

VEHICLE BODY TECHNOLOGY ADVISORY COMMITTEE
 FOLLOW-UP MEETING
 January 30, 1997

Present: Rick Driscoll, Automotive Body Specialist
 Sally Kalson, Coordinator of Cooperative Education
 Dr. Carlos Olivarez, Dean, Academic and Student Services
 Doug Riddering, Counselor
 Ruth Springer, Secretary

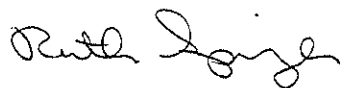
Advisory Committee Recommendations	Follow-Up Actions
1. That the Auto Body Program be oriented to students who wish to get an associate degree and then continue their studies at a four-year college.	1a. Mr. Rick Driscoll will consult with the Oakland Technical Centers in an effort to revive the Vehicle Body Tech Prep agreement. 1b. Mr. Driscoll will consult with Ferris State University and Wayne State University regarding the possibility of a 2+2 transfer agreement with them.
2. That OCC seek to hire a full-time instructor for the Auto Body Program.	2. Dr. Carlos Olivarez will seek campus and college level approval to hire a full-time Auto Body instructor.
3. That OCC staff tour other campuses, such as Washtenaw Community College, Lansing Community College, and Alpena Community College, to observe successful Auto Body programs.	3. Mr. Driscoll and Mr. Doug Riddering will arrange to tour Washtenaw Community College's Auto Body Program.
4. That OCC consider marketing its Auto Body Program through involvement in VICA competitions.	4. Mr. Driscoll will work with Mr. David Hollinger to investigate the possibility of OCC involvement in the next VICA competition.
5. That OCC place emphasis in the Auto Body curriculum on instruction in part replacement, including the replacement of air bags, rather than on instruction in repair and rust removal.	5. The I-CAR textbook is currently being used to provide instruction in such things as the replacement of air bags and plastic welding.

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6. That OCC consider including in the Auto Body curriculum courses that would provide instruction in interpersonal skills, computer skills, and oral and written communication skills.	6. As a part of the curriculum revision proposal which he is putting together, Mr. Driscoll will consider the possibility of including courses that emphasize interpersonal skills, computer skills, and oral and written communication skills.
7. That OCC seek to obtain a mixing machine, a frame machine, and a vacuum system for the Auto Body Lab.	7a. Mr. Driscoll will continue to request funding for this equipment through OCC's capital equipment request process. 7b. See no. 11.
8. That OCC seek to obtain a prep deck for the Auto Body Lab.	8a. Mr. Driscoll will request funding for a prep deck as a part of next year's capital equipment request for the Vehicle Body Program. 8b. See no. 11.
9. That OCC seek to obtain new hand tools for the Auto Body Lab.	9. The sum of \$1500 has just been spent to obtain new hand tools, as well as \$1200 in air tool repair and refurbishing.
10. That OCC staff visit auto body shops, such as Fisher Refinishing or Collex, to see what kind of equipment they have and how they do their work, and model OCC's lab after their set-up.	10. Mr. Driscoll will visit Collex.
11. That OCC seek to develop business partnerships which could result in making equipment and other resources available for the Auto Body Program.	11. Collex is working with Mr. Driscoll in an effort to obtain lab equipment through business partnerships. As a part of this process, they have created the Auto Body Vocational Education Roundtable, which had its first meeting at OCC on January 16, 1997. A second meeting, to which high school students will be invited, is planned for May 15, 1997.
12. That a business plan be developed for the Auto Body Program.	12. Mr. Driscoll is currently working with Mr. John Gagliano and Mr. Doug McDonald of Collex to create a business plan.

Advisory Committee Recommendations	Follow-Up Actions
13. That a more effective co-op program be developed for the Auto Body Program.	13. Dr. Olivarez will work with Ms. Sally Kalson to bring the co-op program up to the standards of the National Commission on Cooperative Education.
14. That OCC seek NATEF certification for the Auto Body Program.	14. Mr. Driscoll is putting together a curriculum revision proposal as part of an effort to seek NATEF certification.
15. That I-CAR training be included in the Auto Body curriculum.	15. See no. 5.
16. That interested advisory committee members work with Mr. Driscoll as a part of subcommittees to carry out various aspects of the needed program development.	16a. See nos. 11 and 12. 16b. Additional subcommittees may be formed at the next advisory committee meeting to address additional program needs.

The next meeting of the Vehicle Body Technology Advisory Committee will take place on Tuesday, April 15, 1997, 4:30-7:00 pm, in room T6.

Respectfully submitted,



Ruth Springer

(vbtfollo.min)