program which has been approved through the Michigan Board of Nursing.

Trustee Simmons commended Martha Smydra for the hospitality extended by her Campus in hosting the poll-watching event on June 11, 2001.

Trustee Scott thanked the Board for allowing her to attend the ACCT regional conference. She shared a copy of Harry S. Truman College's Catalog with the Chancellor and noted that her tour of the College was exceptional. She noted that she will have the Chancellor distribute a copy of her written report to the Board.

7.2 Labor Organizations and Associations

Jim Berry, OCCFA President, noted that OCCFA's work with the millage proved to be a successful community effort and was a very positive experience for OCCFA.

7.3 Public Comments/Petitions

Oswell Person thanked the Board of Trustees and Chancellor Thompson for the opportunity to work here.

Chairperson Towar MOVED to enter into Closed Session for the purpose of discussing the Chancellor's evaluation.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None

Motion

Carried

Board of Trustees entered into Closed Session at 7:46 p.m.

Trustee Simmons MOVED to adjourn from Closed Session and enter into Open Session at 9:25 p.m.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None

Motion

Carried

Trustee Towar MOVED to accept the Chancellor's proposal to increase the Chancellor's base salary by 3.5 percent plus a car allowance of 2.5 percent of base and an increase of \$3,200 in his office holder's allocation effective July 1, 2001.

AYES: Towar, Wiser, Ritter, Davis, Scott, Simmons, Wangler

NAYS: None Motion
Carried

8. ADJOURNMENT

Trustee Wiser adjourned the meeting at 9:30 p.m.

Pamela Kramer

Date

Jeanne Towar, Chairperson

Sandra Ritter, Secretary