



**BOARD OF TRUSTEES  
REGULAR MEETING  
MINUTES  
April 17, 2012  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:02 p.m. by Vice Chair Kelly.

1.2 Attendance

Present

Thomas Kuhn, Chair (arrived 7:04 p.m.)

Daniel Kelly, Vice Chair

Pamala Davis, Secretary

Thomas Sullivan, Treasurer

Shirley Bryant, Trustee

Anna Zimmerman, Trustee

Absent

Sandra Ritter, Trustee

1.3 Approval of Agenda

Trustee Sullivan MOVED to remove item 6.1 Construction Management Services from the agenda. Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

Trustee Sullivan moved to approve the agenda as amended. Trustee Kelly seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

1.4 Public Comments/Petitions – None

1.5 Student Presentation – None

1.6 Approval of March Board Meeting Minutes

1.6.1 Approval of March 20, 2012 Special Meeting Minutes

Trustee Bryant MOVED to accept the minutes of the March 20, 2012 special Board meeting. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

1.6.2 Approval of March 20, 2012 Regular Meeting Minutes

Trustee Zimmerman MOVED to accept the minutes of the March 20, 2012 regular Board meeting. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

**2. CHANCELLOR'S REPORT**

2.1 Chancellor's Comments

Dr. Meyer reported he and Grand Rapids Community College President Steve Ender testified in Lansing before the Michigan State Senate Subcommittee on Retirement. The testimony revolved around Senate Bill 1040, which proposes extensive changes in the school employees' retirement system. Dr. Meyer expressed his concerns regarding the elements of the bill and voiced the need for a comprehensive approach, not just the inflows or outflows.

2.2 Staff Reports – None

2.3 Introduction of New Staff

Dr. Patricia Dolly introduced MiVida Burrus, who has been hired as the Student Financial Resources and Scholarships Secretary at the Auburn Hills Campus.

Dr. Gordon May introduced Dr. Cynthia Roman, who is the new Dean of Nursing and Health Professions and Technologies at the Highland Lakes Campus.

### **3. ACADEMIC AND STUDENT AFFAIRS**

#### 3.1 Academic Senate Reports

College Academic Senate Chair Shawn Dry continues to work on the College Academic Plan, and a draft compilation prepared by Vice Chancellor Richard Holcomb is now before the Senate.

#### 3.2 Student Reports

Ms. Elynn Parks, student representative from the Highland Lakes Campus, provided an update to the Board on various campus student life activities.

#### 3.3 Academic Initiatives

Dr. Meyer addressed the Board on “Student Success – Program Completion and Course Success Rate.” This falls under OCC strategic priorities Transfer Readiness.

### **4. COLLEGE RESOURCES**

#### 4.1 Personnel Monitoring Report

4.1.1 The Board of Trustees reviewed the revised Personnel Monitoring Report.

#### 4.1.2 Faculty Recommendations

Trustee Davis MOVED to approve the Faculty Recommendations Report.  
Trustee Kelly seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

#### 4.2 Business and Finance

#### 4.2.1 Treasurer’s Report

The Board of Trustees reviewed the Treasurer’s Report.

#### 4.2.2 General Fund Budget Status Report

Vice Chancellor of Administrative Services Clarence Brantley advised the Board the College is in line with its property tax revenue budget projections. However, last year at this time property tax revenue was \$80 million compared to where we currently are at \$73.5 million, a decrease of over \$6 million.

#### 4.3 College Facilities

4.3.1 The Board of Trustees reviewed the Progress Report – Construction Projects.

#### 4.4 Contracts and Purchases

##### **CONSENT CALENDAR – CONTRACTS AND PURCHASES**

Items 4.4.1 through 4.4.2 listed below on the Consent Calendar – Contracts and Purchases were enacted by one motion. No separate discussions of these items were requested.

Trustee Bryant MOVED to approve items 4.4.1 through 4.4.2 on the Consent Calendar - Contracts and Purchases. Trustee Sullivan seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: None Motion Carried

##### 4.4.1 Space Rental 2012 Commencement College-Wide

The Board of Trustees approved the use of The Palace of Auburn Hills for the 2012 commencement ceremony at a cost not to exceed \$58,000.

##### 4.4.2 Student Help Desk College-Wide

The Board of Trustees approved the use of Presidium Learning Inc. for Help Desk Services for a period of one (1) year through June 30, 2013, for a total cost not to exceed \$85,000.

##### **END OF CONSENT CALENDAR – CONTRACTS AND PURCHASES**

#### **5. UNFINISHED BUSINESS**

None

#### **6. NEW BUSINESS**

##### 6.1 Construction Management Services – College-Wide

The Board voted to remove this item from the agenda until the May meeting.

## 7. COMMUNITY COMMENTS

### 7.1 Board Member Reports and Comments

Trustee Zimmerman thanked the Southfield staff and SF/RO President Steve Reif in organizing the Southfield Campus Ribbon Cutting Ceremony. She commented the event was very well attended, the new addition is gorgeous, and the staff even had input into the designs of their classrooms and labs.

Trustee Bryant requested information regarding an update on early childhood and child care facilities. Chair Kuhn asked Administration to provide a report to the Board regarding this item.

Chair Kuhn informed the Board a special meeting is needed to discuss the 80/20 vs. hard cap health care benefits issue. He asked Cherie Foster to contact the trustees regarding a possible meeting time the week of April 30 to May 4, 2012.

### 7.2 Organizations and Associations - None

## 8. ADJOURNMENT

Trustee Kelly MOVED to adjourn the meeting, and Trustee Bryant seconded.

AYES: Bryant, Davis, Kelly, Kuhn, Sullivan, Zimmerman

NAYS: None

Motion Carried

Chair Kuhn adjourned the meeting at 8:03 p.m.

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Cherie A. Foster

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Date

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Thomas Kuhn, Chair

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Pamala M. Davis, Secretary