

## Minutes

### RADIOLOGIC TECHNOLOGY ADVISORY COMMITTEE MEETING

October 20, 1987  
2:00 p.m.

#### Present

William Bell, Jr.	Pontiac General Hospital
James Davis	Oakland Community College
Kathy Felcher	Henry Ford Hospital
Lillian Kelmenson	Oakland Community College
Joseph D. Macri	Oakland Community College
Robert E. McLeod	St. Joseph Mercy Hospital - Pontiac
Kathleen Sandler	Bi County Community Hospital
Willie J. Smith	Pontiac Osteopathic Hospital
Theresa Wangler	Oakland Community College
Daniel Zaniewski	Doctors Hospital

#### I. Call to Order

The meeting was called to order at 2:20 p.m. by Robert McLeod. Mr. McLeod mentioned that Sharon Cottrell was not sure if she would be able to continue on a Chairman due to work and personal commitments.

#### II. Acceptance of Minutes

The Minutes from the September meeting were accepted as written.

#### III. Review of Clinical Objectives and Performance Standards

Bob McLeod distributed copies of St. Joseph's Policy & Procedure Manual for Radiologic Technology students for review and discussion by the Committee. St. Joseph requires their students to demonstrate their competency in each area a minimum of three times during their first year. It was stressed that competency testing will become a much more important part of the accreditation process. Theresa Wangler stated that it will be necessary to translate objectives and goals into "academic language" for the curriculum process.

Some members expressed a concern about students coming into the clinical portion of the program with little or no hands-on experience. Theresa Wangler reminded the Committee that students will receive basic training in CPR, patient handling, etc., during the first summer session before they enter the health facility. They can also be sent to have an orientation at their specific clinical site.

Lillian Kelmenson said that it is important to prepare course content and course discriptions for the curriculum process as soon as possible. Theresa Wangler volunteered to go to St. Joseph Mercy Hospital on November 3, 1987, to work with Bob McCleod and Sharon Cottrell on these. Willie Smith suggested that the Committee review the handouts and call in any changes to Theresa before the meeting at St. Joseph's. This will allow a review of the course contents and discriptions at the next meeting. Kathy Felcher was asked if she could supply Henry Ford Hospital's performance evaluation goals so that they might be utilized in preparing course content. She agreed to do so.

**IV. Status of Advertisement for Program Director**

The Program Director position has been posted and will be advertised in the appropriate local and national publications (see attached). Dave Zaniewski inquired about a Medical Director for the program. Lillian Kelmenson asked the Committee to think of possible candidates who would be willing to participate; perhaps a list of Doctors from each of the participating facilities could be compiled. Lillian asked the committee to think about a possible co-directorship.

**V. Old Business**

Bob McLeod said that he would contact Providence Hospital to see if they might be interested in participating.

**VI. New Business**

Lillian Kelmenson suggested that the College send out a "Letter of Intent" to the facilities that expect to affiliate with the Program. This "Letter of Intent" should be signed by the facility and returned to the College so that both parties have a declared committment to the Program.

The next meeting will be set for early next year. Notices will be forth coming.

**VII. Adjournment**

The meeting adjourned at 4:00 p.m.

Respectfully submitted,

*Robin A. Evans*

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