

# Get A LIFE!



OAKLAND  
COMMUNITY  
COLLEGE

OCC is an equal opportunity/affirmative action institution. ES 401 2-02

## OCC STUDENT LIFE COMMITTEE MEETING

August 2, 2004

District Office – Board Room

3:00 – 4:30 p.m.

### MINUTES

#### In Attendance:

X	Leonard Cole	RO	X	Sally Hanna	HL	X	Velma Jones	HL
	Katie Kuchlbauer	AH	X	Menachem Hojda	RO		Student	HL
X	Arlene Frank	OR		Laurie Huber	AH	X	Dave Mathews	SF
X	Lane Glenn	AH		Tony Ingram	OR	X	JJ Berry	OR

Guests: Steve Ogg  
Linnea Utecht

#### I. Review Agenda

The agenda was approved as presented.

#### II. Minutes from 4/27/04

The Minutes from 5/24/04 were approved as presented.

#### III. Old Business

##### 1 Marketing and Promotions

a. Laurie Huber will present the Facilities Managers Event Guide at a future meeting.

##### b. 2004-05 Strategies

###### 1 Monthly/bi-weekly e-mails

Lane spoke about the possibility of sending out a bi-weekly e-mail to students informing them of the upcoming college-wide student life events.

###### 2 Web Site

Velma will contact the webmaster to get a college-wide Student Life website created.

##### 2 Assessment of Student Life Activities/Programs/Services

Sally has received material from different sources (e.g., PDTC, A. Frank, and will also contact Institutional Research). Lane informed the group that G. Keith has asked the committee to stick as close as possible to the projects that were approved and to be sure to assess all the events (using qualitative/quantitative assessments).

**Action:**

- **Sally will put packets together for review at the next meeting.**

**3 Speakers Series 04-05**

The group discussed their choices for 2004-05 speakers: Auburn Hills chose Michelle Garb and Kwame Kilpatrick—non-fee speaker (Fall); Highland Lakes chose Mary Lightfine (Fall); Orchard Ridge chose Curtis Hill (Winter); and Royal Oak/Southfield chose Preacher Moss and Jeffrey Collins—non-fee speaker (Winter). The speakers series will run from early October through early November for the Fall semester and from mid-January through mid-April for the Winter semester. The committee agreed that Graphics can use the same logo as last year for this year's publication.

**Action:**

- **Steve Ogg will contact the agencies to inquire about speaker availability and will report back to the committee in a week.**

**4 Fall Semester Promotional Material**

The group has received the third and final proofing of the College-Wide Student Life Calendar from Bonnie Kepes in graphics. The goal is to have these calendars delivered to campus by regular registration. If there are significant changes to campus events, please mail the changes to Lane.

**Action:**

- **The order will total 12,500 in count: AH – 3,000 (mailed to Lane); HL – 3,000 (mailed to Sally); OR – 3,000 (mailed to JJ); and RO/SF – 3,500 (mailed to Leonard).**

**IV. New Business**

**1 Review of Campus Activities for 2004-05**

Lane requested from the campus Student Life chairs that as they meet with their campus committees, to check against the table of activities when planning. The suggestion was made that the Student Life Committee should work together with the Diversity Committee in their campus plannings.

**2 Service of Learning Workshop**

Information was passed out regarding "Service Learning 101"—an OCC Student Life Intercollegiate workshop with Macomb Community College. The cost of this workshop is \$500. The first available date for this event would be October 29 (at the Auburn Hills Campus). The space would be limited to 40 seats from OCC and 40 from MCC. This is a four-hour workshop.

**Action:**

- **This workshop will be promoted during Campus Staff Development Day. PDTC will be contacted to see if SDU's can be offered. This can also be written as a Fundable Proposal. Auburn Hills will pick up the lunch costs.**

3 Student Leadership Programs

Steve Ogg distributed information regarding student leadership research, which listed various types of leadership training and sample offerings from various colleges that use these trainings. Sally suggested using participants from the Walsh Leadership Program to facilitate the trainings. Sally recommended that supervisors of the participants be contacted and asked for names of participants and recommendations of participants that may be good at working with this type of project. Lane stated that George Keith asked that the group be mindful of K-12 schools/programs and to think about ways to partner with them.

**Action:**

- **A fundable proposal should be written for this program.**

4 Meeting Schedule for 2004-05

The committee agreed to hold the meetings at District Office this year.

**Action:**

- **The committee will continue to meet from 3:00 – 4:30 p.m. on Monday afternoons.**

5 Assault Awareness Workshop

Arlene reported that there is mention of a rape awareness workshop in the Student Handbooks. Arlene proposed that these workshops be offered at two or three campuses where information and college/community resources can be provided. She contacted Public Safety Office, Cal Boylston, who is interested in administering this type of workshop. Leonard will discuss this workshop with the Counseling Department also.

**Action:**

- **Carry item over to agenda for next meeting.**

6 Fundable Proposals for 2004-05

The committee reviewed the information from last year. There is \$15,000 in the 2004-05 budget for Fundable Proposals. The areas of emphasis to focus on for the awarding of these proposals will be: Development of Service Learning and Student Leadership. Lane will complete the first screening of the proposals.

**Action:**

- **The committee agreed to move up this year's application deadline to October 8. This year's notification of acceptance date will also be moved up to October 29.**

- V. Campus Reports
  - 1 Royal Oak/Southfield
  - 2 Orchard Ridge
  - 3 Highland Lakes
  - 4 Auburn Hills

- VI. Take Five / Adjourn

The meeting was adjourned at 4:30 p.m.

Next Meetings:  
September 27, 2004 at 3:00 p.m., District Office, Board Room