



COMMUNITY ASSEMBLY

Highland Lakes Campus - Student Center Arena
DATE: November 4, 2014 TIME: 4:00 – 5:00 p.m.

In attendance:

- Faculty: Bob Lamphear, Joe Robertson, Kurt Stanley
- Classified: Shari Buttrey, Merce Gooding, Gia Huff
- Management: Gail Adams, Becky Guenther, Janine McKay, Steve Messina, Keith Pawlovich
- Administrators: Kevin Bratton, Tim Walter, Nancy Wong
- Public Safety: Jacob Liska, Barry Matthews
- Custodial/Maintenance/Grounds:
- Contract/IT:

I. Welcome/Introductions of Guest Administration – Tim Walter

II. Announcements/Updates

A. Community Day Update – Tim Walter reported:

- Community Day is Saturday, March 28.
- Eight applications have been submitted so far; November 15 is the application deadline.
- Volunteers are needed – a few attendees expressed their interest in volunteering.
- The following workshops were discussed as possibilities:
 - How to Save Money on Dentistry
 - Memory
 - Hula Dancing
 - Becoming a More Successful Learner and Thinker-Target: High School Students
- Kurt Stanley is a member of the College Sustainability Committee. The committee is currently discussing the availability of E-Waste pickup on March 28. More details to follow.

B. Position Updates – Tim Walter reported:

- Facilities Manager – Interviews are complete; paperwork was sent to Human Resources.
- Interim Student Development Coordinator – The committee is meeting this week to finalize questions and criteria. Interviews will take place soon.

C. Student Life – Keith Pawlovich reported:

- The Trunk or Treat event was held October 11 from 12:00 – 3:00 p.m. More than 300 kids attended. Pictures of the event were shown. It was asked whether the event could be held the weekend before Halloween. This will be discussed next year; however, due to so much competition with other events as you get closer to Halloween, it could impede the turn out.

- The Student Worker Orientation that took place a couple of weeks ago was very successful. There were 25 students that participated. The focus was to draw the information from the students. Students were very engaged and did not hesitate to share their knowledge. This is the first such training at any campus.

III. Concerns/Suggestions/Reminders:

- A. Effective November 3, Nancy Wong is Interim Dean of Nursing as well as continuing her responsibilities as Associate Dean of Nursing. Nursing is her sole responsibility.
- B. Tim Walter stated that he has recently received the lowest amount of complaints and concerns than he has in the past 2 ½ years.

The HL Community Assembly was adjourned at 4:25pm.

Submitted by,

Gail Adams, Administrative Assistant
President's Office
Highland Lakes Campus