

Oakland Community College

2011-2012 ACADEMIC SENATE COUNCIL

"The name of this body is the College Academic Senate of Oakland Community College. The Senate, the principal academic policy-making body of the College, facilitates open communications for the entire academic community, develops a dynamic curriculum responsive to student and community need, supports academic freedom, and fosters personal empowerment and professional integrity." (Preamble, College Academic Senate Constitution)

AGENDA

Date and Campus: Thursday, May 24, 2012 – Auburn Hills Campus – Student Center G-240

Time: 3:15 p.m. – 5:00 p.m.

PRESENTATIONS ARE LIMITED TO 10 MINUTES UNLESS THE BODY MOVES OTHERWISE.

- 1)___ **Call to Order**
- 2)___ **Acceptance of Agenda**
- 3)___ **Approval of Minutes April 26, 2010**
- 4)___ **Leadership / Chair Shawn Dry**
 - CASSC Update
 - CPC Update
 - Status of Motions Passed by CAS
- 5)___ **Presentation**
 - Athletics – L. Huber
- 6)___ **Old Business**
 - First Draft of CAMP – M. Pergeau
- 7)___ **New Business**
 - None
- 8)___ **Standing Committees / Chairs**
 - College Academic Master Plan/M. Pergeau
 - Curriculum/M. K. Lawless
 - Curriculum Review Committee/K. Lee
 - Student Outcomes Assessment/R. Lamphear
 - TMC/J. Matteson
- 9)___ **Ad Hoc Committees / Chairs**
 - General Education Outcomes/G. Mays
- 10)___ **Administration / T. Meyer**
- 11)___ **Community Comments**
- 12)___ **Adjournment**

Oakland Community College

2011-2012 COLLEGE ACADEMIC SENATE
MINUTES OF May 24, 2012
Auburn Hills Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair Shawn Dry. The following individuals were present:

Auburn Hills:	C. Decker, S. Dry, J. Farrah, M. Fether-Samtouni, P. Hale, B. Konopka, A. Palmer, E. Scott, H. Tanaka, P. Dolly
Guests:	M. Allen, D. Bayer, E. Brennan, L. Britton, S. Contor, J. Craft, C. Drummond, S. Flynn, L. Huber, J. Jurmo, G. Mays, C. Olivarez, N. Showers, D. Swanson, D. Young
District Office:	M. Schmidt, T. Meyer
Guests:	R. Holcomb, T. McClellan, L. Nadlicki, J. Roberts, C. Tanner
Highland Lakes:	T. Garcia, S. Hanna, R. Lamphear, G. Mandas, C. Maze, K. Robinson, G. May
Guests:	V. Jones, C. Roman, M. Ston
Students:	J. Carland, NJ
Orchard Ridge:	M. Kokoszka, D. Strand, R. Wright, J. Shadko
Guests:	P. Curtis-Tweed, J. Hawkins, J. Mitchell, M. Pergeau, T. Walter
Royal Oak/Southfield:	T. Hendricks, S. Jackson, R. Lamb, K. Lee, H. Othman, S. Reif
Guests:	S. Charlesbois, C. Couch, Y. Hargrove, D. Johnson-Bignotti, T. Hale, M. K. Lawless, J. Matteson, B. Stanbrough, D. West

2) Acceptance of Agenda:
MOTION: To accept the agenda as written. Seconded, passed.

3) Approval of Minutes:

MOTION: To approve the minutes of April 26, 2012 as written. Seconded, passed.

4) Leadership:

- Chair Shawn Dry provided the following updates: (Note: Leadership Report is provided on Infomart)
 - CASSC (College Academic & Student Services Council)
 - 5/22 and 6/26 meetings cancelled
Shawn Dry reported that he sent a list of items that could be covered at CASSC meetings to the Vice Chancellor and he asked those present to do the same.
 - CPC (College Planning Council)
 - CAMP review scheduled for 6/6 meeting
 - Retreat scheduled for 7/19
 - Status of Motions Passed by CAS
 - N Mark (2/23): new policy shared 5/22 by the Vice Chancellor
Shawn Dry asked those present to read through the policy to make sure it addresses all the concerns and issues the Senate raised.

Discussion followed:

- AH Counseling reported that they were concerned about the accuracy of the 20% period outlined in the e-mail and they are waiting for a response from the Vice Chancellor.
 - Information regarding the “N – Non Attendance Policy” will be shared with new faculty and employees in their orientation packet. The policy will also be in the catalog and on the OCC website.
 - If a college error is made when an N mark is issued, the dean has the right to change the mark if it is a college error.
- Informing Students of Place on Waitlist 3/23:
Richard Holcomb reported that a glitch in the system occurred and there isn't any way of knowing the order in which students registered; therefore, the waitlist will remain as currently designed.
 - Sharing Process for Selecting 2012-13 Designated Full Sections (3/23):
contractual designation – administration
Chancellor Meyer reported that this topic should be discussed in the context of faculty relations.
 - Reversion of 2012-2013 Catalog Degree and Certificate Language (4/26):
Richard Holcomb reported that there is a conflict between the Board and Academic policy regarding the degree and certificate language; the 2012-2013 Catalog will follow the Board Policy:
http://infomart/Minutes/documents/docs_board/board_policies.pdf. Also, the graduation fee will not be eliminated.
 - Extension and Expansion of CRC Pilot (4/26): approved, special contract announcements distributed for 3 disciplines and 3 programs

5) Presentation

- “Athletics”

Laurie Huber presented a PowerPoint entitled “2011-12 Athletic Department Year End Summary (OCC Raiders).” She highlighted the Athletic Department’s activities and accomplishments for the year as follows:

