

RECOMMENDATION FOR CALL NUMBER TYPE CODES

September 14, 1998

Call Number Type codes serve primarily as a link between Collection Codes and other functions, such as call number indexing, label printing, and tracking of circulation statistics. One Call Number Type code is assigned to each Collection Code.

1. The Call Number Type codes are:

<u>Code</u>	<u>for</u>	<u>Classification type</u>
ddc		Dewey Decimal
lc		Library of Congress
nlm		National Library of Medicine
sudoc		Superintendent of Documents
un		United Nations
other		Other (local types, e.g. accession numbers, etc.)
x		Unclassified

Any unique, local adaptations of standard classification schemes should use the relevant Call Number Type code recommended above whenever possible.

2. At the library's discretion, additional Call Number Type codes may be established for locally created schemes which include logically structured and easily identifiable subdivisions. Otherwise they should be included within the "other" code.

When determining if an additional Call Number Type code should be established, the library should consider:

- a. which mq_index, processor, and spine breaker programs the scheme would use, or if new ones must be created (if so, discuss this with the Horizon representative)
- b. if an additional call number index would be needed in either the Web or staff PACs, or both.
- c. whether circulation statistics need to be broken down according to the subdivisions within the call number scheme, thus requiring a new set of Call Number ISTAT codes.
- d. how the breakdown provided in reports of circulation transactions would relate to, or interfere with, reports using any similar Call Number ISTAT codes (especially those of the "other" code).