

VEHICLE BODY TECHNOLOGY ADVISORY COMMITTEE
 FOLLOW-UP MEETING
 July 14, 1998

Present: Michael Clancy, Educational Technology Consultant
 Rick Driscoll, Automotive Body Specialist
 Ruth Springer, Secretary

Recommendations from previous advisory committee meetings have been prioritized and renumbered accordingly.

Date Recommended	Advisory Committee Recommendations	Follow-Up Actions
10/29/96	1. That OCC seek NATEF certification for the Auto Body Program. In Process	1. A proposed new Collision Auto Repair (CAR) Technology Program has been designed. Mr. Rick Driscoll will present the new curriculum to the Campus Curriculum Committee in Fall 1998.
10/29/96	2. That a business plan be developed for the Auto Body Program. In Process	2. Mr. Driscoll and Mr. Mike Clancy are working to develop a business plan as a part of the new Technology Department business plan process. This work will be reviewed by the new Dean of Technology, Dr. Sharon Blackman.
10/29/96	3. That the Auto Body Program be oriented to students who wish to get an associate degree and then continue their studies at a four-year college. In Process	3. See no. 1
10/29/96	4. That OCC seek to obtain a mixing machine, a frame machine, and a vacuum system for the Auto Body Lab. In Process	4a. Dupont and Automotive Color are willing to give an open-ended consignment of a mixing machine to OCC's Auto Body Lab, including software, computer, digital scale, and pigments. Paperwork is currently being processed. 4b. The frame machine which was placed in the lab on consignment was removed at the end of six months. Mr. Driscoll is trying to obtain another frame machine on consignment. 4c. A frame machine and vacuum system will be requested through OCC's capital equipment request process.

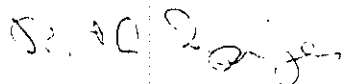
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10/29/96	5. That OCC seek to develop business partnerships which could result in making equipment and other resources available for the Auto Body Program. In Process	5. Ongoing
9/18/97	6. That OCC consider the possibility of offering, in conjunction with Workforce Development Services staff, non-credit classes based on the I-CAR curriculum and including a hands-on component. In Process	6. Mr. Driscoll will continue to work with Workforce Development Services to explore the possibility of offering I-CAR-based classes.
10/29/96	7. That OCC staff tour other campuses, such as Washtenaw Community College, Lansing Community College, and Alpena Community College, to observe successful Auto Body programs. Completed	7. Mr. Driscoll and Mr. Jim Rogers toured the Auto Body facilities at Washtenaw Community College and Ferris State University.
10/29/96	8. That OCC place emphasis in the Auto Body curriculum on instruction in part replacement, including the replacement of air bags, rather than on instruction in repair and rust removal. Completed	8. Part replacement is currently being taught and is included in the proposed new curriculum (see no. 1).
10/29/96	9. That OCC consider including in the Auto Body curriculum courses that would provide instruction in interpersonal skills, computer skills, and oral and written communication skills. Completed	9. Instruction in these skills is included in the proposed new curriculum (see no. 1).
10/29/96	10. That interested advisory committee members work with Mr. Driscoll as a part of subcommittees to carry out various aspects of the needed program development. Completed	10. Advisory committee members have assisted Mr. Driscoll in various ways.

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9/18/97	11. That OCC consider making videos of a number of good body shops, as well as of the auto body labs of the four Oakland Technical Centers, to be used in informing OCC decision-makers as to what is needed to have a viable Auto Body Program. Completed	11. A video is available that could be used for this purpose.
4/23/98	12. That a one-page letter be written to the Chancellor including the points recorded on pages 4 and 5 of these minutes, to be sent with the signaure page signed by the members at this meeting. Completed	12. This was done.
4/15/97	13. That OCC consider the possibility of requiring students to provide their own basic hand tools, possibly to be purchased a few at a time through student discounts as they advance through the program. Not Approved	13. Requiring students to provide their own hand tools would probably hinder some students from attending classes.
4/23/98	14. That a benchmarking/impact study be done to show the impact of growth dollars invested in an OCC program in relation to the potential student population, versus what has been invested in the Vehicle Body Program in relation to its demand population. Not Approved	14. It is not practical to compare programs in this way because of the differences in equipment and facility needs between different programs.
10/29/96	15. That OCC consider marketing its Auto Body Program through involvement in VICA competitions. Future	
10/29/96	16. That OCC seek to obtain a prep deck for the Auto Body Lab. Future	

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10/29/96	17. That OCC staff visit auto body shops, such as Fisher Refinishing or Collex, to see what kind of equipment they have and how they do their work, and model OCC's lab after their set-up. Future	
10/29/96	18. That a more effective co-op program be developed for the Auto Body Program. In Process	
9/18/97	19. That OCC develop a complete training program based on the I-CAR curriculum and including hands-on experience. That, once this program is in place, representatives of insurance companies be invited to visit and given the opportunity to acknowledge the OCC program as meeting the requirements for technician training in order to work for the insurance companies. In Process	

The next meeting of the Vehicle Body Technology Advisory Committee will take place Thursday, October 22, 1998, 4:30 - 6:30 p.m. in room T6.

Respectfully submitted,



Ruth Springer

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