



**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
June 17, 2014  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:02 p.m. by Chair Kelly.

1.2 Attendance

Present

Daniel Kelly, Chair  
Thomas Sullivan, Vice Chair  
Pamala Davis, Secretary  
Thomas Kuhn, Treasurer  
Shirley Bryant, Trustee  
Christine O'Sullivan, Trustee  
Sandra Ritter, Trustee (arrived 7:13 p.m.)

Absent

None

1.3 Approval of Agenda

Trustee Davis MOVED to approve the agenda. Trustee Kuhn seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Sullivan

NAYS: None Motion Carried

1.4 Public Comments/Petitions

Ms. Leah Michels, OR faculty, addressed the Board regarding faculty communication with the Board and Administration.

Dr. David Strand, OR faculty, expressed his concerns regarding partnering with American Honors.

1.5 Student Presentation – None

## 1.6 Approval of May Minutes

### 1.6.1 Review of May 12, 2014 Special Workshop Meeting Minutes

The Board reviewed the May 12, 2014 Special Workshop Meeting Minutes. As there was not a quorum of trustees at the workshop, no motion was made to approve the minutes.

### 1.6.2 Review of May 20, 2014 Regular Meeting Minutes

Trustee Sullivan MOVED to approve the May 20, 2014 Regular Meeting Minutes. Trustee Kuhn seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Sullivan

ABSTAIN: Ritter (not in attendance at the meeting) Motion Carried

## 2. CHANCELLOR'S REPORT

### 2.1 Chancellor's Comments

Dr. Meyer acknowledged the OCC athletic teams noting the Women's Volleyball Team was Eastern Conference Champions, the Men's Basketball Team was Eastern Conference Champions, the Women's Softball Team was NJCAA H District Champions, and the Men's Golf Team was Eastern Conference Champions. Numerous OCC students were recognized as outstanding athletes in their sport.

Dr. Meyer also referenced an article in the May/June 2014 issue of CORP magazine titled "How Michigan Workers Can Adapt to Changing Jobs." It describes OCC's ability to continue to adapt to the emerging and changing job scene. Dr. Meyer noted we are getting out into the media and being recognized for the programs we offer that are adapting to the workforce need.

Lastly, a snippet was played of an interview with WWJ Radio at the May Detroit Regional Chamber Mackinac Policy Conference wherein Dr. Meyer addressed why OCC has chosen to keep Community in OCC's name as opposed to dropping it as some other Michigan community colleges are doing. Dr. Meyer expressed OCC is here for and is driven by the needs of our community and the students. OCC doesn't try to be a four-year institution, but is here to help those individuals get their start in higher education.

### 2.2 Staff Reports – CBT Wrap-up – Dr. George Boggs

Dr. Boggs acknowledged CBT is at the conclusion of their master agreement with OCC, although there are a couple of items they are still working on one of them being the online

education project. Fifteen nationally-known consultants worked on the OCC project over the past two years. CBT provided the College 15 comprehensive reports, which are on InfoMart. Dr. Boggs stated as consultants they got a very thorough look at OCC. What Dr. Boggs found was OCC is a very strong college with a lot of committed people and is going through some significant change. He continued there are still a lot of issues that need to be addressed and hopes the reports prepared and given to the College will be helpful as the College moves forward to address these changes.

Trustee Bryant asked Dr. Boggs to explain why some of the faculty would see partnering with American Honors as a risk. Dr. Boggs shared he is a consultant with American Honors, which is separate from CBT. Dr. Boggs stated he gets asked to participate in a lot of things, and he decided to consult with American Honors because he believes strongly in the mission. He believes it will really help our students, as too many of them who transfer from community colleges lose credits or can't get into the major they want – there are a lot of barriers in place of community college students wanting to transfer. The idea was to create a national network of honors colleges that would be seen by the most prestigious universities in the country as the very best community college students. Although he hasn't been in all the meetings with university presidents, many are very anxious to find community college students, not only to diversity their own students bodies, but to attract the best community college students they can. This is a fledgling program that started about two years ago. The first colleges to sign on were the Spokane Community College, Washington, Ivy Tech in Indiana, Mercer Community College in New Jersey, to name a few. Most recently Jackson College in Michigan has signed on. The pilot program in Spokane was able to transfer community college students into universities they couldn't have dreamed they could apply to. In addition, they received \$2.1 million in scholarship support. One must not just think of the cost per credit hour in the community college, but the cost to get into the bachelor's degree. The cost to get into the bachelor's degree, if all credits transfer along with scholarship support from a very expensive university, can be very reasonable. Dr. Boggs said OCC needs to determine if this model is a good fit for them.

