



OAKLAND COMMUNITY COLLEGE®

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
September 17, 2013
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:12 p.m. by Secretary Davis.

1.2 Attendance

Present

Shirley Bryant, Trustee
Pamala Davis, Secretary
Thomas Kuhn, Treasurer
Christine O'Sullivan, Trustee
Sandra Ritter, Trustee

Absent

Daniel Kelly, Chair
Thomas Sullivan, Vice Chair

1.3 Approval of Agenda

Trustee Bryant requested Veterans Tuition Resolution be added under New Business 6.1.

Trustee Kuhn requested a closed session to discuss the Chancellor's evaluation at the end of the meeting as agenda item 7.3.

Trustee Kuhn MOVED to approve the amended agenda. Trustee Bryant seconded.

AYES: Bryant, Davis, Kuhn, O'Sullivan, Ritter

NAYS: None

Motion Carried

1.4 Public Comments/Petitions –

As a follow-up to the student she sent to present at the August Board meeting, Carole Bennett, English/Communication faculty from Orchard Ridge, addressed the Board

regarding Forensics and Student LIFE. She also expressed her concerns regarding communications and input at OCC.

Retha Bragg and Teresa Garcia (both nursing faculty at Highland Lakes), Carol Lineberry, Mike Szczerba, Roxanne Ward, Brandon Duke, Allison Schook, Bridgette Mead, Camille Daniels, Kala Kowalewicz, Mee Lee, Nastassja Kotlensky, and Daniel Mead (all either current or past OCC nursing students), addressed the Board regarding their concerns with the nursing program, many of them under the impression OCC's ADN program was being eliminated.

Trustee Bryant asked Dr. Meyer to speak to this as last month when she asked if the ADN program was going to be eliminated, and she was told no. She indicated now we are having a parade of individuals coming before us with misinformation and wanted to know where this misinformation comes from. Dr. Meyer asked Dr. Roman to address the Board to review her comments from the August meeting. Highland Lakes Interim President Cynthia Roman reiterated the information she provided to the Board at the August meeting from the Institute of Medicine Report. Dr. Roman stated by the year 2020, 80 percent of nursing staff will require a BSN. Therefore, OCC needs to look at our ADN program to ensure it is meeting the needs. Dr. Roman believes this is where the concern stemmed from and has nothing to do with the deactivation of the LPN/PNE program, which is an entirely separate issue. The majority of comments made this evening were from ADN graduates, not PNE grads. Trustee Bryant asked how all of these people could appear on this issue. Dr. Roman stated she is uncertain, but they must have been contacted by someone asking them to be here tonight.

Associate Vice Chancellor Cathey Maze stated it was never the intention to deactivate the ADN program. On a personal level, Dr. Maze was quite appalled someone had misled, upset, and frightened our nursing graduates in this manner by encouraging them to come before the Board for no reason.

Secretary Davis inquired of the audience where they got the impression the ADN program was to be eliminated. Adjunct nursing instructor Miriam Dudas said she was at clinicals with a student who asked Ms. Dudas if she knew the program was going to be abolished. She said the reason for her attending the meeting tonight is to confirm what is going on.

Trustee Ritter suggested reviewing the recording from the previous Board meeting. She also mentioned she believes Dr. Roman stated at the past meeting OCC does not maintain data on how many OCC ADN graduates go on for further education.

Kathryn Schulte, HL nursing faculty, stated she was told by Administration the ADN program was to be reduced down to four sections. She also said the deactivation of the PNE program caught nursing faculty off-guard. Regarding the students' comments tonight, Ms. Schulte said there might be a little bit of confusion.

Camille Daniels voiced if there are plans to reduce the ADN program, it is still a disservice to the community as a whole.

Dr. Maze referenced the reduction in nursing sections is due to an accreditation issue of too many students for the number of available faculty per the accrediting body for the Nursing Association. This organization will be coming next fall for their regular self-study visit. They have notified the department and dean that there is a concern they are not meeting the standards because of the large number of students relative to full-time faculty. The reduction in sections will not be made unless the accrediting body deems it necessary. Dr. Maze explained part of the reasoning for the deactivation of the PNE program was as a safeguard for our ADN program.

Trustee Ritter asked if we have a program sunset policy. Dr. Maze responded Administration makes that determination, and there are procedures to notify students. In the case of the current students in PNE, the dean spoke to them and told them the program was going to be sunset, but those who were already in the program will be allowed to finish the program. Trustee Ritter further inquired if we are assisting students registered for the program to go elsewhere. Dr. Maze said the dean reviewed the applications to see who may be eligible for the ADN program. A poll was done of the current PNE students and 26 of the 28 students stated they wanted to be in PNE as a way of getting into the ADN program. Trustee Ritter asked if we are reducing sections, how can these PNE applicants get into the program. Dr. Maze assured her as of this time there will be no sections closing. Nothing will be determined until the accreditors come next fall.

