



OAKLAND  
COMMUNITY  
COLLEGE

**BOARD OF TRUSTEES  
REGULAR MEETING  
December 12, 2005  
Oakland Community College  
2480 Opdyke Road  
Bloomfield Hills, MI 48304**

**1. GENERAL FUNCTIONS**

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Wangler who welcomed all guests and staff members.

1.2 Attendance

Present

John Wangler, Chairperson  
Anne Scott, Vice Chairperson  
Phillip Abraham, Secretary  
Thomas Kuhn, Trustee  
Sandra Ritter, Trustee

Absent

Pamala Davis, Trustee  
Janice Simmons, Trustee

1.3 Public Comments/Petitions

None

1.4 Student Presentation

Royal Oak Campus student David Barber demonstrated screen reader software that reads computer screens for the blind, made available to OCC students through campus PASS Departments. Mr. Barber noted that advances in assistive technologies help to break down barriers to learning. PASS coordinators Wanda Pernel-Harris, Marsha Kosovec, and Dale Rohrbach were also present and assisted Mr. Barber in his presentation.

1.5 Review of Minutes

1.5.1 Review of Minutes 11/7/2005 Special Board Meeting

The Minutes of the November 7, 2005 Special Board meeting were approved as submitted.

1.5.2 Review of Minutes 11/21/2005 Regular Board Meeting

The Minutes of the November 21, 2005 Regular Board meeting were approved as submitted.

**2. CHANCELLOR'S REPORT**

2.1 Chancellor's Comments

Chancellor Spangler's comments were kept brief in the interest of time. She noted that Mr. Brantley will present the preliminary budget for the 2006-2007 fiscal year.

2.2 Staff Reports

Vice Chancellor Clarence Brantley presented the preliminary budget for the 2006-2007 fiscal year.

2.3 Introduction of New Staff

None

**3. COLLEGE RESOURCES**

3.1 Personnel Recommendations

The Chancellor noted that Joan Cheyne's effective retirement date is 12/31/05, not 12/31/06 as presented in the personnel recommendations.

Vice Chairperson Scott MOVED approval of the Personnel Recommendations.

AYES: Wangler, Scott, Abraham, Kuhn

NAYS: Ritter Motion Carried

Chairperson Wangler recognized the following retirees and presented each with a certificate of recognition and a gift: Arthur Wiggins, 37 years; Ingetraud Brieger, 29 years; Remedios Solarte, 27 years

The Board of Trustees approved the following personnel recommendations: the faculty recommendation for continuing contract for Dana Keyse (AH), Library, Anthony Racka (AH), Business, and Arden Sargeant (RO/SF), Individualized Instruction Center; the faculty continuation of temporary appointment for John Corbin (AH), Humanities; the faculty appointment of Mulutin Erbiznik (HL), Science, Suzanne Labadie (RO), English, and Anthony Baracco (OR), Human Sciences; the classified part-time

appointment of Arthur Chu (OR), Chemistry paraprofessional; the classified appointment of Anya Sanko (AH), EMT/CRJ Paraprofessional; the classified part-time reclassification/transfer of Cathryn Burrill (AH), Co-operative Education and Placement Service Secretary and Matthew Pastula (SF), Individualized Instruction Center Paraprofessional; the classified promotion/transfer of Patricia Lucas (DO), Enrollment Services Administrative Specialist; the retirement of Linda Armitage (HL), Communication/Humanities teaching faculty, the retirement of Ingetraud Brieger (OR), Physical Sciences teaching faculty, the retirement of Joan Cheyne (HL), Mathematics teaching faculty, the retirement of Terrance Cremeans (HL), Mathematics teaching faculty, the retirement of Remedios Solarte (HL), Nursing teaching faculty, the death of Douglas St. Clair (AH), Applied and Engineering Technologies teaching faculty, and the retirement of Arthur Wiggins (OR), Physical Sciences teaching faculty.

### 3.2 Business and Finance

#### 3.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

#### 3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

#### 3.2.3 Major Construction Projects Resolution

Vice Chairperson Scott **MOVED** and Trustee Ritter seconded approval of the major construction projects resolution.

AYES: Scott

NAYS: Abraham, Kuhn, Ritter, Wangler Motion Denied

The Board of Trustees **denied** the following resolution acknowledging review and acceptance of the Use and Finance process established in policy and law as requested by the Michigan Legislative Joint Capital Outlay Subcommittee on the grounds that the Board already complies with all state laws.

WHEREAS, Oakland Community College has received the written requirements of the Legislative Joint Capital Outlay Subcommittee (JCOS), as provided by law and JCOS policy, and

WHEREAS, the College has established procedures to ensure

full compliance with the Use and Finance process.

NOW, THEREFORE, BE IT RESOLVED, the Oakland Community College Board of Trustees acknowledges review and acceptance of the Use and Finance process established in policy and law.