Trustee Bryant asked for further clarification as to why our faculty would prefer to create something similar taking several years when our students could take part in American Honors immediately. Dr. Boggs replied the student advisor ratio will be close to 150 to 1. American Honors pays for recruiting (into high schools). The Chancellor at Spokane recently told Dr. Boggs their enrollment has increased, and they are attracting students from the high schools who they wouldn't normally attract – such as valedictorians. Dr. Boggs confirmed OCC could build their own honors college; however, you couldn't build it to be as large as American Honors and would have to invest a lot of money. He continued under American Honors OCC's faculty would still be the instructors. Originally, Spokane faculty was reluctant and skeptical, but now they all want to teach in the program. Dr. Boggs encouraged our faculty to contact the Spokane faculty (or other American Honors community colleges faculty) and ask questions and discuss the program with them.

Chair Kelly confirmed with Dr. Boggs their contract was to be completed by July 1, 2014. Dr. Boggs replied there was an extension to the contract, but it will be concluded by the end of this month. Chair Kelly said there is no ongoing relationship with CBT. Dr. Boggs said there a separate contract regarding on-line education, and he isn't quite sure when it expires. Dr. Maze replied it expires the end of June 2014.

Chair Kelly confirmed this is Dr. Boggs' wrap-up session and the Board's last opportunity to see him.

Trustee Ritter asked when Dr. Boggs consults at other colleges, how does the Board discuss the material presented to them by CBT; i.e., putting it on line or by coming together to discuss. Dr. Boggs replied it depends upon what the project is. For example, if it is a project on governance, the Board would be more involved than a project on educational master planning. He feels the role of trustees is to ask the right kind of questions as to the progress of the college.

### 2.3 Introduction of New Staff

Dr. Cynthia Roman, President of Highland Lakes Campus, introduced Nancy Wong as the new Associate Academic Dean of Nursing and Health Professions at the campus.

## 3. ACADEMIC AND STUDENT AFFAIRS

### 3.1 Academic Senate Reports

College Academic Senate Chair Shawn Dry provided his monthly report to the Board. Some of the topics covered included formal involvement into college academic planning progresses; the Curriculum Review Committee's new handbook for review process and web-based FAQ answers; and an update on the Veteran Affairs Committee recommendations to accept military service credits, incorporate VA work study opportunities, and join more veteran organizations.

Mr. Dry said Senate and faculty are talking about the American Honors Program. He noted there were sessions with Administration and an American Honors Program representative to address issues and questions. A vote will take place at the next Senate meeting whether to move toward partnering with American Honors.

Mr. Dry noted he doesn't care where the Senate Report is on the agenda, but hopes it will not be limited to five minutes.

Trustee Sullivan asked Mr. Dry if the Senate has a mission statement, of which Mr. Dry replied yes. Trustee Sullivan asked if they have a policy statement, and Mr. Dry said he was not sure. Trustee Ritter mentioned years ago there was an understanding of what the Senate was about, but unfortunately nothing was put to writing. She continued essentially the Senate provided the academic side from the faculty.

Trustee Davis noted there are three places on the agenda for individuals to speak: Public Comments, Academic Senate, and Labor Organizations and Associations. She suggested the Senate and labor organizations should not be limited to five minutes in their presentations. However, Trustee Davis voiced it is the Board who should be able to speak last.

Trustee Sullivan concluded it would make things easier between Administration and Senate if some of these statements (goals and objectives) were in writing.

3.2 Student Reports – None

3.3 Academic Initiatives – None

#### **4. COLLEGE RESOURCES**

4.1 Personnel Monitoring Report

4.1.1 The Board of Trustees reviewed the revised Personnel Monitoring Report.

4.1.2 Faculty Recommendations

Trustee Bryant MOVED to approve the revised Faculty Recommendations Report. Trustee O’Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

4.2 Business and Finance

4.2.1 Treasurer’s Report

The Board had no questions regarding the Treasurer’s Report.

4.2.2 General Fund Budget Status Report

There were no questions regarding the General Fund Budget Status Report.

4.2.3 2014-2015 Final Budget

Trustee Sullivan MOVED the Board of Trustees approve the General Fund Budget for the 2014-2015 fiscal year as presented. Trustee Bryant seconded.

