



## Chancellor's Cabinet

**Mary S. Spangler, Ed.D.**  
Chancellor

**Clarence E. Brantley**  
Vice Chancellor  
Administrative Services

**George F. Keith, Ph.D.**  
Vice Chancellor  
Academic and Student Affairs

**Andrew R. Hillberry**  
Chief Information Officer

**Catherine J. Rush**  
Chief Human Resources Officer

**David P. Adams, Ph.D.**  
Interim Campus President  
Auburn Hills

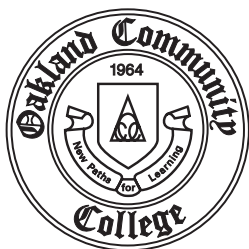
**Gordon F. May, Ph.D.**  
Campus President  
Highland Lakes

**Jacqueline A. Shadko, Ph.D.**  
Campus President  
Orchard Ridge

**Martha R. Smydra, Ph.D.**  
Campus President  
Royal Oak/Southfield

**Cheryl A. Kozell**  
Executive Director  
Advancement

**Pamela L. Kramer**  
Executive Assistant to the  
Chancellor, (Resource)



**Purpose:** to keep the college community informed about issues addressed by the Chancellor's Cabinet.

### Chancellor's Cabinet (CC)

The CC meets one day each month to discuss *strategic* issues and *½-day each month to coordinate operational* issues. The strategic meeting was held on the Auburn Hills Campus.

#### March 8, 2006, Strategic Meeting Topics

- March Board of Trustees (BOT) Agenda:* Prepared the draft for the BOT's Executive Officers to review, finalize and distribute the agenda according to BOT policy and the Open Meetings Act.  
**Leaders:** entire CC
- Workforce Development Services and PDTC:* Explored opportunities for both areas in relationship to the Strategic Plan's goals. **Leaders:** C. Rush and C. Kozell
- Urban Area Strategic Initiative Regional Collaborative Pilot:* Reported on efforts to create a consortium of 7 community colleges in this UASI region in order to access state and federal resources. Efforts included a CEO conference call, a meeting with regional group representatives, and next steps.  
**Leaders:** M. Spangler and C. Kozell
- Implementation of IIC Task Force Recommendations:* Discussion of next steps to implement IIC recommendations, including creating the oversight group and convening a meeting to that end.  
**Leader:** G. Keith
- Legislative Lunch Presentation:* Brainstormed materials to include in a slide presentation to legislators who attend OCC's annual lunch in Lansing, including organizing the material around the House's 9 stated goals.
- Distinguished Chair Concept:* Discussed the issues in naming a department chair for an individual, including positives and negatives. **Leader:** G. Keith
- AACC Membership:* Approved each campus separately joining AACC to expand institutional opportunities and benefits. **Leader:** M. Spangler

#### March 21, 2006, Operational Meeting Topics

- CC Evaluations:* Timeline, sources of input, and status of process reviewed. Survey information to be distributed April 5 and incorporated into self-assessment.
- Leading Organizational Change National Conference:* Discussed opportunity to participate in the May conference at Wayne County CC and to submit proposals for presentations.
- Textbook Policy:* Continuation of topic discussed at CC and presented at Senate.
- Restorative Justice:* Feasibility of offering a pilot discussed with consensus not to pursue at this time.
- Superintendents' Meeting and Chamber Participation:* Discussion of rotating participation at the monthly meeting of Oakland County senior administration and on local chambers, Rotary, Kiwanis, Lions' club community groups throughout Oakland County. Consensus to identify top 3 to 5 such groups within each campus to be followed by assigning contacts at a future meeting for implementation in the fall.
- DMT Report on WebAdvisor for Employees:* Brief discussion of status of committee to recommend expanded implementation of the on-line tool for employees.
- HLC Update:* M. A. McGee and C. Maze presented a report on the progress of the criterion committees and the recommendation of the steering committee that the report cross-walk the themes within each criterion. CC supported the recommended approach and complimented the presenters on the progress of the self-study efforts.

### Chancellor's Campus Visit Schedule

Members of the OCC family are encouraged to visit the chancellor when she is on campus. All dates and times are subject to change. Please check your e-mail for the latest information.

