



**OAKLAND
COMMUNITY
COLLEGE**

**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
DECEMBER 13, 2004
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Wangler, who welcomed all guests and staff members.

1.2 Attendance

Present

John Wangler, Chairperson
Anne V. Scott, Vice Chairperson
Phillip Abraham, Secretary
Pamala Davis, Trustee
Thomas Kuhn, Trustee
Sandra Ritter, Trustee
Janice Simmons, Trustee

1.3 Public Comments/Petitions

None

1.4 Student Presentation

None

1.5 Review of Minutes

- 1.5.1 The minutes of the November 15, 2004, Regular Board meeting were approved with the following clarifications: the Resolution Setting Regular Election Date will be entered into the minutes; Trustee Abraham's motion asking the College to reconsider the viability of using property at the Auburn Hills Campus will be

clarified; and, the end date for the OCCFA contract extension will be changed from August 31, 2005 to August 31, 2006.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

Dr. Mary Spangler reported the following:

- Mary Spangler, along with two Mexican officials, signed a five year extension of the Oaxaca Accord.
- OCC hosted a table at the Jeffrey Barry Tribute Dinner on November 16.
- Margaret Kelly, OCC's 2004 Outstanding Alumna was selected by the American Association of Community Colleges as one of six community college graduates to receive the organization's Outstanding Alumni Award in Boston next spring. Recently, Mrs. Kelly was named Co-CEO of RE/MAX International and she will become sole CEO next year.
- The Birmingham Bloomfield Chamber publication *Images of Birmingham Bloomfield* will feature an article on OCC in its 2005 edition.
- The Board of Trustees will vote on new contracts for the eight College Officers.
- The Chancellor attended the MCCA Presidents meeting in Lansing on November 19.
- The Chancellor recently visited the Royal Oak and Highland Lakes Childcare Centers and read to the children.
- Chief Information Officer Andrew Hillberry will provide an update on the Strategic Plan.
- Vice Chancellor Clarence Brantley will make the preliminary budget presentation for fiscal year 2005-2006.

2.2 Staff Reports

- CIO Andrew Hillberry noted that the Strategic Planning Task Forces have been meeting monthly and that the Strategic Planning eNewsletters are being sent out periodically. The minutes taken at the task force meetings are available electronically.
- Vice Chancellor Clarence Brantley provided an overview of the preliminary budget for fiscal year 2005-2006 projecting a one percent increase in enrollment; a three percent increase in tuition rates; a three percent reduction in state appropriations; and a four percent increase in property taxable value. Revenue in 2005-2006 is expected to increase 3.7 percent over 2004-2005. Expenditure assumptions include an

increase in MPERS from 14.87 percent to 17.37 percent; a 4.8 percent increase in personnel costs; an 8.4 percent increase in fringe benefits; a three percent increase in the cost of utilities; a three percent increase in staff development and new initiatives; and a 5.8 percent increase in the operating budget.

2.3 Introduction of New Staff

There were no new staff introductions.

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Anne Scott MOVED to approve the personnel recommendations. Trustee Janice Simmons seconded the motion.

AYES: Wangler, Scott, Abraham, Davis, Ritter, Scott, Simmons

NAYS: Kuhn Motion Carried

The Board of Trustees approved the following personnel recommendations: the recommendations for continuing contracts for Kimberly Ball (AH) Natural Science Faculty; Ashis Rungta (AH) CIS Faculty; Elaine Fett (HL) Counseling; Dawn Edford (OR) Life Science Faculty; Vicki McNiff (OR) Counseling Faculty; Joanne Roth (OR) Mathematics Faculty; A. Camille Ziolek (OR) English Faculty; and Charles Martin, Jr., (RO) Science; the temporary appointment of John Corbin (AH) Humanities Teaching Faculty; the administrative-non-exempt appointment of Deborah Bayer (AH) Director of Emergency Services/CREST; the management staff – non-exempt appointment of Janette Huhman (DO) Financial Analyst; James Caruso, Jr., (SF) Director of Clinical Education/Respiratory Therapy ; Thad Dawley (DO@RH) Programmer Analyst (Datatel); Sandra Thomas (DO@RH) Programmer Analyst (Web); the maintenance appointment of Jason Plaskon (OR) Building Custodian; the maintenance transfer of Juanita Narducci (HL) Building Custodian; the retirement of Jane Ditri (HL) Nursing and Allied Health Teaching Faculty; and the death of Robert Wallace (HL) Building Custodian.

Trustee Phillip Abraham requested that fringe benefits for employees be added to each month's personnel recommendations report.