Chair Kelly noted there have already been several public meetings/workshop to discuss the budget, and the Board needs to approve it tonight.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Sullivan

NAYS: Ritter Motion Carried

#### 4.2.4 2014-2015 Transition Budget

Trustee Bryant MOVED the Board of Trustees approve the Transition Budget for the 2014-2015 fiscal year as presented. Trustee Sullivan seconded.

Trustee Sullivan inquired as to the Southfield Office Tower Demolition. Interim Vice Chancellor of Business and Finance Chuck Thomas said the \$1.6 million is an estimate to demolish the office tower on the property. Mr. Thomas admitted OCC cannot balance the budget, which is why the transition budget is being presented. The goal is to phase out the transitional budget within the next three years. Trustee Ritter inquired if the transitional budget is considered a “best practice.” Mr. Thomas replied organizations often find themselves having to temporarily borrow against reserves. Trustee Ritter asked how much is in reserves and what is the percentage. Mr. Thomas replied about \$220 million and the percentage is less than 10 percent.

Trustee Sullivan stated ten years ago no one could have predicted the drop in Oakland County property values and the effect it would have on OCC.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Sullivan

NAYS: Ritter Motion Carried

#### 4.3 College Facilities

##### 4.3.1 2014-15 Renovation/Major Maintenance Program

Trustee Sullivan MOVED the Board of Trustees approve the 2014-2015 Renovation/Major Maintenance program, as presented, and authorize Administration to implement accordingly. Trustee Bryant seconded.

Trustee Kuhn expressed his concern regarding there is only an annual reporting requirement to the Board. Interim Vice Chancellor of Administrative Services Mr. Kolcz referred Mr. Kuhn to the last sentence under the “Here’s What Changes” section, which notes: “In addition to a comprehensive annual report, quarterly status reports will be submitted to the Board.” Trustee Kuhn asked what information would be in those reports. Mr. Kolcz replied it would include the progress of all of the work being done, as well as the financial status of each project.

Trustee Ritter asked if they are going to be provided with the RFPs. Mr. Kolcz stated each project noted will follow the existing purchasing guidelines established by the Board, but each project will not be brought back to the Board on an individual basis as the Board is authorizing it up front. Mr. Kolcz said the bids will be shared with the Board, as well as who was awarded the contract.

Trustee Kuhn MOVED to amend the motion to add “quarterly status reports will include progress of each project and the amount spent.” Trustee Ritter seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Trustee Davis asked who will be presenting the quarterly reports. In addition to receiving the report, Mr. Kolcz said Administration will be addressing the information with the Board.

Chair Kelly stated regarding where the Board approved the Transitional Budget, including renovations of \$9,570,000, it is Mr. Kolcz’s expectation with this motion to approve the program that the Board is also approving the expenditures that are attached that equal the same amount that is in the Transitional Budget of \$9,570,000. Mr. Kolcz replied yes. Chair Kelly asked if this is something the Board will be doing on an annual basis. Mr. Kolcz said this would be done on an annual basis, except the first cycle is 18 months because of the timeline when we started. Once the 18 months is completed, ending on December 31, 2015, it will then become an annual cycle. Chair Kelly confirmed the project list (attached to the 2014-2015 Renovation/Major Maintenance Program) consists of the projects to be addressed over the 18-month period. Chair Kelly asked if the \$1,335,000 listed as Emergency/ Contingency/ Potential Small Projects” is just an unknown number right now or is there something that is anticipated. Currently, Mr. Kolcz said it is an unknown number. The reason for the amount designated is because Mr. Kolcz is not all that familiar with the infrastructure at OCC. However, that amount should be reduced as the process continues. This amount would also include the emerging needs of OCC say should an additional program or an enhancement of a program come up that requires funding to convert an office to a classroom or creating a laboratory, just to cite a few examples. Mr. Kelly replied it’s a large amount, and the Board may need to work some on the check and balance of this line item.

Trustee Davis questioned when will the quarterly reports begin within the 18-month cycle. Mr. Kolcz said they will begin in July. Trustee Davis asked why an 18-month cycle. Mr. Kolcz replied it has to do with the timeline – once projects are approved they can then begin their planning to accomplish the projects. After the first 18 months have passed, it is the goal to present the renovation/maintenance program to the Board by the end of the year [2015] for the Board to approve the next annual cycle of projects.

