

**DRAFTING ADVISORY COMMITTEE
FOLLOW-UP MEETING
June 30, 1999**

Present: Dr. Sharon L. Blackman, Dean
Tom Sawasky, Faculty
Ruth Springer, Secretary

Tahir Khan, Faculty
Lynda Podzikowski, Faculty
Kanette Worlds, Secretary

Donna Nissen, Faculty

Recommendations from previous advisory committee meetings have been prioritized and renumbered accordingly.

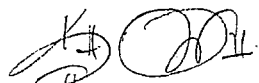
Date Recommended	Advisory Committee Recommendations	Follow-Up Actions
4/11/97	1. That ENG 151 be deleted from the program, and that the English Department work with program instructors to include English instruction in the other courses which students are required to take. In Process	1. Mr. Sawasky and Mr. Khan are examining the possibility of including in the curriculum the new English class, ENG 145, Writing and Reading for Problem Solving.
5/30/97	2. That OCC consider testing students for competencies prior to their admission to the CAD/Drafting Program, with those not possessing the necessary competencies being required to take a remedial Drafting course before continuing to more advanced courses. In Process	2. The Advisory Committee is still meeting the screening process that is already in use for the Technology Preparatory Advanced Placement. (Exploring how to assess previous life skills for placement testing)
5/30/97	3. That the Drafting Certificate Program be made up of the following courses: DDT 100 Fundamentals for the Drafting Industry 3 Cr. DDT 105 Product Drafting 3 Cr. DDT 115 Descriptive Geometry 3 Cr. MEC 101 Introduction to Manufacturing Processes 3 Cr. MEC 102 Manufacturing and Fabrication Processes 3 Cr. QAT 104 Geometric Dimensioning and Tolerancing - Principles and Applications 3 Cr. In Process	3. Mr. Sawasky continues to investigate the number of certificate programs.

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4/11/97	4. That OCC provide more instruction in stacking tolerances. In Process	4. Mr. Sawasky is restructuring DDT 105 so the class is more founded on drafting standards.
5/30/97	5. That the last sentence in the description of the Drafting Certificate Program on page 82 of the catalog be deleted: "A graduate may be employed in either a large industrial establishment or a small business drawing parts and products." Completed	5. You will find the change in the 1999-2000 Catalog.
5/30/97	6. That competencies determined by industry be linked with each course, so that a competency certificate could be given, rather than a certificate that just shows that certain courses were taken. Completed	6a. Has been done. 6b. The Department continues to develop the competencies certificate.
4/11/97	7. That visualization skills be emphasized and instruction in freehand sketching be included in the Drafting curriculum. Completed	7. Basic DDT class will include sketching. Sketching is also covered in CAD 211.
4/11/97	8. That a simulation class be added to the curriculum, using real industry problems. Future	8. Committee will have more discussion.
5/30/97	9. That the Drafting Certificate Program be linked with the CAD Certificate and the CAD Associate Degree Program by being located on adjacent pages in the catalog or linked by a footnote, or by being indicated on the CAD page in the catalog with a mark other than an asterisk indicating the courses in the Drafting Certificate, while an asterisk indicates those in the CAD Certificate. Future	9. Committee will have more discussion.

Date Recommended	Advisory Committee Recommendations	Follow-Up Actions
5/30/97	10. That OCC consider requiring aptitude testing for students entering the CAD/Drafting Program, the results of this testing to be used for advisement purposes only. Future	10. Committee will have more discussion.

The next meeting of the Drafting Advisory Committee will take place in the Spring of 2000.

Respectfully submitted,



Kanette Worlds

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