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Wayne State University
Library Office

Library Automation Project

CSC Coordinating Team Meeting

October 23, 1985

Present: L. Bugg, F. Burejsza, T. Falzon, A. Gloster, G. Kasiowniak, J. Williams

Guests: Marie Couch and Don May of Codex

1. Codex meeting --

Marie reviewed information on the telecommunications requirements of the NOTIS system previously used by Karen Bush. LADS (local) telephone circuits running at 9.6, or possibly up to 19.2K, will be used on Wayne's campus, including the Medical Center area.

Marie will prepare various Codex configurations, including backup plans, with costs for Wayne State, DPL?, WCCC, and OU and bring it to our regular meeting in two weeks. She will arrive at 11:00 a.m. Louise will send the Oakland U data to Marie immediately.

2. Site visit --

A group of CSC staff visited the NOTIS installation at the University of Illinois, Chicago, last Thursday. Lots of valuable information was learned and reviewed with the group. A written report will be available next week.

3. Implementation plan --

Tony distributed a revised overall implementation chart, containing information on the Library's plan from a meeting with Louise.

The chart will be more thoroughly reviewed next week before it is discussed with the NOTIS representatives on November 1.

- o the U of I, Chicago, NOTIS team thought our timelines were way too optimistic, judging from their experience.
- o to meet our target dates for the OPAC and CIRC components requires that they be implemented simultaneously - both beginning in Dec./Jan. These subsystems are usually implemented one after the other.

4. NOTIS pre-installation visit --

A pre-installation visit has now been scheduled for Friday, Nov. 1, from 10:30 - 5:30 at the Purdy Library, in the Director's Conference Room.

The agenda is:

- 10:30 - 12:00 System overview, file structure, record structure, implementation schedule, locations system, training program, etc.
- 12:00 - 1:00 lunch break
- 1:00 - 2:30 continuation of morning's topics
- 2:30 - 3:30 software installation planning
- 3:30 - 5:30 database loaders, specifications, workflow.

Attendees from the CSC will probably be Tony, Kelly Dazsi, and a system programmer, if one has been selected.

5. Staffing --

The Hay report for the applications programmer/analyst has now been completed.

6. NOTIS contract --

The University returned a signed contract to NOTIS yesterday. It is expected that NOTIS will also sign it. A Purchase Order should be done in a few days.

7. Service agreement --

Discussion postponed until the next meeting.