

DALNET BOARD MEETING MINUTES
DECEMBER 7, 1988

PRESENT: Deborah Adams, Margaret Auer, Dick Beer, Louise Bugg, Jean Curtis, Carol DeForest, Jim Flaherty, Suzanne Frankie, Kul Gauri, Robert Holley, Sandra Martin, Joan Smith, Peter Spyers Duran.

Jean Curtis, Chairman, called the meeting to order.

1. New Members

New members Kul Gauri of Macomb County Community College and Sandra Martin of Harper Hospital were welcomed to DALNET.

Peter Spyers Duran introduced Robert Holley, Associate Dean, Wayne State University Libraries.

2. Progress Reports

2.1 Central Site Purchase of Software and Hardware.

Reviewer: P. Spyers Duran. Central Site's capabilities have been upgraded by WSU's purchases of software and hardware. Storage capacity has been doubled. We have acquired Omegamon, a software package that monitors performance of the MVS system software.

2.2 NOTIS Version 4.5 Implementation Plan. Report distributed. Reviewer: L. Bugg. Louise Bugg will call a meeting of DALNET Project Managers in December or January regarding the implementation plan. DALNET members will be required to modify their tables. Key people from each site will be trained in the new release; they will be responsible for training others at their sites. The system will be down for one day during the changeover.

We plan to order OCLC generic transfer overlay software which is expected to be available from NOTIS in January

2.3 Keyword Boolean. Reviewed by L. Bugg. It will be tested at WSU only beginning in March. We want Boolean for all DALNET, however. Louise has a verbal commitment from NOTIS that network Boolean will be available by the end of 1989. She will ask for a written commitment. DALNET will be a test site for multi-institution Boolean.

2.4 NOTIS to NOTIS. Reviewed by P. Spyers Duran. DALNET is a major NOTIS database since it has two million re-

cords; its multi-type composition makes it unique. Since there are many NOTIS installations in Michigan as well as nationwide, development of NOTIS to NOTIS would be useful. Spyers Duran believes Northwestern would work with us if we had grant money to support this development.

- 2.5 MARCIVE. Reviewer: P. Spyers Duran. A contract is being negotiated with MARCIVE to obtain bibliographic records for government documents for DPL, WSU and OU.
- 2.6 NEW Member Prospects. Reviewer: P. Spyers Duran. Oakland Community College is the most likely prospect at present.

There was discussion regarding the impact of adding new member institutions to the system. Present members were encouraged to publicize DALNET within their institutions and communities.

- 2.7 Remote printing. Reviewer: L. Bugg. Distributed printing is now ready to go. It is not a part of NOTIS. Testing dates must be determined. Oakland University will be the first site to go live; other libraries will begin to plan for distributed printing.
- 3. Committee Reports
 - 3.1 Budget Committee. Committee has not met. Bob Harris is working on a draft proposal of the 1989-90 budget to share with the Committee and present to the Board in January. Salary increases and inflation of maintenance costs will affect the budget; members should expect a ten percent increase at most.
 - 3.2 Database Standards/Authority File Committee. Report distributed.
 - 3.3 Acquisition Task Force. Shared Vendor File Recommendations. Report distributed.
 - 3.4 Grants/Development Committee. Reviewed by: Eileen Mulhare. HEA Title II-D proposal submitted in May was rejected in October. Louise Bugg received the reviewers comments on December 5. DALNET members were thanked for their help in preparing the proposal.

We do not have enough lead time for Wayne to submit a DALNET grant proposal in January since they are involved in preparing a proposal of their own.

3.5 Circulation Standards Task Force. Report distributed.

Board members questioned whether Committee reports were presented for information or for action. After discussion it was decided that Board members would prefer to have Committee reports distributed before Board meetings rather than at them. The members could then forward suggestions to Louise Bugg who would communicate with the Committees. A telephone vote on changes to Committee reports would be acceptable to the Board. Board members believe they should be concerned with principles rather than procedures at Board meetings.

We need a meeting schedule; Board meetings should be held at least quarterly. The Board meeting schedule should be available to DALNET committees so they can submit their reports at appropriate times.

4. Issues

Jean Curtis reported that she had received questions or information on the following points as implementation had preceded at DPL:

- 4.1 Borrowers rights: Can borrowers from one DALNET institution have borrowing privileges in all DALNET institutions? Rules of access within DALNET should be spelled out. We should develop a sheet of DALNET institution access policies. We need a Committee to work on it. Interlibrary loan policies should also be reviewed. Confidentiality of patron records must be preserved. Laws concerning this should be reviewed.

A DALNET contract to maintain hardware at local sites might be developed. We need a letter of authorization from each institution to ask P. Spyers Duran to explore this.

We can borrow from the Center for Research Libraries through Wayne for \$14.00. Non members can borrow ten items a year directly at \$12.00 per request payable in advance.

Recorded by:

Joan M. B. Smith
Secretary