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

3.3 College Facilities

3.3.1 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

3.4 Contracts and Purchases

Trustee Abraham stated that he will not vote in favor of Action Items 3.4.2 or 3.4.3 due to the fact that these items were not bid and Trustee Abraham will vote no on any future action items that are not bid.

3.4.1 Purchase of Lab Volt Equipment
Auburn Hills Campus

Trustee Simmons MOVED that the Board of Trustees approve the purchase of the Lab-Volt equipment from Advanced Technologies Consultants, Inc., at a cost not to exceed \$58, 186.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Ritter,
Simmons

NAYS: None Motion Carried

3.4.2 Contract with Excelerated Learning Institute, Inc.
Workforce Development Services

Trustee Simmons MOVED that the Board of Trustees approve a contract with Excelerated Learning Institute, Inc., at a cost not to exceed \$37,000 for training delivered through June 30, 2005.

AYES: Wangler, Scott, Davis, Ritter, Simmons

NAYS: Abraham, Kuhn Motion Carried

3.4.3 Contract with The Project Technologies Group
Workforce Development Services

Trustee Simmons MOVED to approve a contract with The Project Technologies Group, at a cost not to exceed \$73,000 for training delivered through June 30, 2005.

AYES: Wangler, Scott, Davis, Ritter, Simmons

NAYS: Abraham, Kuhn Motion Carried

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

College Academic Senate Chairperson Gerald Faye wished everyone a happy holiday from the Academic Senate.

4.2 Student Reports

There were no student reports.

4.3 Academic Initiatives

Vice Chancellor George Keith shared the results of the OCC/William Beaumont Hospital Class of 2004 National Program Assessment Exam administered by the Association of Surgical Technology. The results of the assessment exam given by the Association of Surgical Technology shows the class of 2004 beat the national average for 7 out of the 9 categories tested and beat the prior classes 7 out of the 9 categories tested. This program continues to excel in every aspect.

5. OLD BUSINESS

5.1 Subcommittee Report on Executive Contracts

The subcommittee on Executive Contracts will present a draft of the proposed contract language to the Board of Trustees on or before March 1, 2005.

6. NEW BUSINESS

6.1 College Officers' Employment contracts

Trustee Phillip Abraham MOVED that the College give Edward Callaghan six months notice that his Executive Employment Agreement with Oakland Community College will not be renewed on June 30, 2005.

Trustee Phillip Abraham MOVED that the Board Chair and the Board Secretary are authorized to send written notice of this action to Edward Callaghan.

Trustee Philip Abraham MOVED that Oakland Community College renew an employment agreement with the seven College Officers as listed below. The subcommittee on Executive Contracts shall present a draft of the proposed contract language to the Board on or before March 1, 2005 for the following officers:

Sharon L. Blackman, Campus President
Clarence E. Brantley, Vice Chancellor, Administrative Services
Andrew R. Hillberry, Chief Information Officer
George F. Keith, Vice Chancellor, Academic Affairs
Gordon F. May, Campus President
Catherine J. Rush, Chief Human Resources Officer
Martha R. Smydra, Campus President

Trustee Ritter suggested that this decision is based on vengeance and is in retaliation. She also stated that the Board of Trustees is micromanaging the College.

Trustee Ritter asked that the following information from Dr. Callaghan's annual performance evaluation be added to these minutes:

Dr. Callaghan is a strong, sharing, and active member of Cabinet. He is smart and well-informed on political and legislative issues. His insightfulness with regard to making strategic recommendations makes him an especially keen assessor of complex situations and an effective advisor to me. He understands the organizational culture and understands both its strengths and challenges.

Dr. Callaghan has a good working relationship with the external community that has enabled me to make important connections for the College. He alone has assisted in seeking, identifying, and confirming three of our off-campus all-day retreats and continues to volunteer to secure other venues. His active involvement in community activities is valued.

Dr. Callaghan is an articulate and shrewd assessor of the College's strengths and weaknesses, opportunities and threats. He is open and generous in sharing those insights and contributes to my strategic decisions. He is able to frame the key issues in a complex situation clearly, quickly, and accurately. During the last eight months, as a result of a number of different interactions and conversations, he has become a trusted advisor whose input I value and consider before making final decisions.

Dr. Callaghan has assisted me in the development of the participative governance model that will be implemented in July. He knows the Human Resources area well and how it interacts with and supports the College operations.

The Chancellor noted that each officer met or exceeded expectations.

A roll call vote was taken:

AYES: Abraham, Kuhn, Simmons, Wangler

NAYS: Davis, Ritter, Scott

Motion Carried

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

None

7.2 Labor Organizations and Associations

No report.

8. ADJOURNMENT

Chairperson Wangler adjourned the meeting at 8:00 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

John Wangler, Chairperson

Phillip Abraham, Secretary