- Year in Review
 - Team Results
 - Men’s Golf – Conference & State Champs, Regionals
 - Women’s Basketball – 4th in Conference
 - Men’s Basketball – 2nd in Conference, Regional Runner-up
 - Men’s Cross Country – 3rd Regional meet, 17th National meet
 - Women’s Volleyball - Conference champs, State Runner-up, Regional Champs, Nationals – Runner-up
 - Women’s Softball – 3rd in Conference
 - All American Athletes
 - Lauren Maxwell – Volleyball
 - Brett Smith – Half Marathon (school record – 1:11.5)
 - NJCAA Academic Recognition (Note: Athletes NJ and Jill Carland were both in attendance and they were applauded for their academic and athletic performance.) Women’s Basketball Coach, Marv Allen, from AH campus was also in attendance.
 - RAIDERS around the Nation
 - 2011-12 Signings
 - Graduates – 14 (44%) sophomore class
 - Transfer Students 10 – 15
 - The Athletic Banquet will be held on June 7th at AH Campus; alumni are being encouraged to attend.
 - Thank You
 - Laurie Huber thanked the faculty and counselors for making this group of students possible.

6) Old Business

- First Draft of CAMP

Michelle Pergeau provided an update on the editing of the College Academic Master Plan draft document as follows:

- The CAMP committee is reviewing all 29 objectives outlined in the First Draft of CAMP and they are adding a glossary of terms.
- A four hour meeting of CAMP is scheduled on June 1st at the Guest House to continue working on the document.
- The committee members were thanked for their hard work on the document.

7) New Business

- None

8) Standing Committees:

- *Campus Academic Master Plan/Michelle Pergeau*

Michelle Pergeau reported she was elected as the Chair of the CAMP committee for next academic year; the campuses will provide their yearly report on their campus initiatives and a list of objectives for next year at the June CAS meeting.

- *Curriculum/Mary Kay Lawless*

Mary Kay Lawless reported the final Curriculum meeting for this academic year will be held on Monday, June 4th, and the committee is looking forward to their work next year; she was elected as the Chair of the Curriculum committee for next academic year.

- *Curriculum Review Committee /Karen Lee*

Karen Lee reported that the last CRC meeting will be held on June 1st, and Philosophy and Culinary will present their findings. An orientation session will be held for the following disciplines/programs going through the SLRC process next year: Math; ESL; ASC; Dental Hygiene; Music; and Architecture (looking for a replacement).

- *Student Outcomes Assessment/Robert Lamphear*

Bob Lamphear reported the following:

- The “SOAC Mission and Duties” were rewritten to include some of the responsibilities of the GE Outcomes ad hoc committee. The new version is available on Infomart.
- The OCC Foundation has again agreed to support the essay contest for the 2012-13 academic year. Awards were issued following the Foundation meeting on 5/8/12.
- All GE rubrics were reviewed.
- Planning for a pilot of the General Education Assessment Process in Fall 2013 continued.
- Beverly Stanbrough is developing a new initiative with the Southfield School District, something about which the senate will hear more in the future.
- There will be no June SOAC meeting.

- *TMC/Judy Matteson*

Judy Matteson reported the following:

- She was elected as Chair of TMC for next academic year.
- “Turn it In” will be integrated with Desire2Learn.
- The PDTC schedule of Desire2Learn training includes times on Saturdays and in the evenings during the summer months. It is important to be trained this summer.
- There is one month left to use Educator (gone June 30th) and three months left to use Blackboard (gone August 30th).
- A flyer will be sent out explaining how to archive your site to D₂L.
- A TMC meeting is scheduled for tomorrow and a retreat will be held in June.

9) Ad Hoc Committees:

- *General Education Outcomes/Gail Mays*

Gail Mays reported that the GE committee has been in existence for 6 years but they will no longer exist as an ad hoc committee; the duties have been assigned to other standing committees of the Senate. She highlighted the “General Education Ad Hoc Final Senate Report – 2011-2012.” The complete report is available on Infomart. The Senate thanked the committee for their fantastic work.

10) Administration:

- Chancellor Meyer addressed the Senate. He reported the following:

- The College Brain Trust (CBT) conducted a site visit May 15-18. This first visit focused on the College’s fiscal challenges and data capacity along with identifying benchmark colleges. The CBT for this visit included Project Leader George Boggs,

and team members Michael Brandy (linking the budget process to academic outcomes), and Diane Troyer (AtD). The CBT team worked closely with Marcia Daniel from Ellucian (formerly Datatel) who will be focusing on updating the College's IT system. CBT met with several College and campus groups last week to gather as much information about OCC as possible. CBT representatives will conduct a second site visit on June 14 – 15 to continue their listening tour and focus on operational details. Everyone was thanked that met with team members during CBT's May visit.

- MPSERS is still in a state of great confusion. However, the Governor's office understands that the College needs to keep the sustained benefit plan and the state is going to put \$130 million into MPSERS to cover some of the underfunded amount. The outlook suggests "there is a little bit of a silver lining."

Discussion followed:

- A recommendation was made that individuals that use Datatel be included in these initial meetings with CBT and the meetings should be scheduled when faculty members are available.
- CBT is going to be advising the College on the CAMP. Michelle Pergeau recommended that CBT meet with the CAMP committee for their input. Documents and minutes from the CAMP meetings have been provided to CBT for their review. The Chancellor indicated that in one of CBT's future visits, they will meet with the CAMP committee.

11) Community Comments:

- Michelle Pergeau announced that the Interior Design students (23 participated) went on their 4th annual field trip to Kimball Furniture in Grand Rapids, and Herman Miller in Zeeland, MI.

12) Adjournment:

Meeting adjourned: 4:05 p.m.

Respectfully submitted,

Gheretta R. Harris, Secretary

Nancy K. Szabo, Recording Secretary