Dr. Roman spoke regarding the PNE program. The number of PNE applicants decreased significantly. In 2010 90 students applied. Currently, 28 students applied. [This information was sent to her at 6 p.m. by Lori Przymusinski, Interim Dean of Nursing.] Of the 28 students, one record was locked, 2 students were already admitted into the ADN program, but took the PNE program; 1 student had taken a pharmacology class and failed it and went to the PNE program, 15 of the 28 students are eligible to apply to the ADN program by December 15, 2013; 1 other would be eligible for the ADN program, but her science courses will expire winter of 2014; 1 student is currently in the pharmacy tech program and would not be eligible to apply to the ADN program currently; again 25 had designated the ADN program, but also the PNE program, too. All of these students were notified about the status of this program and were encouraged to talk to their counselor or dean.

Secretary Davis inquired if the ADN program has the same grade point average requirements as our regular nursing program. Dr. Roman replied we went to new admission criteria for both programs, a point system which looks at their Biology and English grades. Before it was based on grade point average, now it's a different criteria looking at number of courses taken at OCC, number of courses transferred in, and the grade point average of those English and bio courses. It's a rubric set up with so many points designated.

Trustee Bryant asked if Dr. Roman could tell the audience the difference between practical nursing education and an associate degree in nursing. Dr. Roman said our LPN/PNE program is a ladder program. It is the first year of our ADN curriculum except for one course. It is a certificate program, and the student is able to sit for the licensure exam for a licensed practical nurse. We do have a ladder approach where they can come into the second year of our ADN program – this is our RNE program. Students who graduated from our LPN program can come into our ADN program. We have three tracks in our ADN program; one is the generic track (student comes in, takes pre-requisites and goes into their nursing); the second track is the RNE program which are the LPNs who graduated from our program (LPN and PNE terms are used interchangeably) and go into the track of the ADN to attain the ADN degree. The third track is LPNs who graduated from other programs coming in for an ADN. Dr. Roman stated she discovered our PNE program is not accredited, as it had been well hidden with previous Administration in the nursing area. We are currently focusing our efforts on the continuing accreditation of our ADN program. It doesn't mean we are completely doing away with the LPN program. At some point we may look at that program and revise the current curriculum to meet the needs of an LPN student.

Dr. Roman stated the discussion of the deactivation of the LPN program has been ongoing for many years. It was even discussed in her previous tenure here, so this is nothing new. The timing is the issue with the faculty. Administration took a very close look at the program, and based on enrollment determined 2014 would be the better decision with accreditation coming the fall of 2014. There was no logical reason to maintain it another year. This also does not affect the nursing faculty's base load.

Trustee Bryant asked if the nursing faculty is in agreement. Dr. Roman replied they were. She read a memo to the Board from Louise Jasinski, Nursing Curriculum and Outcome Committee Chair, to Lori Przymusinski, Interim Dean of Nursing, dated July 19, 2013 – Subject MCL-PNE Program. The memo began: Discussion occurred at the June Nursing Department Curriculum and Outcome Meeting regarding the MCL-PNE Program. The nursing faculty is in agreement that the MCL-PNE program needs to be “sunsetting” at this time. [The memo did reference offering the program until the winter 2015 semester.] Decision cited for sunsetting the program included: The current curriculum is not ACEN accredited; The number of nursing faculty is inadequate to support the program; The clinical sites are limited or non-existent as acute care clinical agencies ...; and An informal survey of the last 3-4 classes indicated 100% of the applicants were not interested in becoming an LPN.....

Secretary Davis inquired since the memo was dated July 19, 2013, why were students allowed to apply for the program, as now it may be too late for them to go elsewhere. Dr. Roman stated she understands Secretary Davis' point. Student applications were due September 1, but selections have not occurred.

Trustee Bryant said her concern is that we have now had a parade of miscommunication, misinformation, and a lot of upset students, and that is very unfortunate. She feels we need to look at our whole process and how we can prevent something like this in the future.

1.5 Student Presentation – None

1.6 Approval of August Board Meeting Minutes

1.6.1 Approval of August 20, 2013 Special Meeting Minutes

Trustee Bryant MOVED to approve the minutes of the August 20, 2013 special Board meeting. Trustee O’Sullivan seconded.

