DETROIT MEDICAL CENTER LIBRARIES
NOTIS IMPLEMENTATION PROGRESS REPORT

There are five Detroit Medical Center (DMC) Libraries participating in the DALNET/NOTIS project. They are Detroit Receiving Hospital, Grace Hospital, Huron Valley Hospital, Hutzel Hospital and the Rehabilitation Institute of Michigan. They join Children's Hospital and Harper Hospital which were already DALNET members. Their contract with Wayne State University stipulates that they must implement at least the following NOTIS functions: online public access catalog (LUIS), cataloging and authorities, and circulation. Several planning meetings have taken place between DALNET Systems Office staff, other WSU personnel, and DMC librarians and computer technicians.

The five DMC library directors also serve as DALNET Project Managers with one seat on the DALNET Board. They have been attending the DALNET Board and Project Managers meetings.

1. **Implementation order and schedule:**

   Due to a variety of factors, it was decided that the order of implementation would be Detroit Receiving and Hutzel first, followed by Rehabilitation Institute, Grace and then Huron Valley. It is planned to have the first four libraries connected to DALNET as close to the end of the second quarter of 1996 as possible.

2. **Hardware, telecommunication and wiring installations:**

   Hardware had been ordered by the first four libraries based on the information supplied by Louise Bugg. Communication protocol information was also provided. It was decided that the DMC PCs to be used for access to the DALNET NOTIS system should be on the WSU School of Medicine "ring". These PCs will also be able to access the Internet. Local wiring and equipment installation will be the responsibility of the DMC Information Services.

3. **Database creation:**

   All DMC libraries, with the exception of Huron Valley, have records for most of their collections in machine readable form on OCLC. Detroit Receiving, Grace, Hutzel and Rehab are participating in a joint "local bibliographic database extraction/creation" project with OCLC through the Michigan Library Consortium. OCLC will extract these libraries' records from their union database, and the individual records representing their holdings will be put on tape to be loaded into the DALNET database. The tape was to be cut on February 4, 1996.

Upon receiving the tape from OCLC, the Systems Office will load the tape and create MARC bibliographic and Copy Holdings records based on the specifications given by the four libraries. The records will be loaded with separate two character NOTIS codes for each library. The target date for the database load is before the end of May, 1996.

For Huron Valley Hospital Library, the database creation will be the labor intensive method of searching the DALNET database, and after finding a matching record, to "derive" a copy of that record to the Huron Valley's database. Due to the relative small size of its collection, it is deemed the best way to accomplish the project. This process is expected to start in 1997.

4. **NOTIS orientation and implementation:**

Two basic orientation meetings were conducted by the Systems Office librarian. Basic information on NOTIS modules and functions, how the system operates, how to care and maintain the system, etc., were discussed during those sessions. In addition, detailed planning has taken place to further them along the road of library automation.

Each DMC library will have one NOTIS Processing Unit, Service Unit and Patron Group. Attached is a chart of the NOTIS codes.

The next steps of project implementation:

a. Load the OCLC tape - May 31, 1996
b. DMC libraries to install the equipment and WSU to test their connection to DALNET - July 1, 1996
c. Training:
    .Cataloging function and the NOTIS records - June 1996
    .Barcoding the collection - June 1996
    .Linking the materials to the records through NOTIS Item Records - June 1996
    .LUIS functions - July 1996
    .Site administration - July 1996
d. Planning to implement the circulation module - Fall, 1996
e. Training staff to use the patron registration and circulation functions, and - Fall, 1996
f. Other NOTIS functions, if desired - 1997.

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NOTIS CODES FOR THE DMC LIBRARIES

	DRH	Hutzel	Rehab	Grace	HVH
Processing Unit*	DR	HZ	RH	GC	HV
Tech. Proc. Unit	DRH	HZL	RHB	GCE	HVH
Service Unit	RH	HZ	HB	GE	VH
Patron Group	FK	ZK	IK	GK	VK
Barcode Prefix	8532	7801	9020	8001	9842

This is the final and approved list of NOTIS codes to be used by the DMC libraries.

*Displays in LUIS.

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