3.3 College Facilities

3.3.1 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

Trustee Abraham MOVED and Trustee Ritter seconded approval of items 3.4.1 – 3.4.6 on the consent agenda, contracts and purchases.

AYES: Wangler, Scott, Abraham, Kuhn, Ritter

NAYS: None Motion Carried

3.4.1 Microsoft Campus License Agreement  
College-Wide

The Board of Trustees authorized the Microsoft Campus License Agreement for one year ending January 31, 2007, with Software Express at a cost not to exceed \$70, 619.

3.4.2 Purchase of Hewlett Packard Printer Equipment  
College-Wide

The Board of Trustees approved the purchase of printer equipment/services from BPI Information Systems, at a cost not to exceed \$39,728 for the 2005-06 fiscal year.

3.4.3 Network Maintenance Agreement  
College-Wide

The Board of Trustees approved a renewal of the maintenance agreement with Delta Network Services, to provide network maintenance at a cost not to exceed \$298,459 for services provided through January 31, 2007.

3.4.4 Printing Services for 2006-2007  
College-Wide

The Board of Trustees approved the use of Grand River Printing & Imaging, to provide printing services for the Schedule of Classes, the Student Handbook, and the College Catalog at a cost not to exceed \$178,897 for the 2006-2007 academic year.

3.4.5 Purchase of new PLATO Library Courseware  
College-Wide

The Board of Trustees approved the purchase of the PLATO Software (Package N) Licenses from Job Skills Technology, Inc., which will include installation and training at a cost not to exceed \$172,437.

3.4.6 Contract with Dominion Technologies Group  
Workforce Development Services – Contracted Services

The Board of Trustees approved a contract with Dominion Technologies Group at a cost not to exceed \$60,000 for training delivered through June 30, 2006.

**4. ACADEMIC AND STUDENT AFFAIRS**

4.1 Academic Senate Reports

College Academic Senate Chair Mary Ann McGee noted that work is progressing in the areas of academic planning, the Higher Learning Commission Report, assessment and curriculum review.

4.2 Student Reports

Royal Oak/Southfield student Laura Manley updated the Board on recent campus events sponsored by the Royal Oak/Southfield Chapter of Phi Theta Kappa. Events included the new member induction ceremony on Friday, November 18, the diabetes and testing awareness table on Tuesday, November 15 and the organ donor awareness program on December 1, 2005.

4.3 Academic Initiatives

Vice Chancellor George Keith distributed a handout to Board members with fast facts about OCC students. The handout provides information about OCC students including the average student age, the ratio of full-time to part-time students, cities where more than 1,000 OCC students reside, and top credit programs, etc.

**5. OLD BUSINESS**

Vice Chairperson Scott MOVED and Secretary Abraham seconded approval of the recommended revision to Board Policy 1.5.2, Order of Business.

A roll call vote was taken.

AYES: Wangler, Scott, Abraham, Kuhn, Ritter

NAYS: None Motion Carried

5.1 Revision to Board Policy  
1.5.2, Order of Business

The Board of Trustees approved the recommended revision to Board Policy 1.5.2, Order of Business, as presented at the November 21, 2005, Board of Trustees meeting. **Academic and Student Affairs** and all sub items currently listed under number 4 on the agenda, will be listed under number 3 on the agenda, and **College Resources** and all sub items currently listed under number 3 on the agenda, will be listed under number 4.

5.2 Sarbanes Oxley – Audit Committee Report

Secretary Abraham reported that all four community members invited to join the audit committee have accepted. A meeting is planned for January 11, 2006.

**6. NEW BUSINESS**

None

**7. COMMUNITY COMMENTS**

7.1 Board Member Reports and Comments

Vice Chairperson Scott MOVED and Secretary Abraham seconded the motion to ask the Academic Senate leadership to investigate ways in which text books could be made more affordable and asked that the Senate report its recommendations to the Board.

AYES: Wangler, Scott, Abraham, Kuhn, Ritter

NAYS: None Motion Carried

7.2 Labor Organizations and Associations

Faculty Association President Mary Ston thanked the Board for deferring action on the Manager of Student Success position noting that the job description was revised and subsequently the grievance was resolved.

President Ston requested the Board present a report to the community

explaining the origin of the 80:20 rule which states that 80 percent of the operating budget is for personnel costs and the remaining 20 percent is for non-personnel costs.

Vice Chairperson Scott MOVED and Secretary Abraham seconded the motion to adjourn into closed session for the purpose of discussing labor negotiations.

A roll call vote was taken:

AYES: Wangler, Scott, Abraham, Kuhn, Ritter

NAYS: None Motion Carried

The Board of Trustees entered into closed session at 8:30 p.m.

Chairperson Wangler adjourned the closed session at 9:40 p.m. and entered into open session.

**8. ADJOURNMENT**

Chairperson Wangler adjourned the meeting at 9:40 p.m.

Respectfully submitted,

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Patricia J. Funtik

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Date

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John Wangler, Chairperson

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Phillip Abraham, Secretary