



OAKLAND COMMUNITY COLLEGE®

**BOARD OF TRUSTEES  
SPECIAL MEETING/WORKSHOP MINUTES  
Oakland Community College  
Auburn Hills Campus  
2900 Featherstone Road  
Auburn Hills, MI 48326  
August 18, 2015**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 6:00 p.m. by Chair Sullivan who welcomed all staff and guests. The purpose of the meeting was to hold a workshop on Academic Direction and Policy, as well as to hold closed sessions to receive an update on labor negotiations and to discuss the Chancellor's evaluation.

1.2 Attendance

Present

Thomas Sullivan, Chairperson  
Shirley Bryant Vice Chairperson (arrived 6:06 p.m.)  
John P. McCulloch, Treasurer  
Pamala Davis, Secretary (arrived 6:04 p.m.)  
Daniel Kelly, Trustee (arrived 6:55 p.m.)  
Thomas Kuhn, Trustee (departed 7:56 p.m.)  
Christine O'Sullivan, Trustee (arrived 6:04 p.m.)

Absent

1.3 Academic Direction and Policy Workshop

Chancellor Tim Meyer welcomed everyone. He addressed distance learning and walked the Board through its timeline beginning in 2001, which was the start of offering distance learning at OCC.

Vice Chancellor of Academic Affairs Cathey Maze provided an in-depth review of the Higher Learning Commission's change in status for distance learning. She discussed the background to distance learning, as well its goals and 19-point action plan.

Dr. Maze addressed questions from the Board regarding the implementation and timing of the first program online and when the other 46 programs will follow,

Michigan Online Classes and how it will apply to our students, and the criteria for OCC Foundation scholarships.

Vice Chancellor of External Affairs Sharon Miller commented currently 88 percent of our students do not take online courses, 11 percent have taken both classroom and online courses, and only 1 percent took only online classes.

Board members requested the following: 1) a GANT chart be prepared for Distance Learning; 2) regular progress updates at Board meetings; 3) what programs were discontinued; and 4) provide statistics as to the economic impact on the College.

Executive Director of Institutional Effectiveness Marty Orlowski and Director of Academic Effectiveness Kelly Perez-Vergara provided a presentation on Curriculum and Student Success. They pointed out OCC has an 11 percent first-time, full-time graduation rate, which is in the bottom third of the 28 Michigan community colleges. This was followed up by another chart of the number of program degree completions, which revealed there are a dozen programs with significant completions. Things are improving noted Ms. Vergara. She presented a chart where in 2000-01 and 2005-06, 58 programs had no graduates. In 2010-11, 38 programs had no graduates compared to 2014-15 with only 12 programs having no graduates.

Ms. Vergara walked the Board through the process of reviewing curriculum for community need and viability and determining whether a program continues as is, is revised, or deactivated.

Mr. Orlowski and Ms. Vergara addressed the six CLC Phases. The guiding principles are Alignment with Mission, Alignment with Community Need, Resource Allocation, and Student Success.

Chair Sullivan thanked each of tonight's presenters.

#### 1.4 Closed Session to Receive an Update on Labor Negotiations

Trustee Bryant MOVED the Board go into closed session for the purpose of receiving an update on labor negotiations. Trustee O'Sullivan seconded.

A roll call was taken:

AYES: Bryant, Davis, Kelly, Kuhn, McCulloch, O'Sullivan, Sullivan

NAYS: None Motion Carried

The Board returned to open session at 9:05 p.m.

Closed Session to Discuss the Chancellor's Evaluation

Trustee Davis MOVED the Board go into closed session for the purpose to discuss the Chancellor's Evaluation. Trustee Kelly seconded.

A roll call was taken:

AYES: Bryant, Davis, Kelly, McCulloch, O'Sullivan, Sullivan

NAYS: None Motion Carried

The Board returned to open session at 10:00 p.m.

1.5 Public Comments/Petitions

Academic Senate Chair Shawn Dry said he was present to answer any questions the Board may have. He also suggested having conversational workshops.

**2. ADJOURNMENT**

Trustee Kelly MOVED to adjourn the meeting. Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, McCulloch, O'Sullivan, Sullivan

NAYS: None Motion Carried

The special meeting was adjourned by Chair Sullivan at 10:01 p.m.

---

Cherie A. Foster

---

Date

---

Thomas P. Sullivan, Chair

---

Pamala M. Davis, Secretary