

Dalnet
Database Standards Committee
Minutes
February 17, 1989

Present: Anaclare Evans, chair (WSU), Helen Ma (DPL), Ann Pogany (OU), Anne Sargent (UD), Theresa Shen (WCCC), Charlene Wecker (WSU/Dalnet Librarian)

The meeting was convened by Anaclare Evans at 9:40 in the DPL Staff Lounge. The minutes of the January 23 meeting were approved.

Personnel

Barbara Whitney has left Macomb Community College and therefore our group for a position at DPL. We will get a replacement for her as soon as MCC replaces her.

Anaclare has had two positions approved for her section, a paraprofessional and a catalog librarian. She has begun the hiring process.

WSU's new head of Technical Services is Bart Lessin.

Wecker announcements

Approximately 190,000 authority records have been loaded. The dup report indicated that there are 30,000 dups. The authority file is now close to 1/2 million records. Libraries should put their symbol in the 040 for their loaded records to indicate the record has been checked.

Fixed fields in all authority records should be carefully checked. DLC records transfer incorrectly for the name, subject, series code and must be manually changed. In addition series fields for numbering and ser/typ must be checked as well as any subfield w's. DLC tends to suppress some x-refs that should be made for Luis.

For dup authority records Anaclare needs only a printout of one marked dup. She prefers this method as opposed to a printout of all or worse yet printouts of the index screen.

Any mistakes found in bib records for libraries other than ones own should be sent to Anaclare.

Globs

Type 1 globals has been tested and it works on 1xx, 6xx, 7xx and in a limited way for 440's and 830's.

Dropped subject heading list

Any dropped subject heading list for headings the library does not use, e.g. Mesh, Children's, etc. should be sent to Anaclare for safekeeping. WSU will try to presort these and not send them at all.

Nit of the grit problems

The Database Standards Committee spends a good deal of time discussing daily problems, which technically speaking is not within its purview. This phenomenon makes clear that a forum for discussing, sharing etc. these types of problems should exist apart from the Standards Committee.

In the meantime for emergency purposes only Anaclare's number is 577-4006. Anaclare should only be called if Charlene and/or Louise are unavailable and it is a true emergency. Network Control should only be called if terminals are not functioning.

Standards business

Final draft of the Proposal for Distributed Authority Database Maintenance was distributed. It should be proofread for typos, spello's, etc. (profs Anaclare) preparatory to being sent to Louise Bugg, Bob Holly, Bart Lessin and on to the Board.

Minimal level Records Standards

The 5/26/88 draft of this document was reviewed. Aside from some wording changes points 5 and 7 were merged and point 14 was deleted.

If both a full level and a minimal level record exist from the same item Anaclare should be notified.

IC Subject and Name/Series documents

The IC Subject Authorities in Notis document has been approved by the Committee and will be sent through regular channels to the Board.

Some wording changes, nothing substantial, was made to the new Name/Series Authority Policy. The Committee will look at this document again at its next meeting.

Miscellaneous Info

Macomb Community College will continue training next week. They will go live probably at the end of March. 100,000 MCC records have been loaded into TR.

Oakland County Law Library is also being trained and should be ready to go live in April.

Louise Bugg, Helen Ma, and Charlene Wecker are planning a Notis Users Day for June 8 in the new Library of Michigan auditorium. Tentative plans include a speaker with question and answer period from Notis and a variety of breakout sessions. All are welcome.

WSU Technical Services has a fax machine-address to be promulgated.

The next meeting of this august body will be March 10, 9:30 at WSU.

Meeting adjourned at 12:30.

AP:md