

**DALNET BOARD MINUTES**

July 7, 1992

Wayne State University

**PRESENT:** Jean Curtis DPL Peter Spyers-Duran WSU  
Margaret Auer UDM Dick Beer OLL  
Kul Gauri MCC Deborah Adams Botsford Hosp  
Jim Flaherty WCC Sandra Martin Harper Hosp  
Judy Murray OCC Joan Smith Beaumont Hosp  
Sue Frankie OU Michele Klein Children's Hosp

**GUESTS:** Louise Bugg WSU/DALNET Systems Office  
Bob Harris WSU/DALNET

**AGENDA:** Agenda was approved with the addition of a report from S. Frankie on reciprocal borrowing.

**MINUTES:** Board members requested that the minutes include the significant issues discussed as well as the actions taken at the meetings. Members also requested that minutes of the last meeting be mailed with the agenda for the next meeting. Motion to approve the minutes of the May 1, 1992 meeting passed with one abstention.

**APPLICATION FOR MEMBERSHIP STATUS:** WSU is awaiting Walsh College's response to proposed contract terms.

**BY-LAWS REVISION:** Articles I thru III are unchanged. Question: does use of word *shall* connote future or imperative?

**Article IV - Member Institutions:** Chair requested that S. Frankie rewrite the proposed changes for this section to reflect discussion. Main points to be made are: full membership will be contingent on Board approval; a definition of level participation in online system; that a signed and valid agreement with the Host Institution exist; and that the annual fee for each member institution be a proportional share of costs. Associate membership will be changed to "Subscriber" and such status will be used for institutions that contract for limited services; such status for any institution will require approval by Board; fees will be determined by Host Institution.

**Article V BOARD and OFFICERS Section 1 - Composition:** decision was to retain the original language providing for alternate representatives with proxy vote.

**Section 2 - Officers of the Board:** proposed elimination of Board Treasurer raised the question of whether the Board has fiduciary responsibility or does that reside with the Host Institution? S. Frankie volunteered to research this issue.

Section 3 - Corporate Officers: in the second sentence substitute "upon consultation with" for and approved by the Board."; the last sentence was deleted.

Article VI - DUTIES of OFFICERS Section 1 - Chair: substitute the word Board for organization in the first sentence; and retain the entire last sentence of original document.

Section 4 - President: in the second sentence after contracts add "in accordance with DALNET policies"; and delete the remainder.

At this point, it was decided that further review and discussion of the by-laws would be continued after a new draft incorporating the changes and the research is done.

**BUDGET Planning for FY 93/94:** B. Harris presented three pages. The first presents the DALNET Operating Budgets for FY 90 through 94; the second was the proposed allocation of fees by institution for FY 94; the third was a more detailed breakdown of major components for the budget ie, personnel, computer operation and maintenance which is the largest increase. Hardware maintenance costs include preventive maintenance and engineering upgrades. Personnel is budgeted at current staff levels although one position has only been approved through FY 93. Members requested that actual operating costs be provided for completed years.

**RENEWAL CONTRACT:** Consensus was that contracts for existing members continue without modification but that a revised contract for future members is appropriate.

**CAPITAL CONTRIBUTION:** WSU would like to know by September which payment option each institution is exercising.

**CENTRAL SITE REPORT:** L. Bugg presented an updated implementation status report and DALNET LUIS & LUIS PLUS (MDAS) Searches statistics from Oct. 91 thru May '92.

Proposals for two new NOTIS products, Quikreports and PACLoan were also presented. The costs of these are not part of the proposed FY 94 budget. Both are to be available in 1993.

Consensus was that DALNET express to NOTIS its intent to acquire Quikreports; and further that the cost be added proportionally to the proposed institutional fee allocations for FY 94.

L. Bugg reported that the MI Research Libraries Triangle (consisting of WSU, U of M and MSU) Task Force on Automation is developing ways of creating a seamless link between the three libraries' catalogs using NOTIS software. They may jointly seek funding for PACLink and PACLoan. PACLoan can function for DALNET alone. In anticipation of implementation the Access Committee was asked to prepare ILL protocols.

**RECIPROCAL BORROWING:** S. Frankie reported that 11 SEMLOL institutions have agreed to participate in the pilot project and are in the process of identifying the other institutions with which they are willing to enter into bi-lateral agreements.

**NEXT MEETING:** Will be at 10 AM Friday, September 25th at Oakland University.

**ADJOURNMENT:** Meeting was adjourned at 2:10 PM.

Recorded by:

Judith A. Murray