AYES: Bryant, Davis, Kuhn, O’Sullivan, Ritter

NAYS: None Motion Carried

1.6.2 Approval of August 20, 2013 Regular Meeting Minutes

Trustee Bryant MOVED to approve the minutes of the August 20, 2013 regular Board meeting. Trustee O’Sullivan seconded.

AYES: Bryant, Davis, Kuhn, O’Sullivan, Ritter

NAYS: None Motion Carried

2. CHANCELLOR’S REPORT

2.1 Chancellor’s Comments

Dr. Meyer noted the *College Guide* came out this weekend in the *Oakland Press*, and our Marketing Department did a good job on the article. Specifically, the article stated we have students ranging in age from 15 to 103.

2.2 Staff Report – Enrollment – Dr. Richard Holcomb, Vice Chancellor of Academic and Student Affairs

Vice Chancellor of Academic and Student Affairs Richard Holcomb provided an update on student enrollment. He noted the following statistics for fall 2013 one-tenth day. College-wide student enrollment was 26,618, a 9 percent drop from fall 2011. Credit hours are 226,278.50, which was a 10.4 percent decrease from fall 2010.

Dr. Holcomb also provided statistics on gender, race, part-time and full-time students, educational intent, and credit programs.

2.3 Introduction of New Staff

Vice Chancellor of External Affairs Sharon Miller introduced Kathryn Rusak, our new Executive Director for OCC's Foundation.

Vice Chancellor Holcomb introduced Brianne Bouska and Kim Davis, new faculty employees in the English College Readiness program.

Associate Vice Chancellor Cathey Maze introduced Christine Malmsten, a Librarian at the Auburn Hills Campus.

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Academic Senate Reports

College Academic Senate Chair Shawn Dry advised the senates campus had their first meetings last week and the College senate was to meet this week. When an academic issue arises, Mr. Dry offered his services as moderator to the Board.

3.2 Student Reports – Ms. Rabia Khan introduced herself to the Board, and provided an update on student life activities at the campuses.

3.3 Academic Initiatives – Job Growth and Program Offerings –

Dr. Cathey Maze, Associate Vice Chancellor of Academic and Student Affairs, Marty Orłowski, Executive Director of Curriculum and Student Learning, and Kelly Perez-Vergara, Curriculum Analyst

Dr. Maze addressed the Board regarding “Job Growth Projections and Program Offerings – Bringing Need and Relevance Together.” She reviewed OCC's Core Mission of Community Need and Student Interest entailing college readiness, transfer readiness, employment readiness, and resources focused on student learning. She continued 30 OCC programs account for 90 percent of all associate degree completions. Thirty-four programs account for 90 percent of all certificate completions. In reviewing 2008 full-time first-time cohort graduates, OCC ranked third from the bottom in graduates. In a gap analysis: measuring community need (supply and demand), it is OCC's goal to supply (educate) enough students to meet employer demand and to avoid oversaturation of the job needs in the region. Dr. Maze concluded by stating OCC's educational vision is through ensuring community relevancy.

4. COLLEGE RESOURCES

4.1 Personnel Monitoring Report

4.1.1 The Board of Trustees reviewed the revised Personnel Monitoring Report.

4.1.2 Faculty Recommendations

Trustee Kuhn MOVED to approve the Faculty Recommendations Report. Trustee Bryant seconded.

AYES: Bryant, Davis, Kuhn, O'Sullivan, Ritter

NAYS: None Motion Carried

4.2 Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board had no questions for Vice Chancellor of Administrative Services Clarence Brantley.

4.3 College Facilities

4.3.1 The Board of Trustees reviewed the Progress Report – Construction Projects.

4.4 Contracts and Purchases

4.4.1 Contract with Incompass Learning Solutions, LLC Economic and Workforce Development – MNJT Program

Trustee O'Sullivan MOVED the Board of Trustees approve a contract with Incompass Learning Solutions, LLC for a total amount not to exceed \$72,000 for training and facilitation services delivered through June 30, 2014. Trustee Bryant seconded.

AYES: Bryant, Davis, Kuhn, O'Sullivan, Ritter

NAYS: None Motion Carried

5 UNFINISHED BUSINESS - None

6 NEW BUSINESS

6.1 Veterans Tuition Issue – As MCCA representative, Trustee Bryant emailed a communication to the Board she received from the MCCA regarding a House Joint Resolution regarding tuition for veterans. She stated this resolution would result in 18

of the 28 Michigan community colleges losing an estimated \$3,403,183, and OCC's estimated loss would be \$126,310. MCCA is requesting our legislators be contacted encouraging them to vote no on this resolution.