Trustee Kuhn MOVED to make an amendment that “any expenditure from the Emergency/Contingency/Potential Small Projects fund shall be brought to the Board for approval or ratification at the next regular Board meeting.” Chair Kelly suggested language be noted in the amendment regarding OCC’s Purchasing Policy. Trustee Kuhn added to his amendment “Pursuant to the OCC Purchasing Policy any expenditure from the Emergency/Contingency/Potential Small Projects fund shall be brought to the Board for approval and/or ratification at the next regular Board meeting.” Trustee Ritter seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Chair Kelly asked for clarification on the regarding the reports to the Board over the next 18 months related to construction, maintenance, and the transitional budget. Mr. Kolcz replied the budget is on a fiscal year basis, whereas construction is on a calendar year. All work done within the fiscal year will be reported in that fiscal year, work performed within the next fiscal year is reported in that fiscal year’s budget. The only reason it is 18 months this time is because they got a late start in preparing it. Once he obtains the Board’s approval, he can begin the process of planning, engineering, designing, bidding work out, selecting contractors, ordering materials, etc., and doing all the things necessary before a project can actually begin.

Trustee Ritter asked why they didn’t come to the Board earlier and ask for additional funds for these projects. She also continued the ISES reports noted priority projects and asked why this has to be done again. Mr. Kolcz said the ISES reports tell you the conditions; however, the reports don’t identify the action needed to fix the problem.

Trustee Sullivan suggested the budgeted amount of roughly \$10 million seems like a very reasonable amount. Trustee Sullivan believes in the past when we used to do budgets, Mr. Brantley always felt we needed 10 percent of our budget to go toward maintenance projects. If Mr. Brantley were here today, he may be recommending \$15 million versus \$10 million. We have before us a logical game plan that holds Administration accountable rather than having X amount of money floating around and we have to use it up.

Trustee Kuhn stated since the budget is from July 1 through June 31, why is construction on a calendar budget. Mr. Kolcz responded as OCC is an educational institution the majority of the work in the field is done between the months of May and August. Planning needs to be done in the early months of a calendar year, so the projects are ready to go once school is out in May.



Trustee Sullivan MOVED to call the question. Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

The vote was taken on the amended motion for the Board of Trustees to approve the 2014-2015 Renovation/Major Maintenance program, as presented, and authorize Administration to implement accordingly; and pursuant to the OCC Purchasing Policy, any expenditure from the Emergency/Contingency/Potential Small Projects fund shall be brought to the Board for approval and/or ratification at the next regular Board meeting.

AYES: Bryant, Kelly, Kuhn, O'Sullivan, Sullivan

NAYS: Davis, Ritter Motion Carried

#### 4.3.2 Construction Program Manager Services (College-Wide)

Trustee Bryant MOVED the Board of Trustees authorize the College Administration to enter into an 18-month agreement effective July 1, 2014, with Barton Malow Company of Southfield, Michigan for the purpose of providing Construction Program Manager Services (CM). Trustee O'Sullivan seconded.

Trustee Sullivan clarified OCC had a prior CM agency. He asked if we are now a CM at risk because we are writing our own checks. Mr. Kolcz replied either our accounts payable department will handle writing the checks or our representative would take care of it. Regardless, the College remains in complete control. Trustee Sullivan asked who would be responsible if any liens are put on a project. Mr. Kolcz said the representative would advise us accordingly, but would take care of that aspect.

Trustee Bryant noted she spent the last 15 years of her career implementing and working with renovating and rebuilding all of the schools in Birmingham to the tune of a quarter of a billion dollars. Trustee Bryant said she watched this company in great detail and many times they came in not only on time, but under budget as well. Trustee Bryant asked if we will have an owner's representative who will work with them. Mr. Kolcz replied he would be the individual who would work with Barton Malow.

Trustee Sullivan said looking at the core staff hourly rates, Barton Malow is adding an additional 12 percent administration fee. Mr. Kolcz replied the 12 percent administration fee is only if Barton Malow uses their own force to do work for us. They will be our agent and manage the work for us; however, they will not be the laborers on the job.

Trustee Davis asked if the architect fees are separate from the quote for the construction program manager services. Mr. Kolcz confirmed the fees are separate. Trustee Davis asked how the priorities were arrived at for the proposed projects. Mr. Kolcz responded most of it came from the ISES reports, as well as from the College maintenance staff.

Trustee Bryant stated you want an OCC person as owner's representative looking out for our interests. Architects can be very creative people, but an owner's representative will ensure the proper work is done and not unnecessary.