DATE	CAMPUS/EVENT	TIME	LOCATION
Apr. 4	Rochester Hills/Brown Bag Lunch	12:00 pm – 1:00 pm	Conference Room #1
Apr. 10	Highland Lakes/Diversity Week Activity	2:00 pm – 4:00 pm	HH-106
Apr. 11	Royal Oak Campus Visit	11:00 am – 12:00 pm	Staff Lounge
Apr. 11	Southfield Campus Visit	1:30 pm – 2:30 pm	Staff Lounge
Apr. 27	Highland Lakes Campus/Academic Senate	3:00 pm – 5:00 pm	Student Center Arena
Apr. 28	Auburn Hills Campus Visit	3:00 pm – 4:00 pm	President's Office

# Chancellor's Advisory Council

**Mary S. Spangler, Ed.D.**  
Chancellor

**Clarence E. Brantley**  
Vice Chancellor  
Administrative Services

**Janice L. Brown-Williams**  
Director  
Student Services

**Beatrice V. Catherino**  
Faculty  
Academic Senate

**Lloyd C. Crews**  
Academic Dean

**George F. Keith, Ph.D.**  
Vice Chancellor  
Academic and Student Affairs

**Tahir B. Khan**  
Faculty  
Academic Senate

**Cheryl A. Kozell**  
Executive Director, Advancement  
Coordinator, Strategic Plan

**Gordon F. May, Ph.D.**  
Campus President  
Highland Lakes

**Mary Ann McGee**  
Chairperson  
College Academic Senate

**Rocio Oxholm-Flores**  
International Student Advisor

**Barbara A. Sadecki**  
Faculty Secretary

## Advisory Students

**Michele Berry**  
**Maria Dominguez Gomez**  
Farias

**Frank Johnston**  
**Kristina Lentz**  
**Suzanne Parini**  
**Miranda Webster**

**Vision 2002 - 2007**  
Oakland Community College puts students  
first so they reach their highest potential.  
We are a caring college that values  
innovation, high quality service, and  
professionalism at every level.

OCC is an equal opportunity/affirmative  
action institution. BR 549

**Purpose:** to keep the college community informed about issues addressed by the Chancellor's Advisory Council.

## Chancellor's Advisory Council (CAC)

CAC generally meets the first Friday of each month to provide the chancellor an opportunity to gather input on strategic and operational issues. Minutes are recorded, approved at the next meeting, and then posted on InfoMart. CAC operates by consensus. Membership is representative. Meetings are open to the entire college community.

## March 10, 2006, Report on CAC Activities Chancellor's Comments

1. 2nd year of 3-year contract with Preston Gates lobbying firm was renewed at the February BOT meeting. OCC is re-submitting two requests for federal appropriations: Emerging Sectors Educational Consortium and International Education Consortium. Monthly reports will continue to be provided to the trustees.
2. Auburn Hills search process on schedule with finalists returning in March for campus forums, CC receptions, and trustee meetings. A name will be presented to the BOT for approval at the March meeting.
3. Rhonda Walker, Local 4 news anchor, has confirmed as the 2006 Commencement Speaker. Graduation is June 23 at The Palace in Auburn Hills.

## Action Items

The February 3, 2006, minutes were approved without change.

## Information Items

1. *OCC Annual Report*: M. Spangler distributed the 2005 report that focuses on Strategic Plan progress.
2. *Strategic Planning*: Kozell reported on status of task forces. Master Technology Plan and Enrollment Management task forces are preparing to submit recommendations. There is need to develop a management document to follow the process. There was discussion of delaying for 6 to 8 months some task forces while the HLC report is researched. G. Keith reported the IIC Task Force recommendations previously received are moving to next phase – a Design/Implementation Group to be convened. It will address operations and the distribution of resources.
3. *American Association of Community College (AACCC) Revised Strategic Goals*: M. Spangler reviewed what is happening at the national level regarding the community college movement, including BOT members' evaluation of the current 6 goals and recommendations to reduce to 5, elevate "connectedness," rename several goals, and identify two activities for each goal. Recommendations will be discussed in August with implementation in 2007.
4. *Report from College Planning Council*: C. Kozell reported on "messy" work, including integrating budget and planning, moving recommendations into planning, being strategic for 2007, and CPC's role in terms of planning.

## Discussion Items

1. *Institutional Dashboard*: M. Orlowski was invited to follow up on an earlier CAC meeting where discussion focused on the meaning of measures chosen, how they were arrived at, and how to interpret them. He reviewed General Education, one college purpose, to provide a deeper understanding of the tool's usefulness and application. He discussed its difference with the Program Dashboard, focused on the instructional program.
2. *Status of Salzburg Seminar Applications*: G. Keith reported 20 qualified applications were received for review.
3. *CAC April 7 meeting*: M. Spangler noted a conflict with the scheduled April meeting date created by a conflict with the quarterly MCCA meeting at Jackson CC. The new MCCA president will be interviewed and selected by those attending.

## Items from the Floor

1. Add as a standing item – Student Input
2. Future topic of discussion – Succession Planning

## Chancellor's Advisory Council 2005-06 Schedule

Members of the OCC family are invited to attend these open meetings with supervisor approval.

DATE	MEETING	TIME	LOCATION
Apr. 7	Canceled	N/A	N/A
May. 12	Scheduled	12:00 pm – 2:00 pm	Board Room
June 9	Scheduled	12:00 pm – 2:00 pm	Board Room
July/August	Called if and when critical issues arise	TBD	TBA