DALNET Board Meeting Minutes
December 17, 1987

PRESENT: D. Adams, B. Bontsas, F. Buckley, L. Bugg, J. Flaherty,
S. Frankie, L. Klain, M. Klein, N. Skowronski, J. Smith, P. Spyers-
Duran, F. Tucker, J. Williams

The meeting began shortly after 2:00 PM with introductions of those
present.

I   Bylaws

    All members except DAL had indicated their written approval of
    the Bylaws sent out in August. DPL wrote to express their
    concerns about Article VII, Section 1 and Section 2.

    After discussion, wording for Section 1 was revised to indicate
    that the Board will authorize Wayne State to acquire grants or
    gifts, and to enter into contracts.

    DAL was concerned about Section 2, indicating that each member
    having one vote may not protect their interests and investment
    sufficiently, especially since their needs may be unique.
    Other members expressed their support for the Section. The
    issue could not be resolved with those present. Peter
    Spyers-Duran will meet with Jean Curtis in early January to
    seek a resolution to DAL's concerns. A set of revised bylaws
    will then be issued with a ballot for a mail vote.

II   Election of Officers

    This agenda item was postponed until the Bylaws are approved.

III 1989 Operating Budget

    Jim Williams explained the increases in ongoing costs as due to
    additional software licenses and a 5% raise for employees. The
    depreciation costs are only on hardware, since software depre-
    ciation will have been paid.

    If some additional hardware is bought, eg. disk drives, that
    was not in this budget, no additional charges to DALNET will be
    incurred.

    It was requested that the detail of the ongoing costs, as well
    as the figures submitted by members estimating their titles,
    terminals, and transactions for 1988/89, be distributed as soon
    as possible.

Members agreed to respond by February 1 to indicate their tentative acceptance of the proposed charging, pending final administrative approval from each institution.

IV   New Member Applications

    A.   The Board members present authorized Wayne State to nego-
        tiate a contract with the University of Detroit, one of the
        DALNET "charter" participants.
    B.   Approval was also given to WSU to proceed with a contract
        with the Oakland Law Library, presuming they only required
        three terminals.
    C.   Other prospects include Oakwood Hospital, Macomb Community
        College, and Oakland County Community College.

Discussion of system capacity indicated that current member requirements already went beyond the initially projected capacities of the current central site hardware. Current system use is still low, however, there is not yet sufficient data to get accurate capacity projections. Members want to be sure that money is being set aside to upgrade the central site equipment as necessary to meet their needs.

V   NOTIS System Updates

L. Bugg briefed the group on the current status of Wayne's implementation. Wayne now has their "real" database loaded, including serials. Circulation is operational and acquisitions was implemented December 14. Conversion of manual serial check-in records will be tested in December. A loader for Wayne's 350,000 MICROCON records is being customized.

WSU/DALNET programmers are working to install keyword/Boolean into the test region with only Wayne State's records. We are to be the test site for the enhancement enabling keyword function with multiple processing unit files. This may not be until mid-1988, because the NOTIS programmer is working on diagnosing keyword/Boolean performancee problems.

The next assignment for WSU/DALNET programmers is distributed printing.

The November 1987 NOTIS newsletter describes Release 4.5, which includes the fines and fees module, that is now scheduled for delivery in May 1988. If it is delivered on time, we should have it installed by Fall 1988.

Each DALNET site then gave a brief report on its current status. Louise reported for Oakland and Botsford.

Oakland: online catalog and cataloging operational; testing circulation module; planning for acquisitions implementation July 1988; planning for serials load.

Botsford: cataloging training completed; installing IBM token ring equipment; hope to begin creating database over holiday.

WCCC: struggling to get wiring and cabling done for LUIS
terminals on all campuses before accreditation visit first week
of March; Wyse terminals arrived; Telex terminals installed;
reviewing database loader; should load BNA database in early
January and begin cataloging training then.

Children's: IBM token ring equipment on order; reviewing
database loader program.

DPL: gathering data to design peripheral configuration and
telecommunications network; locations in NOTIS for BNA record
loader; Helen Ma is project manager.

Beaumont: installing furniture and IBM token ring equipment;
advanced cataloging training in January; began barcoding
collection.

Notes by
Louise Bugg
Assistant Director for Library Systems
December 18, 1987