Trustee Kuhn inquired if it was a unanimous decision on behalf of the College committee to recommend Barton Malow over Auch. Mr. Kolcz said there was one dissention. Trustee Kuhn asked if Mr. Kolcz could explain his reasoning for recommending Barton Malow over Auch. Mr. Kolcz pointed out some of the reasons included: price, list of contractors, performed more work in higher education projects, and are also the largest contractor in the state of Michigan.

Trustee Ritter inquired where Barton Malow's corporate headquarters are located. Mr. Kolcz said Southfield. Trustee Ritter asked what other fees, in addition to architect fees, are we going to have to pay and what do you anticipate the real bottom line amount is. Mr. Kolcz said the bottom line amount is \$9,570,000 – all fees, all testing, all services, all architect fees, all CM fees, anything and everything.

Chair Kelly asked about setting project priorities. Mr. Kolcz replied he has met with the campus presidents, the facility managers and lead maintenance persons on the needs of their respective campuses. In addition, information from the ISES reports will be used to compile projects for the next cycle. The architect and construction manager will then review and prioritize projects.

Mr. Thomas made a point of clarification -funding for the Construction Program Manager and Architect and Engineering Services is not coming from the General Fund, but is part of the Transitional Budget.

Trustee Ritter stated to be clear she went over this stuff and it doesn't set well with her, so she will be voting in opposition. However, she noted it doesn't have anything to do with her opinion of Barton Malow.

Chair Kelly said the construction management process needs to be reviewed. He stated Mr. Kolcz's proposal is a comprehensive change in program. He would like further Board involvement with the emergency expenditures of \$1.3 million, as well as setting priorities. Overall, Chair Kelly noted we do need to move away from what we currently are doing and this is a better program and that's why he is supporting it.

Trustee Ritter said we should get it in writing what the Board wants to tweak with the program because the Board might forget.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Sullivan

NAYS: Ritter Motion Carried

#### 4.3.3 Architect and Engineering Services (College-Wide)

Trustee Sullivan MOVED the Board of Trustees authorize the College Administration to extend the agreements with Integrated Design Solutions, TMP Associates, and the SHW Group for 18 months through December 31, 2015, with the option to extend for one (1) additional year at the discretion of the Board. Trustee O'Sullivan seconded.

Trustee Kuhn said this Board item states proposals were solicited, but the motion states extending the current agreements. He asked if the proposals were the same as the current agreements. Mr. Kolcz said we got a little bit better pricing from our current firms by the way the proposal was structured. Trustee Kuhn clarified we don't want to extend the agreements as the motion states, but to accept the new proposals. Mr. Kolcz agreed with Trustee Kuhn the motion was misstated.

Trustee Kuhn MOVED to amend the motion to authorize the College Administration to "accept the proposals" deleting the words "extend the agreements" and enter into a contract with the three firms. Trustee Bryant seconded.

Vice Chancellor of External Affairs Sharon Miller suggested changing the language to state "accept the proposals and enter into a contract with." Trustee Kuhn said he will add that language as part of his amendment.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Trustee Kuhn asked about the submitted proposals since the Board did not receive background information. Mr. Kolcz replied that they restructured the dollar amounts. Typically architects bill in two different ways: 1) an hourly rate for small projects, to attend meetings, etc., (where there is not a specific project identified) or 2) a fee if a project is identified, usually on a sliding scale.

Chair Kelly confirmed other companies responded to the request for proposals. He asked if we had discussions with those firms about tweaking and moving the rates around or just the ones we currently have contracts with. Mr. Kolcz replied all bidders received the same RFP. Mr. Kolcz stated OCC currently has three very

good architectural firms who are familiar with our infrastructure and have worked with Auch and Barton Malow. Chair Kelly stated there is nothing in the packet showing this information.

Chair Kelly asked if there was a way to work with the architect on a 12-month basis as opposed to an 18-month period. Mr. Kolcz said the architect needs to be in the field to make sure we are getting what we paid for and to oversee the work the CM is doing.

Chair Kelly expressed he is willing to look at it again at the next Board meeting.

Trustee Kuhn MOVED to postpone consideration of this until the next meeting and requested Administration provide the background information. Trustee Davis seconded.

Trustee Sullivan said since we don't have a scheduled meeting in July, he assumes this would impact the progress of getting started on anything to the detriment of what has been proposed to the Board if we don't act upon it.

Chair Kelly confirmed the three architectural firms noted in the motion are still under contract with us, and Mr. Kolcz said their contracts expire on June 30, 2014.

Trustee Kuhn said he would modify his motion to "postpone it to our next meeting." Trustee Ritter seconded.