Dr. Meyer noted most veterans are covered under the federally-funded Montgomery GI Bill and the post 9/11 GI Bill. The Federal government pays the College directly for a veteran's tuition under the 9/11 Bill. Currently, there are 611 veterans receiving VA benefits. Sixty of these veterans are on the Montgomery Bill, and the remainder are on the new bill. Dr. Meyer continued the MCCA is suggesting a scholarship program to support the veterans instead.

Trustee Bryant MOVED the Board adopt the proposed resolution:

Tuition for Veterans Resolution

Whereas

There is a House Joint Resolution proposing an amendment to the state constitution of 1963, by amending section 7 of article VIII, to require each public community and junior college to consider active duty members and honorably discharged veterans of the armed forces as residents of that college's district for determining their tuition rates; and

Whereas

This proposed amendment to the state constitution of 1963, section 7 of article VIII would result in significant revenue loss to 18 of the 28 Michigan community colleges in the estimated amount of \$3,403,183.64 and specifically to Oakland Community College in the estimated amount of \$126,310.80;

Now, therefore, be it resolved

The Board of Trustees of Oakland Community College does not support the proposed House Joint Resolution amending section 7 of article VIII, to require each public community and junior college to consider active duty members and honorably discharged veterans of the armed forces as residents of that college's district for determining their tuition rates; and supports section 7 of article VIII remain as currently written.

Adopted by the Oakland Community College Board of Trustees, September 17, 2013.

(Signed)

Daniel J. Kelly
Chair, Oakland Community College

Trustee Bryant also MOVED an amendment be placed at the end of the third paragraph of the resolution: “and suggest the State of Michigan establish a scholarship program for the veterans of Michigan.” Trustee Kuhn seconded.

AYES: Bryant, Davis, Kuhn, O’Sullivan, Ritter

NAYS: None

Motion Carried

7 COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Ritter thanked Trustee Bryant for forwarding the MCCA information to the Board. However, she finds it difficult when things are done that affect OCC and the Board has not heard about it. For example this legislation, Trustee Ritter asked Trustee Bryant how she voted on it. Trustee Bryant responded this came through as an email. There was no meeting held where a vote was taken. Trustee Ritter asked Trustee Bryant if she could provide the Board with any information to be voted on prior to an MCCA Board of Director’s meeting, so the Board may provide her with a collective thought as how to vote. Secretary Davis mentioned as someone who has been an MCCA alternate, there is rarely anything that comes up at these meetings requiring a vote. She also said Trustee Bryant does a good job of forwarding the MCCA information to the Board on a weekly basis.

Trustee Bryant mentioned she and Trustee Sullivan attended the fall meeting of the OCC Foundation Board, and there it was reported the Foundation Scholarship Golf Outing had a gross revenue of \$64,467 and the amount to be added to the golfers scholarship endowed fund will be \$43,374.

During the month of June, Trustee Bryant noted the Foundation in coordination with the OCC Culinary Arts Program, hosted the Garden Party at Meadowbrook Hall. Mr. Syd Ross, a prominent area business man and owner of Great Lakes Wine & Spirits Company, donated \$50,000 to the OCC Culinary Program.

Trustee Bryant also reported OCC netted \$25,455.85 for student scholarships from our parking structure revenue at Arts, Beats and Eats.

Trustee Bryant noted Trustee Kuhn’s uncle, Edward Kuhn, provided a scholarship endowment in the amount of \$40,000 to be distributed over a ten-year period.

Trustee Bryant stated she feels our Public Comments section of the Board meeting has become a horrible mess. It has turned into means for confused students or staff to spread miscommunication and frighten the community about things that are not going to happen or a decision has yet to be made if something is going to happen. She asked if there is a way to correct this.

Lastly, Trustee Bryant noted if a staff member sends a student to the Board with misinformation, even with good intentions, it makes the whole process lose credibility.

7.2 Organizations and Associations

OCCFA President Mary Ann McGee expressed her concerns regarding the level of dialogue in the organization, as well as input into the Chancellor's evaluation.

Trustee Kuhn MOVED to go into closed session for the purpose of discussing the Chancellor's evaluation. Trustee O' Sullivan seconded.

A roll call was taken:

AYES: Bryant, Davis, Kuhn, O'Sullivan, Ritter

NAYS: None

Motion Carried

The Board returned to open session at 10:17 p.m.

8 ADJOURNMENT

Trustee Kuhn MOVED to adjourn the meeting, and Trustee O'Sullivan seconded.

AYES: Bryant, Davis, Kuhn, O'Sullivan, Ritter

NAYS: None

Motion Carried

Secretary Davis adjourned the meeting at 10:17 p.m.

Cherie A. Foster

Date

Pamala M. Davis, Secretary

Thomas Kuhn, Treasurer