

Excerpts from the Information Hub and Steering Committee meeting (DRAFT)

- This was a very positive meeting; consensus was reached early, discussion of specifics took up most of the meeting. The committees reached consensus on broad patterns and many specifics even to the point of the chart developed

Immediate Steps

- Liaisons have been set up between IHDC and (Horizon) Steering Committee (Leo Papa to IHDC, Joan Emahiser alternate; George Libbey to (Horizon) Steering Committee, Karen Tubolino alternate).
- Listservs for each committee were opened on request to members of the other committee.

New Organizational Structure

- New committee structure could help to decentralize decision-making and make the process more representative.
- Lines of communication among committees and to the Board need to be more clearly defined.
- Chair of IHDC and other committees should be members not DALNET staff
- Clarify that the Steering Committee is the HORIZON Steering Committee not DALNET Steering Committee. The Steering Committee came into existence to implement the conversion to Horizon. Its role is still critical due to enhancement schedule, upgrade issues, and new members
- IHDC is the more comprehensive committee, as its role changes we would need to expand the representation on that group to represent all the diverse elements within DALNET now (see proposed new structure)
- Liaisons from each DALNET committee could be appointed to the IHDC, either for attending meetings or receiving listserv communications.
- Suggest changing name of IHDC to DALNET Hub Steering Committee or IM@GINE Steering Committee
- Proposal that some form of a technology advisory group be set up to deal with the impact of these issues on Finance, Steering and HUB, Technical Advisory Group: would communicate directly with DALNET staff; this offers the potential of getting more expertise, more representation, and better distribution of tasks.
- The Project Managers' roles have changed. Originally set up to discuss options and implement NOTIS, their current role has stressed implementation rather than active discussion and recommendation of procedures. Occasional requests are generated through the Project Managers meetings, but the emphasis is on dissemination of information. Need to clarify the roles of the Project Managers. Suggestions were:
 - Implementers at each institution
 - Give feedback on and advise to IHDC
 - Communicate what each institution is doing and share knowledge and expertise