Chair Kelly said another option is to extend the existing architects' contracts through sixty days, get the information, and then evaluate if we wish to enter into an 18-month contract. Trustee Bryant agreed.

A vote was taken on Trustee Kuhn's motion to postpone this Board item until the next regular meeting.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Ritter

NAYS: Sullivan Motion Carried

Chair Kelly asked for a motion to extend the contracts of Integrated Design Solutions, TMP Associates, and the SHW Group until the Board considers an 18-month contract at its next meeting. Trustee Kuhn so MOVED. Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Sullivan

NAYS: Ritter Motion Carried

Dr. Meyer noted we are in transition. In the past, the Board would receive construction projects one at a time to spend the entire budgeted amount. As the College reduced the construction budget, the projects became fewer and fewer and didn't fully address the needed construction. The College now has a professional assessment of maintenance needs and priorities. The engineering report does not prescribe how to address those needs. The Board will receive quarterly reports on these matters.

#### 4.3.4 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

#### 4.4 Contracts and Purchases - None

### 5 UNFINISHED BUSINESS

#### 5.1 Legal Services

Trustee Davis MOVED the Board of Trustees appoint Dickinson Wright PLLC to provide legal services for the College on behalf of the Board of Trustees for three (3) years ending June 30, 2017. Trustee Ritter seconded.

Chair Kelly noted four law firms were interviewed, all qualified and highly respected. Personally, he stated he would have opted for Plunkett Cooney because of the extensive work he has done with the firm in the past and believes their culture would have fit with OCC's, and their fees were competitive.

AYES: Bryant, Davis, O'Sullivan, Ritter, Sullivan

NAYS: Kelly, Kuhn Motion Carried

### 6 NEW BUSINESS

#### 6.1 Board of Trustees MCCA Representative and Alternative Representative

Trustee Bryant MOVED the Board of Trustees elect Pamala Davis as representative to the MCCA Board of Directors. Trustee Ritter seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Trustee Sullivan MOVED the Board of Trustees elect Shirley Bryant as alternate representative to the MCCA Board of Directors. Trustee O'Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

6.2 Revision of Board Policy 1.5.2 – Order of Business (First Reading)

Trustee Sullivan MOVED to approve the first reading to revise the existing agenda with the recommendations so noted. Trustee Davis seconded.

Trustee Kuhn said he would like to see the Introduction of New Staff and Student Reports remain on the agenda. He also stated he would like to have the Academic Senate Report and Labor Organizations and Associations separate from Public Comments and allotted more than five minutes. Trustee Ritter agreed.

Trustee Kuhn MOVED an amendment to list Academic Senate Report as item 1.6 and Labor Organizations and Associations as item 1.7. Trustee Davis agreed provided they are not limited to just five minutes to present.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Trustee Kuhn MOVED to keep Introduction of Staff under Chancellor’s Report as item 2.3. Trustee Davis seconded

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Trustee Kuhn MOVED to add the language “Quarterly Reports” behind item 4.2 Business and Finance and behind 4.3 College Facilities. Trustee Ritter seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Ritter

NAYS: Sullivan Motion Carried

Trustee Kuhn MOVED under Section 3 Academic and Student Affairs to list Student Reports as item 3.1 and Academic Initiatives as item 3.2. Trustee Ritter seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Chair Kelly called for the vote on the first reading of the Revision of Board Policy 1.5.2 – Order of Business incorporating the proposals hereby voted on by the Board.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

### 6.3 Quarterly Reports

Trustee Kuhn requested this item be removed from the agenda.

## 7 COMMUNITY COMMENTS

### 7.1 Board Member Reports and Comments – None

### 7.2 Labor Organizations and Associations –

Mary Ann McGee, OCCFA President, acknowledged Dr. Boggs and the work CBT did for OCC. She stated there is a lot of good material in the CBT reports.

She also commented as to the proposed new Board agenda and the line item placement for Labor Organizations.

Ms. McGee noted her concerns regarding the American Honors Program.

Lastly, Ms. McGee acknowledged the untimely passing of Debra Schmeichel. Ms. Schmeichel was an administrative specialist in the Enrollment Services Department at the Orchard Ridge Campus and will be missed.

## 8 ADJOURNMENT

Trustee Bryant MOVED to adjourn the meeting, and Trustee Davis seconded.

AYES: Bryant, Davis, Kelly, Kuhn, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Chair Kelly adjourned the meeting at 9:45 p.m.

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Cherie A. Foster

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Date

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Daniel J. Kelly, Chair

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Pamala M. Davis, Secretary