



COMMUNITY ASSEMBLY MINUTES

Highland Lakes Campus

DATE: October 4, 2013

TIME: 11:00am – Noon, SCA

MINUTES:

1. Welcome/Introductions - Dr. Cynthia Roman called the meeting to order at 11:05am and asked those attending (62 in all) to introduce themselves. In attendance were:

- Faculty (19)
- Classified (18)
- Management (11)
- Administrators (8)
- Public Safety (2)
- Contract staff (4)

2. Announcements/Updates – Cynthia updated the campus on the following matters:

- a. **OCC 50th Anniversary** – The college is seeking suggestions, information, ideas for a slogan, from staff to plan the celebration; planning will cover the January 2014 to December 2015 time frame and an actual date for the celebration has not yet been determined. Please relay your suggestions to Janet Roberts (x2020) and follow InfoMart for the event status.
- b. **JFK Presentation** – OCC – SF/RO will be posting information relative to a very special event marking the 50th year after President Kennedy’s assassination. An anonymous donor has come forward with the costs to bring Oliver Stone, Hollywood Director, and others, who will speak on the history of this event. More information will be forthcoming.
- c. **Diversity** – Cynthia asked Professor Retha Bragg to speak about the CCDI event planned for October 11th (prior to Discipline Day) – a transgender panel will share information, experiences, and answer questions (OR /Smith Theatre, 10-11:30am. Retha also reported that the HL Nursing Diversity Committee will have “Health Care Issues” as it’s topic for 2013-14.
- d. **Student Life** - Keith Pawlovich spoke about:
 - HL PTK (and other groups) visited St. Leo’s Soup Kitchen (Cynthia attended also); the attendees helped feed 143 people at the center.
 - On Wed (10/9) and for the 4 consecutive Wednesdays, PTK hosting “F-3” – Student Ambassadors will lead this film, food, forum series on topical information.
 - Student Life is working w/ English and Humanities to do a publication with prose, multi-media, art that would become a college-wide project

3. Community Relations

- a. Highland Hall Update** - Cynthia reported that she hosted a breakfast with Waterford Trustees and officials, and Dr. Tim Meyer, relative to the demolition of Highland Hall.
- Ken and Roger attended as well, and Ken led the tour of the building; it would cost \$12 million to renovate the building, and \$1.4 million to demolish it. The group then toured the entire campus and were very impressed with the campus.
 - Cynthia and Ken also did a PowerPoint presentation to the Waterford Township Board meeting on September 23rd; no dissenting comments were received, however a person did make statements as to his experience as a student in Highland Hall.
 - Demolition matter will come before next OCC Board meeting as an information item but will be placed on a future Board agenda for vote.
 - Also considering creation of a Highland Hall Memorial; Cynthia is seeking ideas to recognize the history of the building
 - No demolition date has been set; OCC Board of Trustees must approve project
 - Chris Genei asked if there were plans for the space after demolition? Ken answered that conceptual plans would be to create a community space as a focal point of the campus
- b. Chamber Updates** - Tim Walter will be attending local Chambers of Commerce

4. Planning

- a. Highland Hall Memorial** - Cynthia Roman asked the group for suggestions.
- b. Email System Upgrade** - Dave Schaeffer, covering for Janet Baldwin during her medical leave, reported that there will be an upgrade of the email system:
- There will be more features and space
 - Moving of the mailboxes on Outlook would occur in January and February, 2014

5. Facilities

- a. Update** - Roger Steele reported that:
- Tennis courts will be re-surfaced; lawn cutting looks good and allows for more time for grounds and maintenance to work on campus matters
 - All room reservations for events should go through Roger before advertising is done; email him regarding event information.
 - Classrooms: Faculty asked to decide whether they want tables or desks
 - Furniture will be moved out of Highland Hall and the child care center; a “garage sale” will be planned for the college community
 - Gina Mandas – any plans to have the window exteriors washed? Roger will consider
 - Val Emanoil – Can unused desks be removed from classrooms? No.
 - Kathy Schulte – Sometimes, extra desks needed for students who come into other scheduled classes
 - Steve Messina – Contractually, there is a universal classroom design calling for separate tables/chairs
 - Gina Mandas – Headcount is 30; have extra desks in the room just in case
 - Chris Genei – 3rd floor of Woodland Hall, tables previously near faculty offices and used often by students are being removed to other areas; Roger said matter will be discussed

b. Student Center Update - Ken Reynolds reported that in Spring, 2013, two meetings were held relative to updating the Student Center Arena

- About 25 people met; took break during summer
- August and September brought changes to OCC
- Meetings will re-convene, send Ken an email if you wish to participate

6. Concerns/Suggestions

a. Food on Campus - Gia Huff asked the status of this issue since it was raised initially in Campus Academic Senate

- Ken Reynolds responded that food will be a discussion topic for the SCA committee
- Gina Mandas – Can there be food provided on an intermediate basis?
- Gheretta Harris –
 - Food service is a challenge at Highland Lakes and is not subsidized by the College
 - If major renovations are planned to the Student Center Arena, she would look at adding food in a central location
 - Central location is key – if the parking lot is closer than the food source, students leave the campus to eat
 - Food trucks? OCC now has vendor contract; maybe in future
 - Cannot provide food at a loss
- Jim Halleemann – Can we use the Highland Hall space for food?
- Tim Walter – Would a restaurant at the Highland Hall site be considered?
 - Gheretta – sure! Gina Mandas suggested Jimmy John's.
- Cynthia Roman asked the number of students on campus daily; Gheretta said she has those numbers
- Keith Pawlovich – Student Life could be involved and be a draw if SL can use the child care center facilities for their offices
- Phil Matta – We do get cable at the campus; maybe getting the news/current events on the TVs would bring students to the Student Center which would generate food purchases
- Ginny Seeterlin - Food kiosk is inaccessible to most; move kiosk to Info Center area of Woodland Hall
 - Roger and Gheretta will talk – there are Health Department regulations that may impact a suggestion like this

b. Community Suggestions

Open Comments

- Wendy Conway stated that many faculty attend additional meetings that involve extra campus time and personal cost. For those who came to the meeting from their offices, are those offices now closed? Suggested a better time be found, feeling it is inequitable to those who come in on their own time.
 - Cynthia Roman – responded that she tried to accommodate the faculty schedules so no group felt excluded, and is open to suggestions.
 - Kathy Schulte voiced her appreciation of Cynthia Roman's efforts
 - Gail Adams stated that Friday is the best day, as Monday through Thursday are busy with student matters
 - Barb Griggs – if someone is unable to attend the Assemblies, please email her with comments, suggestions, issues; that email will be read at the Assembly and included in the Minutes.

- Gina Mandas asked if suggestions could be submitted – yes.
- Janine McKay – Kudos to Gheretta Harris on hiring lawn service

7. Department Presentation

- a. Starting in November, we will have a short presentation under this agenda item, highlighting an area such as Enrollment Services; Counseling; Financial Aid; ACCESS; International Student Office; Academic Support Center; Library; Business Office, and Bookstore.

8. Minutes will be available on InfoMart

With no further matters brought for discussion, meeting adjourned at 11:50AM.

Submitted by:

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