

**Information Hub Development Committee
Meeting
July 5, 2000
Walsh College**

Task Forces

Health Sciences: Dee and Scott met with Cathy Eames about hiring for a consultant to develop a calendar for the health community. Scott will contact NetQuest (affiliated with MichComNet) for assistance. The calendar will list events by month, will contain information submitted by agencies for inclusion, and will be internally searchable. Other features will include links to DALNET member libraries, searching Horizon/Imagine, links to PUBMED and CONSUMERMED. Loan restrictions and collection access to medical collections need to be added in some form. Michicard information may be included.

Cultural: most of the 70 attendees completed an interest form. 70% of the institutions have websites, many have significant image collections. ARTSERVE is the most common site used by all of the organizations for listing their events and data. The Henry Ford Museum has several image collections that it may wish to add to Imagine. The Michigan Transit Museum may be a good next step for DALNET, incorporating another aspect of transportation. UDM is in contact with the Museum.

Economic Development: The committee will meet after ALA. The Community Census Council (Patty Becker) has submitted a grant proposal to the Bureau of the Census for mounting and disseminating local census data. Becker has indicated interest in working with DALNET.

Marketing Outline: Dee distributed a marketing outline for discussion and review at the next meeting. Several questions were raised. Where should input to the marketing strategy come from? IHCD? Steering Committee as regards Horizon? Board? DALNET's status is not independent; it may be good to look into other options for DALNET for the future.

The current focus of DALNET has been toward research in all aspects. How does this reflect the public mission of DPL/ How will this affect potential high school members and users?

At the next meeting the IHDC will consider what it can provide and what potential members of information resources can be expected to provide. DALNET seems to be positioned at the leading edge of some technology, not the bleeding edge.

Board meeting input:

MAKE THE VISION CLEARER: set clearer goals and budget expectations

PROJECTS:

- meet Ameritech grant requirements;
- work with epixtech to develop/enhance products;
- consider digitization lab (proposal by Jeff distributed)

MISSION: Provide integrated access to information regardless of format, nature, or location

MISSION/VISION COMPONENTS: (not in order)

1. Establish metadata standards and guidelines for administration, storage, and retrieval of data
2. Identify content focus (e.g. transportation) and prioritize projects
3. Develop system architecture that permits integrated access to materials and can develop in stages
4. Develop access strategy
5. Look at partnerships with epixtech and other vendors
6. Identify a minimum of 5 potential funding sources
7. Investigate creating a digitization lab for DALNET use, possibly to rent out as available; investigate portability
8. Identify training needs
9. Identify best practices for data storage and retrieval, e.g. levels of image quality
10. Identify access conditions: restricted access, costs, sale of materials, training for some use, requirement to provide free access
11. Cost increments: evaluate hardware and telecommunications infrastructure, staffing needs
12. Central staffing needs for projects and ongoing support – relationship to WSU and WSU/SLLIS
13. Integrate member projects into whole – survey of institutional (not libraries) members
14. Policies for permission to use data – copyright permissions – authentication – access policies
15. Availability issues – access to non-DALNET servers, members servers, others
16. Costs: what can be outsourced – necessary growth increments
17. Identify funding sources
18. Project development: do not close doors to future product use from epixtech or any other vendors

Next meeting: July 19, WSU Purdy/Kresge Conference Room – minutes, Karen

August 2 at DPL

August 16 at VA